

MINUTES OF THE BOARD OF TRUSTEES
INDIAN HILLS COMMUNITY COLLEGE

March 12, 2018

The regular Board of Trustees meeting for Indian Hills Community College was held on March 12, 2018, in the Board Room on the Main Campus, Indian Hills Community College, Ottumwa, Iowa. Board President John Pothoven called the meeting to order at 4:00 p.m.

Roll Call

Members present: Nellie M. Coltrain, Beth Danowsky, Richard J. Gaumer, George E. Manning, John Pothoven, Lori Schaefer-Weaton, and Alan Wilson.
Members absent: Tom Keck and Jerry Kirkpatrick.

Minutes

The minutes of the February 12, 2018 Regular Board Meeting were reviewed.

Motion

It was moved by Richard J. Gaumer and seconded by Beth Danowsky to approve minutes of the February 12, 2018 Regular Board Meeting. The motion carried.

Public Hearing to Adopt FY19 Budget Estimate and Certify College Taxes

President John Pothoven asked for a motion to open the public hearing to Adopt FY19 Budget Estimate and Certify College Taxes

Motion

It was moved by Nellie M. Coltrain and seconded by Richard J. Gaumer to open the public hearing. The motion carried.

President John Pothoven asked Shelle Harvey if she had received any written objections or protests on the FY19 Certified Budget Estimate and College Taxes. She stated "no." President John Pothoven asked if there were any oral objections or comments. There were no comments or discussion, so he asked for a motion and second to close the public hearing.

Motion

It was moved by Beth Danowsky and seconded by Richard J. Gaumer to close the public hearing. The motion carried.

Approval of the FY19 Certified Budget Estimate and College Taxes

Bill Meck, Treasurer/CFO, reported that since the February board meeting the certified budget notice was sent to 10 area newspapers to be published. If approved, Bill will file a hard copy with the Wapello County Auditor and will upload the documents to the Department of Management.

Motion

It was moved by Richard J. Gaumer and seconded by Nellie M. Coltrain to approve the FY19 Certified Budget Estimate and College Taxes.

A roll call vote was taken:

Richard J. Gaumer Yes
George E. Manning Yes

Beth Danowsky	Yes
John Pothoven	Yes
Alan Wilson	Yes
Nellie M. Coltrain	Yes
Lori Schaefer-Weaton	Yes

Members absent: Tom Keck and Jerry Kirkpatrick.

The motion carried.

Public Hearing on the Proposed Sale of Real Property, owned by Indian Hills Community College, located at 123 E. Grace, Chariton, Iowa

President John Pothoven asked for a motion to open the public hearing on the proposed sale of real property, owned by Indian Hills Community College, located at 123 E. Grace, Chariton, Iowa.

Motion

It was moved by Richard J. Gaumer and seconded by Lori Schaefer-Weaton to open the public hearing. The motion carried.

President John Pothoven asked Shelle Harvey if she had received any written objections or protests on the proposed sale of real property, owned by Indian Hills Community College, located at 123 E. Grace, Chariton, Iowa. She stated "no." President John Pothoven asked if there were any oral objections or comments. There were no comments or discussion, so he asked for a motion and second to close the public hearing.

Motion

It was moved by Nellie M. Coltrain and seconded by George E. Manning to close the public hearing. The motion carried.

Board Consideration on the Approval for the Proposed Sale of Real Property Located in Chariton Iowa.

Bill Meck, Treasurer/CFO, reported that IHCC only received one bid, from Dance Xpressions, for the property. Bill recommended that IHCC sell the property to Dance Xpressions for \$87,500. The closing date for the property sale will be on or before April 26th, 2018.

Motion

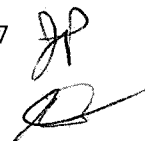
It was moved by Alan Wilson and seconded by Richard J. Gaumer to authorize the sale of real property, owned by Indian Hills Community College, located at 123 Grace, Chariton, Iowa.

A roll call vote was taken:

Richard J. Gaumer	Yes
George E. Manning	Yes
Beth Danowsky	Yes
John Pothoven	Yes
Alan Wilson	Yes
Nellie M. Coltrain	Yes
Lori Schaefer-Weaton	Yes

Members absent: Tom Keck and Jerry Kirkpatrick.

The motion carried.



Old Business

None.

Written Communications

Dr. Sprouse reported that she has a Proclamation that was signed by all community college Presidents and the administration of Iowa Association of Business and Industry. It was signed in the Governor's office. Governor Kim Reynolds, made some comments as well as the Lieutenant Governor. This is an agreement to come together around Future Ready Iowa and Workbased Learning and to promote activities and records.

Approval of Monthly Claims

Board member Beth Danowsky reviewed the list of bills on behalf of the board and reported that all questions were answered by appropriate staff members. She reported that the Business Office has a new process and it is paperless. It is much easier and more efficient.

Motion

It was moved by Beth Danowsky and seconded by George E. Manning to approve the bills list for the month of February, 2018. The motion carried.

