

MINUTES OF THE BOARD OF TRUSTEES

INDIAN HILLS COMMUNITY COLLEGE

March 11, 2019

The regular Board of Trustees meeting for Indian Hills Community College was held on March 11, 2019, in the Board Room on the Main Campus, Indian Hills Community College, Ottumwa, Iowa. Board President John Pothoven called the meeting to order at 4:02 p.m.

Roll Call

Members present: Nellie M. Coltrain, Beth Danowsky, Richard J. Gaumer, Tom Keck, and John Pothoven.

Members absent: Jerry Kirkpatrick, Katie Nichols, Amy Webber and Alan Wilson

Approval of Agenda

Item E-Dashboard Update was added under President of the College. It was moved by Ms. Danowsky and seconded by Mr. Gaumer to approve the board agenda as amended. The motion carried.

Minutes

The minutes of the February 11, 2019 Regular Board Meeting were reviewed.

Motion

It was moved by Mr. Keck and seconded by Ms. Coltrain to approve minutes of the February 11, 2019 Regular Board Meeting. The motion carried.

Public Hearing to Adopt FY20 Budget Estimate and Certify College Taxes

President John Pothoven asked for a motion to open the public hearing to Adopt FY20 Budget Estimate and Certify College Taxes

Motion

It was moved by Mr. Gaumer and seconded by Ms. Coltrain to open the public hearing. The motion carried.

President John Pothoven asked Shelle Harvey if she had received any written objections or protests on the FY20 Certified Budget Estimate and College Taxes. She stated "no." President John Pothoven asked if there were any oral objections or comments. There were no comments or discussion, so he asked for a motion and second to close the public hearing.

Motion

It was moved by Ms. Danowsky and seconded by Mr. Gaumer to close the public hearing. The motion carried.

Approval of the FY20 Certified Budget Estimate and College Taxes

Bill Meck, Treasurer/CFO, reported that since the February board meeting the certified budget notice was sent to area newspapers to be published. If approved, Bill will file a hard copy with the Wapello County Auditor and will upload the documents to the Iowa Department of Management.

Motion

It was moved by Mr. Gaumer and seconded by Ms. Coltrain to approve the FY20 Certified Budget Estimate and College Taxes.

A roll call vote was taken:

Richard J. Gaumer	Yes
Beth Danowsky	Yes
John Pothoven	Yes
Tom Keck	Yes
Nellie M. Coltrain	Yes

Members absent: Jerry Kirkpatrick, Katie Nichols, Amy Webber, and Alan Wilson.

The motion carried.

Public Hearing on the Proposed contract documents (plans, specifications, form of contract, and estimated cost) for the 2019 Trustee Hall Remodel Project

President John Pothoven asked for a motion to open the public hearing on the Proposed contract documents (plans, specifications, form of contract, and estimated cost) for the 2019 Trustee Hall Remodel Project

Motion

It was moved by Mr. Gaumer and seconded by Ms. Coltrain to open the public hearing. The motion carried.

President John Pothoven asked Shelle Harvey if she had received any written objections or protests on the FY20 Certified Budget Estimate and College Taxes. She stated "no." President John Pothoven asked if there were any oral objections or comments. There were no comments or discussion, so he asked for a motion and second to close the public hearing.

Motion

It was moved by Ms. Danowsky and seconded by Mr. Gaumer to close the public hearing. The motion carried.

Unfinished Business

None.

Approval of Monthly Claims

Board member Mr. Pothoven reviewed the list of bills on behalf of the board and reported that all questions were answered by appropriate staff members.

Motion

It was moved by Mr. Pothoven and seconded by Mr. Gaumer to approve the bills list for the month of February 2019. The motion carried.

Financial Report

Mr. Bill Meck, Treasurer/CFO, reported that Tuition and Fees revenue is down \$139,514. On the credit side, we are down just under 3,400 credits for the year. In-state tuition is up, but out-of-state tuition is down. The rest of the report is very similar to last month. Local and State support are where they should be and Federal support is down. Other Income is up a little compared to a year ago. Expenditures: Salaries and Fringe Benefits are down \$218,399 compared to a

year ago. Service costs are down and Supplies and Materials are up. Other Current Expenses are down. Levies are where they should be in Fund 2

Motion

It was moved by Mr. Keck and seconded by Ms. Coltrain to approve the Financial Report. The motion carried.

