

MINUTES OF THE BOARD OF TRUSTEES

INDIAN HILLS COMMUNITY COLLEGE

June 9, 2014

The regular Board of Trustees meeting for Indian Hills Community College was held on June 9, 2014, in Room 15/16 on the Centerville Campus, Indian Hills Community College, Centerville, Iowa. Board President John Pothoven called the meeting to order at 4:00 p.m.

Roll Call

Members present: Richard J. Gaumer, Tom Keck, Kevin M. Kness, Beth Danowsky, John Pothoven, and Richard C. Sharp.

Members absent: Judith A. Cox and George E. Manning.

Minutes

The minutes of the May 12, 2014, and May 16, 2014, regular board meetings were reviewed.

Motion

It was moved by Kevin M. Kness and seconded by Tom Keck to approve minutes of the May 12, 2014, regular board meeting and May 16, 2014, special board meeting. The motion carried.

Old Business

None.

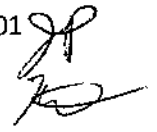
Written Communications

None.

Financial Report

Bill Meck, Treasurer/CFO, reported that tuition and fees are down from this time last year by \$732,997, which reflects the 9% decrease that we have this year in credit hours. He estimates that we will be at 110,000 credits in total for the year, down from about 121,000 that we had a year ago. Bill does not expect things to change much, in tuition, in the month of June, what tuition we are going to get has been received. Bill asked Trustees to look at the Other Income line. He stated if any number was going to change significantly it might be this one. These are one time entries that sometimes happen in fiscal year end, but at this time we are approximately \$1.1 million behind.

Bill reported that Salaries and Fees continue to get lower every month. We are \$955,000 lower now than what we were a year-ago. There is a little bit of acceleration in that number, he notices it getting a little bit bigger each month, which is good. The same with Services, it has gotten a little closer



and we have also seen reductions in Materials and Supplies. Overall, expenditures are down 1.14 million from a year-ago, but our revenue is down \$1.68 million from a year-ago, which leaves us about \$540,000 behind. Bill is hopeful that we will get closer for the month of June and thinks we have done a nice job understanding the situation with the budget and holding off on some things until next fiscal year. He hopes that as we close out the books we get even.

In Restricted Fund II we continue to expend at a little higher pace than what we have done in the past. Expending \$2.7 million dollars compared to 1.9 million dollars a year-ago and 2.6 million dollars the year before.

Motion

It was moved by Richard C. Sharp and seconded by Beth Danowsky to accept the Financial Report. The motion carried.

Approval of Monthly Claims

Board member Tom Keck reviewed the list of bills on behalf of the Board and reported that all questions were answered satisfactorily by appropriate staff members.

Motion

It was moved by Tom Keck and seconded by Kevin M. Kness to approve the bills list for the month of June, 2014. The motion carried.

Bad Debt Write-Off

Bill reported that we had some additional money come in and were able to get part of it receipted. Write-Offs look a little different than what has historically been seen. Bill gave each Trustee an updated, three-year comparative of where we have been with write-offs. At the bottom trustees are able to see the amount of bad debt recovery that has occurred in each one of those three years. That mount represents items that have already been written-off, but even after it has been written-off we do still try to collect. We do not know if we will receive any more money before the end of the fiscal year, but we may. Bill presented the total write-offs for Fiscal Year 2014 and is requesting Board approval. Write-offs are down approximately \$100,000 from a year-ago. The total number at the end of May is \$622,176 and this number should go down because of additional money that will be collected over the month of June. Bill asked for the Board to approve this number tonight and at the end of June he will send out an email telling the Board the final amount of write-offs. The \$622,000 is a not to exceed number and Bill is hoping for additional collections in June that will reduce that number.

Dr. Sprouse stated that the college is working on some processes that hopefully reduces this amount every year, from this point forward. Bill said he and his staff visited this afternoon and he let them know how much

he appreciated the efforts they have made from the stand point of basically redoing the entire process, hiring two new collection agencies and becoming a little more aggressive.

Motion

It was moved by Richard C. Sharp and seconded by Beth Danowsky to approve \$622,176 in bad debt write-offs. The motion carried.

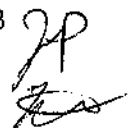
Revenue Source Discussion

The first item Bill talked about was a sheet pertaining to the Estimated Budget for fiscal year 2014-2015. The Tuition and Fees number is remaining constant. We are budgeting for an approximate 5% enrollment decline for the up-coming fiscal year. Local support reflects the increase from the levy, state support reflects the increase of approximately \$470,000 in new general aid, federal support stayed the same, and on the Other Income line Bill put in \$1,630,000 which he believes is a fair and reasonable estimate of what we will realize next year in other income for a total budget of \$35, 130,000 on the revenue side. On the expenditure side, \$28,000,000 for salaries for and total expense amount of \$35,125,000. Approximately 1/2 million dollars was identified as new revenue that will come in in the next fiscal year. \$470,000 in state aid, \$10-\$12 thousand from local support and then \$18-\$20 thousand was added to get to the 1/2 million dollar mark. That was the amount we worked through with the budget and salary committees to allocate raises.

