



INDIANHILLS
COMMUNITY COLLEGE

Life. Changing.

Life. Changing. **CHECKLIST**

☐ **Orientation is the final step to becoming enrolled.**

Orientation opens two weeks prior to registration for each term. There are two steps for new students when completing orientation:

- ☐ Attend an Academic Program/Advising Session
- ☐ Complete your Online Orientation in My Hills

You will receive an email on the orientation release date letting you know how to sign up for your academic program/advising session and a link to your online orientation. Find your start term below to see when you will be able to start the orientation process.

2025 Winter Term Release Date	2026 Spring Term Release Date	2026 Summer Term Release Date	2026 Fall Term Release Date
September 29, 2025	December 17, 2025	March 30, 2026	March 30, 2026

☐ **Learn how to log in to your student portals.**

Logging in and accessing your IHCC Student Portals are key to becoming a successful student. Your login credentials for WIN, My Hills and Student Email are included in your acceptance letter. Please refer to the back of this flier for step-by-step instructions on logging into your portals for the first time.

To access your portals, go to the Indian Hills Website: www.indianhills.edu and click on the hamburger menu on the top right of the navigation bar. Click “Current Students.” On the Current Students page you will find links to all portals under “Quick Finds.”

WIN (*Warrior Information Network*)

Access your Financial Aid checklist, register and drop classes, view your class schedule, view your unofficial transcript and pay your bill through the Payment & Refund portal

MyHills

Access your current courses, course grades, and your new student online orientation

Student Email

Access all campus communication including weather updates and campus events. Your Student Email is also your official point of contact with your instructors and college staff

☐ **Check on your Financial Aid.**

If you have already completed your FAFSA, log in to WIN to view your Financial Aid Checklist. If you have not completed your FAFSA, complete yours today at www.fafsa.gov. Need assistance completing your FAFSA? Contact the Educational Opportunity Center (eoc@indianhills.edu) at 641-683-5315.

❑ **Apply for IHCC scholarships.**

Indian Hills Community College awards several hundred scholarships each year. To see application deadlines or to complete your scholarship application visit www.indianhills.edu/scholarships.

❑ **Plan to live on campus?**

If you haven't already, complete your housing application. Housing information and applications can be found on our website at www.indianhills.edu/life/housing/.

❑ **Sign up for Indian Hills Alert.**

Stay informed and always know when a cancellation or delay occurs with Indian Hills Alert! Sign up online at www.indianhills.edu/security.



Logging in to your online portals for the first time?

Log in and reset your password:

To reset your password, start by logging into your Student Email with the steps below:

1. Go to the Indian Hills website: www.indianhills.edu and click on the hamburger menu on the top right of the navigation bar. Click "Current Students"
2. Under "Quick Finds", click "Email"
3. Enter your full Student Email. The format of your Student Email is typically `firstname_lastname@stu.indianhills.edu`. Then, click "Next." On the Password screen, click "Forgot your Password?"
4. Complete the CAPTCHA and click "Next." You will then be prompted to choose your method of receiving your verification code. If you no longer have access to the contact methods listed, or if you receive an error message, please contact the IT Helpdesk at 641-683-5333 or at helpdesk@indianhills.edu
5. Enter the verification code that is sent to you via the method you chose in Step 4. You will then be prompted to create a new password. Your new password must meet the following criteria:
 - Must be at least 12 characters in length
 - Must include an uppercase and lowercase letter
 - Must include one number

This will now be your password for WIN, MyHills and your Student Email.

6. Set up Multifactor Authentication for your portals and Student Email. For help setting up MFA, please refer to <https://ihcc.edu/MFAHelp>