

Aviation Pilot Training: Online Options

Indian Hills Community College

Indian Hills Community College Students can begin the 21-month Aviation Pilot Training A.A.S. Degree by completing more than online courses (or more than 30 semester credits) of the degree program.

The courses in the 1st term of the degree program normally offered in the Fall or Spring include:

AVI105-02 Introduction to Aviation (3 credits)

AVI110-02 History of Aviation (3 credits)

AVI135-02 Private Basic Ground I (3 credits)

The courses in the 2nd term of the degree program normally offered in the Winter or Summer include:

AVI123-02 Maintenance Responsibilities (3 credits)

(Prerequisites: AVI135 Private Basic Ground I and AVI105 Introduction to Aviation)

AVI136-02 Private Basic Ground II (3 credits)

(Prerequisite: AVI135 Private Basic Ground I)

AVI150-02 Aerodynamics (3 credits)

(Prerequisite: AVI135 Private Basic Ground I)

The course in the 3rd term of the degree program normally offered in the Fall or Spring:

AVI220-02 Aviation Meteorology (3 credits)

(Prerequisite: AVI136 Private Basic Ground II)

The courses in the 4th term of the degree program normally offered in the Winter or Summer include:

AVI249 Gen. Aviation Operations Management (3 Credits)

(Prerequisite: AVI105 Introduction to Aviation)

Additions Program Elective courses are offered each term. Contact our office for details.

Starting the program with the online option is easy!

1. Contact our Aviation Department secretary Trinita Shewry at (800) 726-2585 ext 5214 or Trinita.Shewry@indianhills.edu to provide the contact information below and to receive assistance in the enrollment process to start the program online.
 - **Your Full Name**
 - **Mailing Address, City, State, and ZIP**
 - **Phone number to contact you and the best times to contact you**
 - **Email address where we can send information electronically**
 - **Enrollment Term (Fall, Winter, Spring, or Summer and Year)**
2. Complete an online application or download and mail a paper application from our website: Indian Hills Community College, Aviation Pilot Training, 525 Grandview Ave, Ottumwa, IA 52501.
3. Obtain and read a copy of the **Pre-admission Informational Interview** document so that we can verify that you are fully informed about the requirements of the program. Send an email request to our aviation department secretary Trinita.Shewry@indianhills.edu with the contact information above. She will send you the word document via attached email and you will return a completed response sheet to our office via mail at the above address or by fax. (Contact our secretary for instructions on faxing the sheet.) Also, you can call our office at (800) 726-2585 ext

5214 to request the document be sent to you and you can then mail the completed document to our office using the above address. Completing this document and submitting it to the department via fax or by mail substitutes for the personal “Informational Conference” with the department staff required to be accepted into the program. This enrollment requirement is just to provide you with information and is in no way a test or an interview like for a job. After submission we will contact you and make sure you are on track in the process.

4. Complete the normal procedures for college enrollment and procedures specific to the program using the Admissions Checklist below.
5. Check www.indianhills.edu/register to see when online registration is open for the Fall or Spring term, register completely online, and be sure to select the “02” online section of the course or courses you would like to take.
6. Obtain any books, videos, or software before the course begins. Review the syllabus for your course(s) (available in MyHills) to see what is required.

When you continue your courses at the Ottumwa Campus you will need to complete additional items for the Aviation Pilot Degree program including presenting a first or second class flight medical certificate and proof of U.S. citizenship or the completion of TSA requirements for alien students before the first flight lesson. Contact our secretary when you have decided to continue with the degree on campus for more information and to get enrolled properly for the flight training courses on campus.

Admissions Checklist (Students starting the program by taking only online courses)

Use this checklist if you are a student starting the program by completing only online courses prior to continuing the program on the Ottumwa North (Airport) Campus.

Completed	Item	Date
<input type="checkbox"/>	Apply to IHCC (online or through the mail)	_____
<input type="checkbox"/>	Personal Informational Conference with Department Staff or “Pre-Admission Informational Interview” document read and response sheet submitted. (Obtained by contacting Trinita Shewry, (800) 726-2585 ext. 5214, or emailing Trinita.Shewry@indianhills.edu.)	_____
<input type="checkbox"/>	Send transcripts to IHCC (See application for mailing address.)	_____
<input type="checkbox"/>	Financial-aid and loan applications complete. (Begin the process at www.fafsa.org)	_____
<input type="checkbox"/>	Copies of original U.S. identification documents mailed or faxed to Aviation Department. (Originals must be presented prior to first flight.)	_____
<input type="checkbox"/>	Aviation medical certificate / student pilot certificate (1st or 2nd Class) obtained and a copy sent to Aviation Department prior to continuing the program on the North Campus.	_____