Financial Report

Bill Meck, Treasurer/CFO, reported that financials are shown through the month of February. Tuition and Fees Revenues are down \$1,629,374. The decrease in Coast Flight for the first 3-terms is \$492,000. After adjusting Coast Flight, we are down \$1,137,000. Comparing two line items, Resident and Non-Resident tuition, we are down \$1,158,000 and down a little over 7,000 credits for the same 3-terms as a year-ago. Local, State, and Federal Support are trending where they should be. Other Income is trending a little higher. Expenditures: Salaries and Fringes are down \$807,499. Services line is up \$223,000 after adjusting for Coast Flight. Materials and Supplies are down \$123,467. Other Current Expenses are up \$99,351. This results in a net decrease in our total expenditures of \$608,000 over last year. Restricted Funds 2: Revenues and Levy Expenditures are comparable to a year ago.

Motion

It was moved by George E. Manning and seconded by Beth Danowsky to approve the Financial Report. The motion carried.

IACCT Report

Richard J. Gaumer reported that the Phi Theta Kappa All Iowa Academic Banquet was held on February 28, 2018. Three of our students were honored and it was a very nice evening.

March 6, 2018 was the Day on the Hill. All community colleges had representatives present. Dr. Sprouse spoke to all of our Legislators.

The Revenue Estimating Conference came in \$300,000 higher for FY18.

Future Ready Iowa is close to an agreement, with substantial changes in the original legislation, which are more favorable to community colleges. Everyone

(all education and training organizations) should be held to the same academic approval standards that community colleges are held to. There should be better standards for training and qualified people must do the training. Talks are continuing with the Legislators about community colleges having more flexibility in raising our own property tax.

Rich traveled to Kirkwood Community College on Thursday, March 8, 2018. Kirkwood is looking to cut \$3.25 million dollars from their budget. Rich will travel to Creston on Tuesday, March 13, 2018 and this will be his last college visit. He has visited all 15-community colleges.

The 2018 IACCT Conference will be held in Mason City July 18-20, 2018 and the 2018 ACCT Leadership Congress is taking place at the New York Marriott Marquis, Wednesday, October 24-27, 2018. Connie Hornbeck, Chair, Association of Community College Trustee will be in attendance.

Resolution Authorizing Redemption of Outstanding Bonds and Directing Notice be Given

Ashley Moyer, Executive Director, Continuing Education & Workforce Solutions reported that “with this resolution we are asking for your permission to officially call the Series 1010-1 bond that financed a 260E project for Musco Lighting in Oskaloosa, Iowa. The amount was for \$550,000 and they planned for 50 new jobs, and hired 50 people. Sufficient funding will be on hand to fully pay off this bond by June 1, 2018.”

Motion

It was moved by Alan Wilson and seconded by Nellie M. Coltrain to approve the resolution authorizing redemption of Outstanding Bonds and Directing Notice.

A roll call vote was taken:

Richard J. Gaumer	Yes
George E. Manning	Yes
John Pothoven	Yes
Alan Wilson	Yes
Nellie M. Coltrain	Yes
Lori Schaefer-Weaton	Yes
Beth Danowsky	Abstained

Members absent: Tom Keck and Jerry Kirkpatrick.

The motion carried.

Personnel Report

Ms. Kristen Parks, Director, Human Resources, presented the Personnel Report.

Motion

It was moved by George E. Manning and seconded by Richard J. Gaumer to approve the Personnel Report. The motion carried. The Personnel Report is made a part of these minutes.

New Business

None.

President of the College

A. Facilities Report

Rick Fosdyck, Director, Physical Facilities, reported that final touch ups are being completed to the softball field, but it will be ready on Wednesday for the first home game. The softball field looks outstanding. A new project, that Maintenance started on the week of March 4, 2018, was the Rose Garden. Maintenance received a different skid loader, that is bigger, so this project will be done in house. The Rose Garden has been neglected quite a while and now it is getting a facelift.

Bill Meck, Treasurer/CFO, reported that IHCC has Plans and Specifications out for bid on the North Campus Project. There is a pre-bid meeting on Monday, March 19th and bids are due March 28, 2018 at 2:00 p.m.

B. Key Performance Indicator: SENSE Information

Dr. Sprouse, President, reported on the 3-year Cohort Loan Default Rate. Indian Hills has been doing very well lowering the default rate. Dr. Matt Thompson, Vice President of Academic Affairs and Institutional Research presented a PowerPoint reporting on Key Performance Indicators: SENSE Information. SENSE is a survey of entering student engagement and is administered during weeks 4-5 of fall. Surveys conducted in the first term are Math and English courses. (Attached)

C. Special Report: Athletic Information Update

Mr. Kevin Pink, Director, Information gave an Athletic Update. Kevin talked about Basketball, Golf, Baseball, Softball, Volleyball, Soccer, and our Track and Field teams and how well they have been doing over the last few years. (Attached)

D. School Board Appreciation Dinner

Dr. Sprouse reminded board members that the School Board Appreciation Dinner is April 19, 2018.

All board members received the Indian Hills Community College Foundation 2017 Annual Report.

Closing Remarks

Dr. Sprouse's list of Involvement/Visits in Communities is in the packet.

Adjournment

Board member Nellie M. Coltrain moved that the meeting be adjourned. Hearing no objections, Board President John Pothoven adjourned the meeting at 5:10 p.m.

BOARD PRESIDENT

BOARD SECRETARY