Richard J. Gaumer wondered why we were off by \$600,000 on federal support. Bill said because of the removal of Perkins and ABE from the general fund. They are now reported in Restricted Fund II.

Bill submitted two Tuition and Fees per Credit Hour Surveys. They are identical except for our line item. The one schedule reflects an option of a \$5.00 per credit hour increase in tuition and the other option reflects a \$6.00 per credit hour increase in tuition. The other rates on the sheet are either final and approved or tentative increases in tuition from other community colleges. The bottom bar graph reflects the activity and in either case whether it is a \$5.00 or \$6.00 increase this year, our position on the bar graph remains the same. We have 7 community college's that would be below us and 7 community college's that would be above us. Dr. Sprouse and Bill had a conversation this morning and if they were going to make a recommendation it would be a \$5.00 increase. But, if it was determined by the board to increase tuition by \$6.00 to allow for a more flexibility in next year's budget that would be okay as well. Dr. Sprouse reminded the board that our out-of-state tuition is 1 1/2 times our in-state.

Kevin M. Kness recommended increasing tuition by \$6.00 for flexibility in the budget. Richard J. Gaumer asked Dr. Sprouse why she



recommended \$5.00 instead of \$6.00. She stated many things have been done to reduce expenditures and she wanted to make sure that the college was not trying to recover everything on the backs of our students.

Motion

It was moved by Richard J. Gaumer and seconded by Kevin M. Kness to raise tuition \$6.00 per credit hour. The motion carried.

Bill stated that In-State-tuition will be \$155.00 and Out-of-State tuition will be \$232.50 per credit hour.

Series 2014-1 Industrial New Jobs Training

Mick Lawson introduced Larry Burger, Vice President, Speer Financial, Inc. Larry has been involved in sizing the issuances that will be talked about tonight and he facilitated the bid process that happened earlier today.

Larry handed out 2 cover letters because bids were taken on 2 different bond issues. Speer Financial had originally looked at doing a refunding for the Industrial New Jobs Training Certificates and a new issuance. But, after looking at the old issues he talked to Bill and said that he might want to consider refunding those out because the interest rates are extremely low and this shortens the time frame that the company has to reimburse the college.

Larry first looked at the Industrial New Jobs Training Certificates Not to Exceed \$1,370,000, Series 2014-1. These are taxable because there is a spin down requirement. You don't want to issue the debt and maybe have the company not perform at the level they indicated and the college may owe the government back if they issue these at a tax exempt rate. If they are issued at a taxable rate there is no spin down requirements. Bids were taken today, June 9, 2014 at 11:00 a.m. on \$1,370,000 Industrial New Jobs Training and they did receive 3 bids. Upon examination, it is our opinion that the bid of UMB Bank, Kansas City, Missouri, is the best bid received and it is further our opinion that the bid is favorable to the college and should be accepted. We therefore recommend that the Certificates be awarded to that bidder at a price of \$1,362,286.90 being at a true interest rate of 2.6157%.

Larry Burger than moved on to Series 2014-2. Bids were received today, June 9, 2014 for the \$1,830,000 Industrial New Jobs Training Refunding Certificates, Taxable Series 2014-2 and he had anticipated about an \$81,000 savings net to the college. The interest rates came in lower than anticipated, they were anticipating about a 1.6 and they came in at a 1.24 when they revised. The college will save \$100,000 in gross and

\$99,018.41 or 5.626%. Instead of Robert W. Baird & Co., Milwaukee, Wisconsin taking the discount they paid Indian Hills a premium.

Larry Burger reported that he refunded out 3 issues: \$1,375,000 Industrial New Jobs Training Certificates, Series 2007-1A, \$1,630,000 Industrial New Jobs Training Certificates, Series 2007-1B, and \$1,480,000 Industrial New Jobs Training Certificates, Series 2009-1. All these added together \$1,790,000 not \$1,830,000 and now the coupons all go to 2%.

Upon examination, it is our opinion that the bid of Robert W. Baird & Co., Milwaukee, Wisconsin, is the best bid received and it is further our opinion that the bid is favorable to the college and should be accepted. After the sale, in order to accomplish the refunding, the par amount of the Bonds was reduced to \$1,790,000, the gross savings was \$100,186.39, and the net present value savings was \$99,018.41 or 5.626% of the principal amount of the refunded bonds. We therefore recommend that the Certificates be awarded to that bidder at a price of \$1,818,961.88, being at a true interest rate of 1.2478%.

