



MINUTES OF THE BOARD OF TRUSTEES
INDIAN HILLS COMMUNITY COLLEGE

September 9, 2019

The regular Board of Trustees meeting for Indian Hills Community College was held on September 9, 2019, in the Board Room on the Main Campus, Indian Hills Community College, Ottumwa, Iowa. Board President John Pothoven called the meeting to order at 4:00 p.m.

Roll Call

Members present: Nellie M. Coltrain, Richard J. Gaumer, Tom Keck, Jerry Kirkpatrick, Katie Nichols, and John Pothoven.

Members absent: Beth Danowsky, Amy Webber, and Alan Wilson.

Approval of Agenda

It was moved by Ms. Coltrain and seconded by Ms. Nichols to approve the board agenda as presented. The motion carried.

Minutes

The minutes of the August 12, 2019 Regular Board Meeting were reviewed.

Motion

It was moved by Mr. Gaumer and seconded by Mr. Kirkpatrick to approve minutes of the August 12, 2019 Regular Board Meeting. The motion carried.

Unfinished Business

None.

Approval of Monthly Claims

Board member Mr. Gaumer reviewed the list of bills on behalf of the board and reported that all questions were answered by appropriate staff members.

Motion

It was moved by Mr. Gaumer and seconded by Ms. Coltrain to approve the bills list for the month of August 2019. The motion carried.

Investment Policy and Resolution naming Depositories and Limits

Bill Meck, Treasurer/VP/CFO, presented the Investment Policy and Resolution Naming Depositories and Limits. Bill went over the Investment Policy and reported that no changes have been made to the investment code language. The Resolution naming Depositories and Limits had one change. Bankers Trust Company will be removed and UMB Bank, N.A. will be added and will be the paying agent for New Jobs Training Certificates and other debt issuances.

Motion

It was moved by Mr. Kirkpatrick and seconded by Ms. Nichols to approve the Investment Policy and Resolution naming Depositories and Limits. The motion carried.

IACCT Report

Mr. Gaumer reported that the regular IACCT Board meeting was held on Thursday, September 5, 2019. IACCT had their annual audit and it was a clean audit. Expenses exceeded receipts by \$31,000, but cash flow is positive. Mr. Gaumer reported that the Department of Education will approve one project for a community college Career Academy. He also talked about the Summer College Credit Program. This helps high school students earn college credit in high-demand fields over the summer. Mr. Gaumer gave each board member the Iowa Community Colleges 2020 Legislative Priorities.

Mr. Gaumer reported on the Future Ready Iowa Last-Dollar Scholarship. This scholarship is available to students who have graduated from high school and immediately enroll in a qualified program.

October 21, 2019 from 3:30 p.m. – 7:00 p.m. is the 10-year anniversary of the Keokuk County Career Academy and Keokuk County Service Center, November 15, 2019, in Des Moines, there is a Trustee Leadership Conference. This is a good conference for newer board members. July 22 -24, 2020 is the IACCT Conference at Western Iowa Tech in Sioux City, Iowa. March 2, 2020 is the Phi Theta Kappa All-Iowa Academic Team Banquet. February 2020-2021 The Gates Foundation is going to conduct a study and Iowa is one of the states that will be studied. Rural community colleges will be the study focus.

Personnel Report

Mr. Zeke Flick, Director, Human Resources, presented the Personnel Report.

Motion

It was moved by Mr. Kirkpatrick and seconded by Ms. Coltrain to approve the Personnel Report. The motion carried. The Personnel Report is made a part of these minutes.

New Business

President of the College

A. Facilities Report

Mr. Rick Fosdyck, Director, Physical Facilities reported that the multipurpose building on the Centerville Campus will be receiving a new roof and new siding.

Trustee Hall – the first floor men's and women's bathroom had the pedestals wrapped today. Story Construction did a fantastic job.

North Campus – specialty items will be completed today and the punch list will be 100% finished except for some items on the outside.

Dr. Jill Budde reported that the welding shop is open. Diesel has moved the majority of equipment to the North Campus. Fire inspection has been completed and the welding fabrication shop is being completed. Once the classroom opens welding will move from the collision space to their own classroom. Open House and Ribbon cutting will be hosted on October 24, 2019. This is the same day as Advisory meetings.

B. Quality Faculty Plan Revision

Dr. Matt Thompson, Vice President, Academic Affairs and Institutional Effectiveness presented the Quality Faculty Plan (QFP). He reported that one area of change was the Mandatory Reporter Training renewal process. This changed from 5 years to 3 years. New Faculty Requirements were updated, added Concurrent Enrollment Faculty Orientation, and Professional Development,

Motion

It was moved by Mr. Gaumer and seconded by Ms. Coltrain to approve changes made to the Quality Faculty Plan. The motion passed.

C. Special Report: 19/FA Enrollment Report

Ms. Joni Kelley, Executive Dean, Enrollment Services & Registrar, introduced Ms. Ranae Molkenthin, Director Admissions. Ms. Kelley and Ms. Molkenthin reported on Strategic Enrollment Management Progress, 2019/2020 Annual Recruitment Plan, Key Strategies, Action Plans, Retention Efforts, and High School Recruitment Efforts. (PowerPoint attached).

Closing Remarks

Dr. Sprouse's list of Involvement/Visits in Communities is on the Board of Trustees Resources page. Reminder that Board Retreat begins Sunday, September 15, 2019 at 2:00 p.m. The Joint AEA and IHCC Board Meeting will be held in the back of the Dining Room beginning at 5:45 p.m.

Adjournment

Board member Ms. Coltrain moved that the meeting be adjourned. Hearing no objections, Board President Mr. Pothoven adjourned the meeting at 5:20 p.m.



BOARD PRESIDENT



BOARD SECRETARY