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# Indian Hills Community College

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International Student  
Information

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# INTERNATIONAL STUDENT INFORMATION

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Indian Hills Community College (IHCC) continues to be a dynamic institution with the proven capability to meet your ever-changing educational and training needs. We are extremely proud of our recognition as a leader in education and will continue to work hard to justify this reputation.

Indian Hills is a two-year public community college with a student population of over 5,000. It is a multi-campus setting with campuses located in Ottumwa and Centerville, Iowa. Depending on which campus you choose to attend, the average class size can range from 20 to 40 students. Students are provided the opportunity to know their instructors and classmates on an individual basis.

Students may earn Associate of Applied Science degrees in many technical programs or an Associate of Arts degree in the Arts & Sciences program. IHCC is fully accredited and college credits from Indian Hills are transferable to four-year colleges or universities to earn an advanced degree.

Thank you for your inquiry regarding admission to Indian Hills Community College. Instructions for completing the enclosed application forms are included. All items on the Admission Requirements Checklist on the next page must be received **before** your application will be considered. Once your application is complete, your file will be reviewed for approval. Careful attention must be given to the completion of all appropriate documents, as incomplete or improperly completed items will result in a delay of processing your application.

International students (F-1 visas) are required by U.S. Immigration and Naturalization Services regulations to study full time (8 credits or more per term). Because Indian Hills tuition is extremely affordable (\$195.00 per credit hour for International Students), the college offers only a few types of financial assistance to international students.

*All documentation must be submitted in both the original language and in English translation*

**Return forms to:**

**INDIAN HILLS COMMUNITY COLLEGE  
Admission's Office  
623 Indian Hills Drive Bldg 12  
Ottumwa IA 52501**

**If attending Centerville Campus and/or playing baseball, return forms to:**

**INDIAN HILLS COMMUNITY COLLEGE  
Admissions  
721 North First Street  
Centerville IA 52544**

# **INTERNATIONAL STUDENT ADMISSION REQUIREMENTS CHECKLIST**

Use the checklist to make sure you have completed all necessary forms for applications.

\_\_\_\_\_ Application for Admission

\_\_\_\_\_ International Student Data Sheet

\_\_\_\_\_ Official transcript from high school and all colleges attended (MUST submit in both native language and English translation.)

\_\_\_\_\_ Financial resource statement verifying ability to meet ALL educational and living expenses that you will incur while attending IHCC.

\_\_\_\_\_ Official evidence of level of proficiency in the English language or test of English as a Foreign Language (TOEFL). Applicants who cannot show proficiency at the level of 173 on computer-based test will be admitted to the Success Center for non-credit course work in English and math. Applicants may be admitted to a degree/diploma program when able to demonstrate the required level of English proficiency.

## **If you are an F-1 transfer student you must submit:**

\_\_\_\_\_ An International Student Transfer Form filled out and signed by the U.S. school you are currently attending

\_\_\_\_\_ Copies of your current visa, passport, I-94, and I-20 A-B

\_\_\_\_\_ Official transcript from school currently attending

OFFICIAL ENGLISH TRANSLATIONS ARE REQUIRED FOR ALL DOCUMENTS NOT WRITTEN IN ENGLISH

# **INTERNATIONAL STUDENT FINANCIAL STATEMENT FOR F-1 VISA ONLY**

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**STUDENT IDENTIFICATION** \_\_\_\_\_

**NAME OF STUDENT** \_\_\_\_\_

**COUNTRY OF CITIZENSHIP** \_\_\_\_\_

**ESTIMATED COST** \_\_\_\_\_

International students (F-1 visa) applying for admission to Indian Hills Community College must certify that they will have adequate funds to pay for all school and living costs. Please read the information below and complete the statement on the next page.

