

MINUTES OF THE BOARD OF TRUSTEES  
INDIAN HILLS COMMUNITY COLLEGE

August 12, 2019

The regular Board of Trustees meeting for Indian Hills Community College was held on August 12, 2019, in the Board Room on the Main Campus, Indian Hills Community College, Ottumwa, Iowa. Board President John Pothoven called the meeting to order at 4:01 p.m.

**Roll Call**

Members present: Nellie M. Coltrain, Beth Danowsky, Richard J. Gaumer, Tom Keck, Jerry Kirkpatrick, Katie Nichols, John Pothoven, Amy Webber, and Alan Wilson.

Members absent: None

**Approval of Agenda**

It was moved by Mr. Gaumer and seconded by Mr. Keck to approve the board agenda as presented. The motion carried.

**Minutes**

The minutes of the July 8, 2019 Regular Board Meeting were reviewed.

**Motion**

It was moved by Ms. Nichols and seconded by Ms. Danowsky to approve minutes of the July 8, 2019 Regular Board Meeting. The motion carried.

**Unfinished Business**

None.

**Approval of Monthly Claims**

Board members Ms. Coltrain and Ms. Webber reviewed the list of bills on behalf of the board and reported that all questions were answered by appropriate staff members.

**Motion**

It was moved by Ms. Coltrain and seconded by Ms. Webber to approve the bills list for the month of July 2019. The motion carried.

**FY19 Receipts and Disbursements Summary**

Bill Meck, Treasurer/CFO, presented the Summary of Receipts and Disbursements for the period July 1, 2018 to June 30, 2019. This summary and the detailed expenditure list will be published in a local newspaper and will go out with our publication of salaries and payroll information. It is a summary by fund with the total indicated at the bottom. Mychelle Harvey certifies this document to be correct.

**FY19 Investment Report**

Bill Meck, Treasurer/CFO, presented the FY19 Investment Report. This report is laid out by fund: General Fund, Auxiliary Fund, Plant Fund and Endowment Fund. Total Invested Funds on June 30, 2019 was \$20,588,763. Rates were good during the year. We have had a nice gain on our investment income returns.

**Motion**

It was moved by Mr. Kirkpatrick and seconded by Ms. Coltrain to approve the 2019 Investment Report.

**IACCT Report**

Mr. Gaumer reported that the Annual IACCT Conference was held in Council Bluffs. Iowa Western Community College has a very nice campus with a new indoor football practice facility. The sessions were very good and security was a big part of the sessions. Darlas Shockley, Executive Dean, Arts and Sciences received an award at the Banquet. Western Iowa Tech. Community College, Sioux City, Iowa will host the 2020 IACCT Conference.

**Personnel Report**

Mr. Zeke Flick, Director, Human Resources, presented the Personnel Report.

**Motion**

It was moved by Mr. Gaumer and seconded by Ms. Nichols to approve the Personnel Report. The motion carried. The Personnel Report is made a part of these minutes.

**New Business**

**President of the College**

**A. Facilities Report**

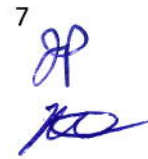
Mr. Rick Fosdyck, Director, Physical Facilities reported that there was storm damage to the Centerville Campus. All building roofs, in Centerville, will be replaced due to storm damage except for the Multipurpose building. This roof will be replaced due to age. The Barn roof will be replaced with metal instead of shingles. Also, the SUCCESS Center has a new entryway.

Trustee Hall - remodel is ongoing and these people are working under a tight timeline, but it will be completed before fall term. The laundry facility is nearing completion and ten washers and dryers will be on campus Tuesday, August 13, 2019.

North Campus - the old part of the welding lab should be painted by the end of the week and the building will be turned over to IHCC on August 28, 2019. Mr. Meck reported that Story Construction has done a great job as the Construction Manager.

**B. Resolution for Continuation of Instructional Equipment Levy**

Mr. Meck presented the Instructional Equipment Levy and the continuation of the levy for an additional ten years. The current resolution expires June 30, 2024 and with tonight's approval it won't expire until June 30, 2034.

7  


Mr. Gaumer stated that just because the continuation of the levy may pass, this does not mean the college has to levy the monies.

**Motion**

It was moved by Mr. Wilson and seconded by Mr. Kirkpatrick to pass the resolution for Continuation of Instructional Equipment Levy.

A roll call vote was taken:

Richard J. Gaumer	Yes
Tom Keck	Yes
Nellie M. Coltrain	Yes
Katie Nichols	Yes
Beth Danowsky	Yes
John Pothoven	Yes
Jerry Kirkpatrick	Yes
Alan Wilson	Yes
Amy Webber	Yes

Members absent: None

The motion carried.

**C. Higher Learning Commission Update**

Dr. Thompson reported that the Higher Learning Commission will be on campus December 2 and 3, 2019 for our Comprehensive Review. Dr. Thompson briefly talked about drafts of criterion 1-5 and walked through the visit timeline. The Quality Initiative Final Report Mandatory Academic & Career Advising is due August 31, 2019. When the agenda is received Dr. Thompson will give a copy to board members. (PowerPoint attached).

**D. Special Report: Foundation Update**

Ms. Blaire Siems, Executive Director, Foundation and Development, introduced her board members who were in attendance. Ms. Siems presented a PowerPoint naming Foundation Board of Directors, the 2017-2018 Financial Report, and other Community College Assets. Ms. Siems showed the number of students helped by the IHCC Foundation and the amount of scholarship dollars awarded to students in 2018, and the number of students helped by the IHCC Foundation and amount of scholarship dollars awarded to students in 2019. (PowerPoint attached). Each board member received The Power of You, 2018 Annual Foundation Report.

**Closing Remarks**

Dr. Sprouse's list of Involvement/Visits in Communities is on the Board of Trustees Resources page. Retreat dates are September 15 and 16, 2019 and meetings will begin the afternoon of Sunday, September 15, 2019. Each board member received a letter announcing our Staff Workshop day, which will be held on August 29, 2019. George Manning will be receiving the Lindenmayer Leadership award and the Lay Citizen award is going to Andrew and Randy Woodard. Each board member has a parking sticker for the 2019-2020 school year. The Board Policies can be found under Board of Trustees and on the left side of the screen. These are available to the public. Our Joint meeting with the AEA will be September 16, 2019 following our regular board meeting.

**Adjournment**

Board member Ms. Coltrain moved that the meeting be adjourned. Hearing no objections, Board President Mr. Pothoven adjourned the meeting at 5:24 p.m.

  
BOARD PRESIDENT

  
BOARD SECRETARY