

22/FA	8/29/22 - 11/16/22	REGISTRATION PROCEDURES	INTERNAL USE ONLY
DEPARTMENT LEGEND			
BK = Bookstore		FD = IHCC Foundation	
BO = Business Office		INS = Instruction	
CA = Culinary Arts Dept.		LRC = Learning Resource Center	
ES = Enrollment Services		MIS = Management Information System	
FA = Financial Assistance		SS = Student Services	
Financial Assistance Grant Funds/Returning Borrower Distribution	BO/FA	Proctor/Thornbrugh	09/24/22
Direct Loan Distribution(30 days)-New Borrowers	BO/FA	Proctor/Thornbrugh	10/05/22
Mid-Term	ES/INS	Kelley/Budde	10/06/22
R2 T4 60% Point	ES	Thornbrugh	10/15/22
Beginning of REGISTRATION - Winter Term	MIS/BO	Schnoebelen/Heckart	10/20/22
Withdraw (with a grade of W) (end of 10th wk)	ES	Kelley	11/03/22
Student Accounts with Outstanding Fall Balances sent to Collections	BO	Proctor	11/17/22
Graduation -Fall Term	ES	Kelley	11/16/22
			Registration Meeting
			12/08/21