

Program Policy Agreement

Occupational Therapy Assistant Program



Life. Changing.

- 1. Receipt of Indian Hills Community College Occupational Therapy Assistant Program Student Handbook**
I understand I am responsible to read the Occupational Therapy Assistant Program Student Handbook completely and will be held accountable for complying with all policies and procedures of the Occupational Therapy Assistant Program. It is my responsibility to ask for clarification from the Program Director regarding any policy or procedure I do not understand. I will read new policies or procedures that are issued by the program. I understand that I am also responsible to read and comply with the general student policies of IHCC.
- 2. Responsibility for Conduct and Actions as a Occupational Therapy Assistant Student**
I understand that having been admitted to the IHCC Occupational Therapy Assistant Program, I am held responsible for my conduct and actions as a Occupational Therapy Assistant student. I understand that breach of IHCC or the Occupational Therapy Assistant Program policies or the Occupational Therapy Assistant code of ethics may result in consultation, and perhaps probation, suspension or dismissal depending on the nature of my actions. I understand that client safety, privacy and dignity are of the highest priority in Occupational Therapy Assistant.
- 3. Titles VI and XII of the Civil Rights Act of 1964 and Title IX of the Education Amendments of 1972**
I understand that IHCC complies with Titles VI and XII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and other federal laws and regulations; and does not discriminate on the basis of race, color, national origin, sex, age, religion, handicap, or status as a veteran in any of its policies, practices, or procedures. This includes, but is not limited to admissions, employment, financial aid and educational services. I understand I may follow the grievance procedure guidelines described in this handbook if I wish to file a complaint.
- 4. Medical Treatment**
I understand I am responsible for payment for any medical treatment that may be necessary and is not covered under the provisions of the Iowa Code.
- 5. Computer User Agreement**
As a condition of using the IHCC computer equipment, I agree not to use the equipment to duplicate copyrighted software in violation of its end user's license agreement, whether it is my personal copy or is owned by IHCC. I assume liability for any copyright infringements caused by me.

Name: _____

Signature: _____ Date: _____