**STUDENTS COMING FROM ABROAD:** You will need to submit supporting documents to the U.S. embassy/consulate when you apply for an entry visa. These may include bank statements, letters from employers stating salaries and letters of support from sponsors. If your sponsor is a U.S. citizen or permanent resident, he/she should complete an Affidavit of Support (U.S. Immigration form I-134). You can obtain this form at any U.S. embassy/consulate, any U.S. Immigration Office, or Indian Hills Community College Admission's Office. Please submit the original supporting documents with this financial statement to Indian Hills.

**STUDENTS TRANSFERRING FROM ANOTHER U.S. COLLEGE:** You will need to submit supporting documents. Additional documents may be requested.

Indian Hills estimates a student's average cost per year to be:

Tuition and Fees	\$5,304.00
Living Expenses	\$5,184.00
Other	\$1,656.00
Books, Supplies	\$1,344.00
Transportation	<u>\$1,920.00</u>
<b>TOTAL</b>	<b>\$15,408.00</b>

**IMPORTANT NOTE:** Under the U.S. Immigration Law, international students (F-1 visas) may not work off campus during their first year in the U.S. Indian Hills does not guarantee on-campus employment for international students. After the first year, international students can secure part-time work only if they apply to Immigration for permission. Permission to work part-time is granted only in hardship cases where there has been a distinct change of financial circumstances beyond the control of the student.

**DO NOT PLAN TO WORK IN THE U.S. TO PAY FOR SCHOOL OR LIVING COSTS.**

**FINANCIAL STATEMENT FOR F-1 (CONTINUED) Page 4**

I will have funds available to pay for all school and living costs in the amount of \$15,408. The sources for my funds are: (amount in U.S. dollars per one academic year (9 months)).

Personal funds of student: \_\_\_\_\_

Family funds from abroad: \_\_\_\_\_

Sponsor from abroad: \_\_\_\_\_

Sponsor in U.S. (including room and board): \_\_\_\_\_

Scholarship or sponsoring agency: \_\_\_\_\_

Total must be at least \$15,408 (in U.S. dollars) \_\_\_\_\_

I understand that Indian Hills does not guarantee on-campus employment. I understand that under immigration law I cannot work off-campus during my first year in the U.S. After my first year, I can work part-time only if I have U.S. Immigration permission. I do not plan to work in the U.S. to pay for my school or living costs.

A notary public or similar official from the sponsor's financial institution must witness the signature below and bear the registry seal or stamp of notarization. This statement must be accompanied by a statement from the sponsor's bank or financial institution to verify the availability of funds for the first year of study. An incomplete or improperly completed financial statement will result in a delay in the processing of your application for admission.

I certify that I will be responsible for financial support as indicated above.

PLACE NOTARY STAMP HERE

**Name of Sponsor** \_\_\_\_\_

**Relationship to Student** \_\_\_\_\_

**Address** \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

# INTERNATIONAL STUDENT DATA SHEET

PLEASE PRINT

Mr., Miss., Mrs. \_\_\_\_\_  
Family Name First Name MiddleName

Preferred enrollment date: \_\_\_\_\_  
FALL WINTER SPRING SUMMER

\_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_ Single \_\_\_\_\_ Married

DATE OF BIRTH: \_\_\_\_\_

COUNTRY OF BIRTH: \_\_\_\_\_

COUNTRY OF CITIZENSHIP: \_\_\_\_\_

TRANSFER STUDENTS:

ADMISSION'S NUMBER: \_\_\_\_\_

NAME OF SCHOOL YOU ARE TRANSFERRING FROM: \_\_\_\_\_

ARE YOU CURRENTLY ENROLLED? \_\_\_\_\_

IF NOT, DATE OF LAST ATTENDANCE \_\_\_\_\_

IF YOU ARE NOT IN U.S. ON AN F-1 VISA, PLEASE INDICATE VISA TYPE \_\_\_\_\_

PRESENT ADDRESS: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

PERMANENT ADDRESS: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

ENGLISH PROFICIENCY TEST (OFFICIAL TEST RESULTS MUST BE MAILED TO THE ADMISSION'S OFFICE)  
TOEFL SCORE: \_\_\_\_\_