

MINUTES OF THE BOARD OF TRUSTEES

INDIAN HILLS COMMUNITY COLLEGE

March 14, 2016

The regular Board of Trustees meeting for Indian Hills Community College was held on March 14, 2016, in the Board Room on the Main Campus, Indian Hills Community College, Ottumwa, Iowa. Board President John Pothoven called the meeting to order at 4:02 p.m.

Roll Call

Members present: Beth Danowsky, Richard J. Gaumer, Tom Keck, George E. Manning and John Pothoven.

Members absent: Nellie Coltrain, Judith A. Cox, Jerry Kirkpatrick and Alan M. Wilson.

Minutes

The minutes of the February 8, 2016, regular board meeting were reviewed.

Motion

It was moved by Richard J. Gaumer and seconded by Tom Keck to approve minutes of the February 8, 2016, regular board meeting. The motion carried.

Public Hearing to Adopt FY2017 Budget Estimate and Certify College Taxes

President John Pothoven asked for a motion to open the public hearing to Adopt FY2017 Budget Estimate and Certify College Taxes.

Motion

It was moved by Beth Danowsky and seconded by Richard J. Gaumer to open the public hearing. The motion carried.

President John Pothoven asked Shelle Harvey if she had received any written objections or protests on the FY2017 Certified Budget Estimate and College Taxes. She stated "no." President John Pothoven asked if there were any oral objections or comments. There were no comments or discussion, so he asked for a motion and second to close the public hearing.

Motion

It was moved by Richard J. Gaumer and seconded by Tom Keck to close the public hearing. The motion carried.

Approval of the FY17 Certified Budget Estimate and College Taxes

Bill Meek, Treasurer/CFO, reported that since the February board meeting the certified budget notice was sent to 10 area newspapers to be published. If approved, Bill will file a hard copy with the Wapello County Auditor and will upload the documents to the Department of Education and the Department of Management.

Motion

It was moved by George E. Manning and seconded by Beth Danowsky to approve the FY17 Certified Budget Estimate and College Taxes.

A roll call vote was taken:

Beth Danowsky Yes
 Richard J. Gaumer Yes
 Tom Keck Yes
 George E. Manning Yes
 John Pothoven Yes

Members absent: Judith A. Cox, Nellie M. Coltrain, Jerry Kirkpatrick and Alan Wilson.

The motion carried with 5 ayes, 0 nays.

Old Business

None.

Written Communications

None.

Approval of Monthly Claims

Board member Tom Keck reviewed the list of bills on behalf of the board and reported that all questions were answered by appropriate staff members.

Motion

It was moved by Tom Keck and seconded by Beth Danowsky to approve the bills list for the month of February, 2016. The motion carried.

Financial Report

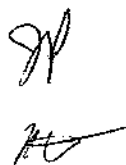
Bill Meck, Treasurer/CFO, reported that IHCC gained a small increase in expenditures during February. Revenue and Tuition and Fees are up from last year. We have about \$500,000 of new revenue this year. Enrollment was flat for spring term, but we gained some from our rate increase. We also have an increase on the Other Income line. We are up in Salaries and Fringes and the Services line for Expenditures. Coast Flight is a significant reason why we are up on the Services line and also Tuition and Fees. Overall, we are \$200,000 above where we were a year ago.

Motion

It was moved by Richard J. Gaumer and seconded by Tom Keck to accept the Financial Report. The motion carried.

IACCT Report

Richard J. Gaumer reported that everyone received the Iowa College and University Enrollment Report. Indian Hills is larger than 31 out of 33 private colleges in the state of Iowa. It is important when talking to legislators to mention that community colleges have 93,000 students, which is 13,000 more than the Regent institutions.



The 50-year celebration, held in Des Moines, was a very good conference and the speakers were interesting. One session described a process in which the NIACC board receive an 8-page report each meeting which is very detailed. It is a different board strategy, but they think board involvement and engagement have improved. Annual awards were given and it was announced that an award in Larry Ebbers name will be given out periodically. This award used to be called An Honorary Trustee. Dr. Sprouse, Martha Wick and Richard Gaumer went to the state capital and spoke with legislators during a session of the conference that was designated for this activity.

MJ Dolan, Executive Director of IACCT

Richard J. Gaumer introduced MJ Dolan, Executive Director of the Iowa Association of Community College Trustees and David Palmer, Legislative Consultant for the Iowa Association of Community College Trustees.