To Receive and Take Action upon the Recommendation of Story Construction for the 2019 Trustee Hall Restroom Remodel Project

Mr. Meck, Treasurer/CFO, reported that a letter from Story Construction is in packets detailing the results of the bids that occurred the previous week. This letter also identifies the six bid packages. It is Story Construction's opinion that the bids received were responsive and the award of a Prime Contract provides substantial value to, and is in the best interest of, Indian Hills Community College. Alternate bids were received for consideration in conjunction with the base bids. Story Construction recommends acceptance of alternate 1 for bid package 09-1 and alternate 2 for all packages in addition to the base bid scope of work.

Motion

It was moved by Ms. Coltrain and seconded by Ms. Danowsky to award the six bid packages, with alternates, for a total of \$1,035,259.00. The motion carried.

IACCT Report

Mr. Gaumer reported that at the IACCT Board meeting, a Presidents' report was received from Dr. Kinney and there were discussions about development and expansion of Phi Theta Kappa. The society has a strong focus towards Transfer programs, but is moving toward more inclusion of students in Career and Technical programs (Statistical Report attached.)

The Department of Education has developed a new statistical report tracking Kibbie Grant students (Attached).

There was also a discussion of the Political Action Committee, Iowans for a Skilled Workforce (ISW). ISW raise and delivers \$31,000 to legislators divided equally between Republicans and Democrats and targets legislators that the committee determines are supportive of community colleges. Schools raise funds differently and there is some discussion about the assessments that are larger for the larger schools and less for the smaller schools. While trustees contribute directly to the PAC, our administrators also contribute substantial amounts to specific campaign fund-raisers over and above the ISW amounts.

Mr. Gaumer showed two media items. One was a video that is shown to new employees who must make a decision between IPERS or the IACCT 403a Plan. Mr. Gaumer also showed the updated IACCT website and encouraged trustees to explore offerings.

Personnel Report

Mr. Zeke Flick, Associate Director, Human Resources, presented the Personnel Report.



Motion

It was moved by Ms. Coltrain and seconded by Ms. Danowsky to approve the Personnel Report. The motion carried. The Personnel Report is made a part of these minutes.

New Business

None.

President of the College

A. Facilities Report

Dr. Sprouse, President, reported that the North Campus Project is still slightly behind, but the contractor believes they will be able to catch up. Concrete is being poured for the polished floors. The Tom Arnold Net Center is 50% complete and maintenance will continue to work on normal repairs around campus.

B. Special Report: Pizza with the President

Dr. Myers, Director, Marketing & Community Relations, presented Pizza with the President updates. She reported that these are monthly meetings that 4-8 students are invited to attend each month to have lunch with Dr. Sprouse. There are 4 main questions asked to these students. The questions are: How did you find Indian Hills and get here? How is everything going? What do people look for in college? What is one thing that could make things better for you at Indian Hills? (PowerPoint attached.)

C. Special Report: IT and Plans for Excellence Update

Mr. Shane Molyneux, Chief Information Officer, reported on Plans for Excellence. Mr. Molyneux first talked about IT accomplishments and then he went over new goals for the upcoming year (Attached).

D. School Board Appreciation Dinner

Dr. Sprouse reported that the School Board Appreciation Dinner would be April 11, 2019. Please let Shelle know if you will be attending.

E. Dashboard for Key Performance Indicators Update

Dr. Sprouse gave a Dashboard Key Performance Indicators update to trustees (Attached).

Closing Remarks

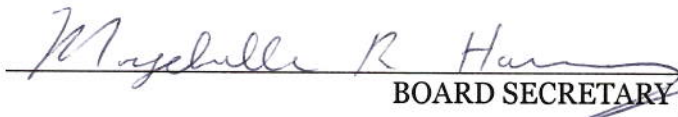
Dr. Sprouse's list of Involvement/Visits in Communities is in the packet. She also talked about the invitation in trustee packets. This is an invitation to the Grand Opening for the Principal Foundation Computer Software Development Lab. This is May 2, 2019, which is the same date as the Joint Advisory meetings and dinner. It was announced this afternoon that our basketball team was picked as an At Large team to go to the National Tournament in Hutchinson, Kansas.

Adjournment

Board member Ms. Coltrain moved that the meeting be adjourned. Hearing no objections, Board President Mr. Pothoven adjourned the meeting at 5:33 p.m.



BOARD PRESIDENT



BOARD SECRETARY