

MINUTES OF THE BOARD OF TRUSTEES

INDIAN HILLS COMMUNITY COLLEGE

April 12, 2021

The regular Board of Trustees meeting for Indian Hills Community College was held on April 12, 2021, in the Perkins Conference Room on the Main Campus, Indian Hills Community College, Ottumwa, Iowa. Board President Mr. Richard J. Gaumer called the meeting to order at 4:00 p.m.

Roll Call

Members present: Ms. Beth Danowsky, Mr. Richard J. Gaumer, Mr. John Pothoven, and Ms. Amy Webber.

Members present via Zoom/Telephone: Ms. Nellie M. Coltrain, Mr. Tom Keck, Mr. Jerry Kirkpatrick, and Ms. Katie Nichols.

Members absent: Mr. Alan Wilson.

Approval of Agenda

Dr. Thompson asked that Athletics Update be added as 9(b). It was moved by Ms. Coltrain and seconded by Ms. Danowsky to approve the board agenda as amended. The motion carried unanimously.

Approval of Minutes

The minutes of the March 8, 2021 Regular Board Meeting and the March 26, 2021 Special Board Meeting were reviewed.

Motion

It was moved by Mr. Pothoven and seconded by Ms. Webber to approve the March 8, 2021 and March 26, 2021 minutes as read. The motion carried unanimously.

Unfinished Business

None

Approval of Monthly Claims

Board member Mr. Gaumer reviewed the list of monthly claims on behalf of the board and reported that all questions were answered by appropriate staff members.

Motion

It was moved by Ms. Coltrain and seconded by Mr. Kirkpatrick to approve the monthly claims for the month of March 2021. The motion carried unanimously.

Financial Report

Mr. Michael Lee, Treasurer/CFO presented the Financial Report through March 8, 2021, for Funds 1 and Fund 2 Levy accounts, as well as Fund Balance summaries. **Revenue:** Overall revenue was down \$1,272,637 from last year. Tuition and Fees were lower by \$1,464,876, which includes \$447,000 for Coast Flight and course fees were up by \$24,000. Tuition and Fees are

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lower by \$1,464,876. Local support is higher by \$77,738, State support is higher by \$32,984; which is reflective of a state grant for summer concurrent high school enrollment. Federal Support is lower by \$22,500 and Other Income is higher by \$104,017, reflective of CARES funding reimbursements. Operating Equipment Program Insurance reimbursement is lower by \$58,000 and \$87,000 of other revenue.

Expenses: Overall, expenses are down by \$1,954,907. Salaries and Fringe benefits are lower by \$1,049,783, due to lower benefit and payroll costs. Services are lower by \$453,229 due to lower expenses for Coast Flight of \$447,000, electricity savings of \$66,000, reduced group meetings/workshop expenses of \$47,000, and \$25,000 of miscellaneous items. Materials and Supplies are lower by \$431,567 driven by mileage and travel costs, Information Technology related expenses of approximately \$110,000, and \$100,000 in materials and supplies. Other Current Expenses were higher by \$10,916 and Capital Outlay was lower by \$9,412.

Fund 2 Levy Accounts: Revenue: Received approximately \$2,502,208.

The Department of Education has given more guidance for CARES II funding. The money can be used for lost revenue and IHCC will be using this money for lost Tuition, Housing, Food Service, and Bookstore.

Motion

It was moved by Mr. Kirkpatrick and seconded by Ms. Coltrain to approve the Financial Report. The motion carried unanimously.

Establish May 10, 2021 at 4:00 p.m. in the Perkins Conference Room on the Main Campus, Indian Hills Community College, 525 Grandview Avenue, Ottumwa, Iowa 52501 as the proposed date, time, and location for a public hearing on the sale of property, owned by Indian Hills Community College located at the Ottumwa Industrial Airport, being Lots 4, 5, & 6 Indian Hills Airport First Subdivision.

Motion

It was moved by Ms. Danowsky and seconded by Ms. Webber to establish May 10, 2021 at 4:00 p.m. in the Perkins Conference Room on the Main Campus, Indian Hills Community College, 525 Grandview Avenue, Ottumwa, Iowa 52501 as the proposed date, time, and location for a public hearing on the sale of property, owned by Indian Hills Community College located at the Ottumwa Industrial Airport, being Lots 4, 5, & 6 Indian Hills Airport First Subdivision.

A roll call vote was taken:

Richard J. Gaumer	Yes
Tom Keck	Yes
Katie Nichols	Yes
Nellie M. Coltrain	Yes
John Pothoven	Yes
Jerry Kirkpatrick	Yes
Beth Danowsky	Yes
Amy Webber	Yes

Members Absent: Alan Wilson

IACCT Report

Mr. Gaumer introduced Ms. Emily Shields, Executive Director, Iowa Association of Community College Trustees. Ms. Shields talked briefly about her background and her work experience. Ms. Shields started her position as the Executive Director on January 1, 2021.

Ms. Shields stated that she doesn't know what the budget will be, but an increase of \$6.4 million was what was asked for, state-wide. The House Education budget came out with a \$6 million increase and that is a good sign. Sessions should be completed at the end of April and Ms. Shields will have more information at that time.

A few issues still ongoing is: free speech, bond elections, and property tax back fills. We are advocating for changes in these areas.

Federal legislation that is pending for community colleges is: Relief Funding, Earmarks, advocating for Career and Transition Counselors, and getting COVID-19 vaccines for colleges.

The 2021 IACCT Conference will be held July 21, 2021 and July 22, 2021 and will be virtual. Vendors have been hired and the conference will be live streamed on the IACCT dedicated page.

Mr. Richard Gaumer reported the IACCT Board met on April 8, 2021. Iowa Central Community College named Jesse Ulrich, former superintendent of Ft Dodge Schools as its new president.