MJ stated that the conference was very good and there was a nice turnout. She handed out the Community College Leader Bulletin and stated that this is a good resource to use for updates and information.

The IACCT Board will have their retreat during the April meeting. They will be talking about how to meet student needs in the future. Senator Grassley and Senator Ernst had a resolution passed at the U.S. Senate, commemorating 50-years of community colleges. In order to get a resolution passed at the Senate, every person who is a member must sign-off.

MJ thanked Rich for all his hard work and stated that he will be an IACCT Chair person in two years. She also thanked Dr. Sprouse and Martha Wick for being instrumental in their jobs

MJ talked about Iowa's Community Colleges Fast Facts and state funding. MJ will be talking to legislators to see if there is a plan to help get community colleges more money to education students in the future. Community College's received an additional \$30.00 in state funding for fiscal year 2016.

MJ also talked about the IACCT Leadership Club. The Leadership Club offers webinars that are either at noon or 4:00 p.m. Donna Knox is the contact person if there are questions about webinars.

David Palmer gave an update on Advocacy. Funding issues make everyone nervous. This year David is optimistic about the money. The Governor stated that the number he will be using for community college's is roughly 3 million dollars. General Aid usually follows the economy and these are lean years. We all need to hope for a much better economy. We are seeing community colleges at the bottom of the pecking order and this is deeply imbedded in legislator's heads. We are going to have to start talking about distribution of monies and community colleges. David believes that we will do better this year than last year. But, it is not hard to beat \$0.00 which community colleges received last year.

Personnel Report

Ms. Bonnie Campbell, Human Resources Director, presented the Personnel Report.

Motion

It was moved by Richard J. Gaumer and seconded by Beth Danowsky to approve the Personnel Report. The motion carried. The Personnel Report is made a part of these minutes.

New Business

None.

President of the College

A. Facilities Report

Dr. Sprouse reported that spring is around the corner. Resident halls will be inspected for improvements that will need to be done over the summer. Bill Meck and Rick Fosdyck will be looking at parking lots that may need to be resurfaced. Work continues at the ATC and this building is getting close to being finished. OPN Architects is working on a faculty space remodel and defining priorities for the summer. Bill reported that plans for the next year will be laid out. The softball and baseball fields have had new padding on the backstops. New netting will also be installed on the baseball field and new signage is being investigated for the Centerville Campus.

B. Information Technology Update

Shane Molyneux, Chief Information Officer, briefly updated board members on projects that have been completed over the last year. NoliJ was upgraded and workflows migrated. Recruiter was implemented in place of Hobsons. Student Planning was implemented. Elevate software and Maxient are now on campus and being utilized. Lenel-wireless doors installed in Appanoose and Perimeter door controls changed. Anuba-105 replacements with 114 AP's quantity 60. KCCA-move IHCC existing equipment to HS ICN room, move switching gear from IHCC to KCCA, Lenel door on KCCA and 21st century classroom. Datacenter-Upgrade SAN and servers in Ottumwa, move Ottumwa datacenter equipment to Centerville. Cameras-56 additional CAT6 drops installed, 56 new cameras installed, Milestone software upgraded and additional disk added. Room 224-raised floor and new computer and furniture. Health Sciences-raised floor and new computer, furniture, and 21st century classroom. Strategic Goal-align with the K-12 better (Wolfvision), Colleague update and offer more training.

C. Project Updates

Dr. Sprouse reported on projects and special meetings that have taken place in the last few months. Program Review was completed a few weeks ago. One third of our programs presented to Executive Council. This process helps in making college wide decisions on space, viability and capital equipment. This process also helps in determining if something different needs added to a program (s) to help enrollment. Health insurance is being reviewed and it will soon be time to review tuition and salaries. We recently held sessions on overall staffing and requests for new staff. It has been identified where faculty and staff are needed and where some adjusting may be able to occur. Rachelle held a session with a consultant to look at our Foundation and do some visioning with the board. A due diligence meeting was held to look at 260E Plans and to review financials. A Professional

Development session was held for Executive Council and Brenda Clark Hamilton was the speaker.

Adjournment

Board member Tom Keck moved that the meeting be adjourned. Hearing no objections, Board President John Pothoven adjourned the meeting at 5:27 p.m.



BOARD PRESIDENT



BOARD SECRETARY