Board President John Pothoven stated that now is the time for the meeting on the matter of the issuance of Not to Exceed \$1,370,000 Industrial New Jobs Training Certificates (Series 2014-1) to provide funds to pay costs of training of workers for new jobs as authorized by Chapter 260E, Code of Iowa; and that notice of the proposed action by the Board of Directors to institute proceedings for the issuance of the Certificates has been published to the provisions of Section 260E.6(5) of the Code of Iowa.

Board President John Pothoven asked Shelle if any written objections have been filed by any resident or property owner within the Merged Area.

Shelle Harvey replied "No."

Board President John Pothoven asked if there were any oral objections to the issuance of the Certificates. Hearing none, he declared the time for receiving oral and written objections to be closed.

Motion

Board President John Pothoven asked to have a motion to approve the resolution instituting proceedings to take additional action for the issuance of Not to Exceed \$1,370,000 Industrial New Jobs Training Certificates (Series 2014-1). It was moved by Richard J. Gaumer and seconded by Richard C. Sharp.

A roll call vote was taken:
Richard J. Gaumer Yes
Tom Keck Yes
Kevin M. Kness Yes

Beth Danowsky	Yes
Richard C. Sharp	Yes
John Pothoven	Yes

Members absent:
Judith A. Cox
George Manning

The motion carried with 6 ayes, and 0 nays. I hereby declare the Resolution duly adopted.

Motion

Board President John Pothoven asked to have a motion to adopt the Resolution Directing the Sale and Delivery of \$1,370,000 Industrial New Jobs Training Certificates, (Series 2014-1). It was moved by Kevin M. Kness and seconded by Tom Keck to approve the Resolution.

A roll call vote was taken:

Richard J. Gaumer	Yes
Tom Keck	Yes
Kevin M. Kness	Yes
Beth Danowsky	Yes
Richard C. Sharp	Yes
John Pothoven	Yes

Members absent:
Judith A. Cox
George Manning

The motion carried with 6 ayes, and 0 nays. Board President John Pothoven declared the Resolution duly adopted.

Motion

Board President John Pothoven asked to have a motion to approve the form of Continuing Disclosure Certificate. It was moved by Tom Keck and seconded by Richard J. Gaumer.

A roll call vote was taken:

Richard J. Gaumer	Yes
Tom Keck	Yes
Kevin M. Kness	Yes
Beth Danowsky	Yes
Richard C. Sharp	Yes
John Pothoven	Yes

Members absent:
Judith A. Cox
George Manning

The motion carried with 6 ayes, and 0 nays. Board President John Pothoven declared the form of Continuing Disclosure Certificate approved.

Motion

Board President John Pothoven asked for a motion to adopt the Resolution Authorizing the Issuance of \$1,370,000 Industrial New Jobs Training Certificates, (Series 2014-1), and Providing for the Securing of such Certificates for the Purpose of Carrying Out a New Jobs Training Program Project Designated as the Cambridge Investment Group, Inc. Project. It was moved by Tom Keck and seconded by Richard J. Gaumer.

A roll call vote was taken:

Richard J. Gaumer	Yes
Tom Keck	Yes
Kevin M. Kness	Yes
Beth Danowsky	Yes
Richard C. Sharp	Yes
John Pothoven	Yes

Members absent:

Judith A. Cox
George Manning

The motion carried with 6 ayes, and 0 nays. The Resolution was adopted.

Agenda item 6b pertains to the (Series 2014-2) Industrial New Jobs Training Refunding Certificates that Mr. Burger discussed.

Board President John Pothoven stated that now is the time for the meeting on the matter of the issuance of not to exceed \$1,900,000 Industrial New Jobs Training Refunding Certificates (Series 2014-2), to provide funds to pay costs of training of workers for new jobs as authorized by Chapter 260E, Code of Iowa; and that notice of the proposed action by the Board of Directors to institute proceedings for the issuance of the Certificates has been published to the provisions of Section 260E.6(5) of the Code of Iowa.

Board President John Pothoven asked Shelle if any written objections have been filed by any resident or property owner within the Merged Area.

Shelle stated, "No".

Board President John Pothoven asked if there were any oral objections to the issuance of the Certificates. Hearing none, he declared the time for receiving oral and written objections to be closed.

Motion

Board President John Pothoven asked for a motion to approve the resolution instituting proceedings to take additional action for the issuance of not to exceed \$1,900,000 Industrial New Jobs Training Refunding Certificates (Series 2014-2). It was moved by Richard C. Sharp and seconded by Beth Danowsky.