IHCC President Dr. Thompson, Ms. Ashleigh Richmond, Director, Adult Basic Education and Job Corps Scholars, and Ms. Taren Ferguson, Center Director of Ottumwa Job Corps, presented on Job Corps Scholars.

The Department of Education reported that they have awarded school counselor funds to six (6) colleges in Iowa. Current counselors are unable to devote the time necessary to career planning so this will help students to start thinking about college/career choices. As a follow-up, the board agreed to retain a lobbyist in DC to assist in seeking an earmark to get \$20 million for counselors in all community college districts.

There is a Senior-Year Plus/concurrent education change by the Department of Education. All school district within a community college district must identify criterion that will be used for student eligibility for concurrent enrollment classes.

The Presidents received information about loosening restrictions for COVID-19 funds so colleges should be able to access funds more readily. There was a discussion about infrastructure grants being proposed and the method/restrictions that might be used to access these funds. It was felt that technology and faster internet access would be a focus of legislation for colleges. The proposal is for \$12 billion to be distributed to community colleges.

Mr. Gaumer encouraged board members to consider accessing webinars on the IACCT website. Summer Melt is a very good presentation and very interesting.

Series 2021-1 Industrial New Jobs Training Certificates

Not to Exceed \$795,000, Series 2021-1 Industrial New Jobs Training Certificates.

1) Receipt of Bids

Ms. Maggie Burger, Sr. Vice President, Speer Financial, Inc. spoke about bids that were received for the \$795,000 Taxable Industrial New Jobs Training Certificates. Ms. Burger recommended that the Certificates be awarded to Bankers' Bank, Madison, Wisconsin with a true interest rate of 1.6614% (Attached)

2) Resolution instituting proceedings to take additional action was presented.

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\$795,000 Industrial New Jobs Training Certificates, Series 2021-1

- 1) Resolution Directing the Sale and Delivery of \$795,000 Industrial New Jobs Training Certificates was presented.
- 2) Resolution Authorizing the Issuance of \$795,000 Industrial New Jobs Training Certificates, Series 2021-1, and Providing for the Securing of such Certificates for the Purpose of Carrying Out an Industrial New Jobs Training Program Project Designated as the 2021-1 Project; Approval of Continuing Disclosure Certificate.

Motion

It was moved by Richard J. Gaumer and seconded by Ms. Nichols to approve the Receipt of Bids, Resolution instituting proceedings to Take Additional Action, Resolution Directing the Sale and Delivery, Resolution Authorizing the Issuance of \$795,000 Industrial New Jobs Training Certificates, Series 2021-1, and Providing for the Securing of such Certificates for the Purpose of Carrying Out an Industrial New Jobs Training Program Project Designated as the 2021-1 Project; Approval of Continuing Disclosure Certificate.

A roll call vote was taken:

Nellie M. Coltrain	Yes
Tom Keck	Yes
Beth Danowsky	Yes
John Pothoven	Yes
Katie Nichols	Yes
Jerry Kirkpatrick	Yes
Richard J. Gaumer	Yes
Amy Webber	Yes

Members absent: Alan Wilson.

The motion carried unanimously.

Personnel Report

Mr. Zeke Flick, Director, Human Resources, presented the Personnel Report.

Motion

It was moved by Ms. Coltrain and seconded by Ms. Danowsky to approve the Personnel Report. The motion carried unanimously. The Personnel Report is made a part of these minutes.

New Business:

None.

President of the College

A. Facilities Report

Dr. Brett Monaghan, Vice President, Student Development & Operations reported that lighting will be installed on the road from the Soccer Field to the Tom Arnold Net Center. Demolition on the "old" Simulation Lab has started and this space will be used to store laser equipment during renovation of the Laser Department.

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Centerville: footings and walls have been poured for the new Residence Hall. Friday there will be a walk-through in the Wrestling Facility to finalize the punch list.

B. Health Simulation Renovation

Dr. Jill Budde, Vice President, Learning & Engagement shared a brief presentation about changes that have been made to the new simulation lab. The new lab has 4 sim rooms, 1 debrief room, a small storage area, faculty office/work room, and a room for a clinical nursing group. All storage and furniture has been installed and the Ribbon Cutting Ceremony will be held Thursday, April 15, 2021 at 4:00 p.m.

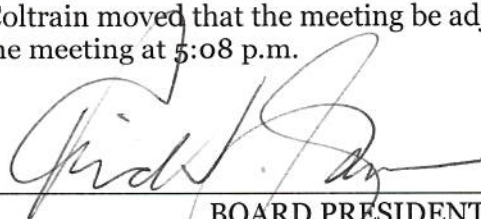
C. Athletics

Dr. Brett Monaghan, Vice President, Student Development & Operations introduced Mr. Cole Spree, Head Wrestling Coach, Mr. Eli Loyd, and Ms. AnaLiz Duran, wrestlers, Mr. Brent Ewing, Head Coach for the Running Programs and two of his runners, Ms. Malama Toure and Mr. Isiah Thomas.

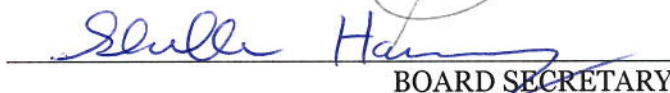
Each coach talked about his individual program and then each student shared his and her experiences at Indian Hills Community College. The students love the environment the college has and athletics, but they also like the fact that education is very important.

Adjournment

Board member Ms. Coltrain moved that the meeting be adjourned. Hearing no objections Mr. Gaumer adjourned the meeting at 5:08 p.m.



BOARD PRESIDENT



BOARD SECRETARY