A roll call vote was taken:

Richard J. Gaumer	Yes
Tom Keck	Yes
Kevin M. Kness	Yes
Beth Danowsky	Yes
Richard C. Sharp	Yes
John Pothoven	Yes

Members absent:

Judith A. Cox
George Manning

The motion carried with 6 ayes, and 0 nays. The Resolution was Duly Adopted.

Motion

Board President John Pothoven asked for a motion to approve the Resolution Directing the Sale and Delivery of \$1,830,000 Industrial New Jobs Training Refunding Certificates, Series 2014-2. It was moved by Richard J. Gaumer and seconded by Kevin M. Kness.

A roll call vote was taken:

Richard J. Gaumer	Yes
Tom Keck	Yes
Kevin M. Kness	Yes
Beth Danowsky	Yes
Richard C. Sharp	Yes
John Pothoven	Yes

Members absent:

Judith A. Cox
George Manning

The motion carried with 6 ayes, and 0 nays. Board President John Pothoven declared the Resolution Duly Adopted.

Motion

Board President John Pothoven asked for a motion to approve the form of Continuing Disclosure Certificate. It was moved by Tom Keck and seconded by Richard J. Gaumer.

A roll call vote was taken:

Richard J. Gaumer	Yes
Tom Keck	Yes
Kevin M. Kness	Yes
Beth Danowsky	Yes
Richard C. Sharp	Yes
John Pothoven	Yes

Members absent:
Judith A. Cox
George Manning

The motion carried with 6 ayes, and 0 nays. The motion carried.

Motion

Board President John Pothoven asked for a motion to adopt the Resolution Authorizing the Issuance of \$1,830,000 Industrial New Jobs Training Refunding Certificates, (Series 2014-2), and providing for the Securing of such Certificates for the purpose of carrying out a New Jobs Training Program Project Designated as the 2014-2 Multiple Refunding Project. It was moved by Kevin M. Kness and seconded by Beth Danowsky.

A roll call vote was taken:

Richard J. Gaumer	Yes
Tom Keck	Yes
Kevin M. Kness	Yes
Beth Danowsky	Yes
Richard C. Sharp	Yes
John Pothoven	Yes

Members absent:
Judith A. Cox
George Manning

The motion carried with 6 ayes, and 0 nays. Board President John Pothoven declared the Resolution Duly Adopted.

Mick Lawson reported that the last agenda item pertains to a Resolution Approving Redemption of Outstanding Bonds and Directing Notice be Given for the following: \$1,375,000 Industrial New Jobs Training Certificates, Series 2007-1A; \$1,630,000 Industrial New Jobs Training Certificates, Series 2007-1B; and \$1,480,000 Industrial new Jobs Training Certificates, Series 2009-1. All three Series are included in the 2014-2 Multiple Refunding Project.

Motion

Board President John Pothoven asked for a motion to adopt the Resolution Approving Redemption of Outstanding Bonds and Directing Notice Be Given. It was moved by Tom Keck and seconded by Richard J. Gaumer

A roll call vote was taken:

Richard J. Gaumer	Yes
Tom Keck	Yes
Kevin M. Kness	Yes
Beth Danowsky	Yes
Richard C. Sharp	Yes
John Pothoven	Yes

Members absent:

Judith A. Cox
George Manning

The motion carried with 6 ayes, and 0 nays. Board President John Pothoven declared the Resolution Duly Adopted.

IACCT Report

Richard J Gaumer reported that the IACCT Committee has not met.

Richard reported that the ACCT Leadership Congress will be held in Chicago, October 22-25, 2014. Richard encouraged members to attend because it is an enlightening learning experience. This is a good time for the Board of Trustees to be together.

IHCC Board Annual Art Award

Board President John Pothoven announced Ms. Mikayla Lanman from Keosauqua, Iowa as the 2014 IHCC Board Annual Art Award recipient. Mikayla reported that this was the first still life she has ever painted and she is an art fanatic. Mikayla has wanted to be an artist since she was 3 or 4 and makes a living as a Graphic Designer, so she makes a living doing what she loves to do!

Board President John Pothoven presented Ms. Lanman with a \$200.00 monetary gift from the members of the IHCC Board of Trustees and Dr. Marlene Sprouse.

Appointment of New Board Members

Board President John Pothoven reported that Sharon Kline turned in her resignation letter at the May 12, 2014 Board Meeting. John and Dr. Sprouse met a couple of times and do have a recommendation for replacement.

Dr. Sprouse reported that the recommendation is Alan M. Wilson, an attorney, who lives in Corydon, Iowa. He has served on the IHCC Foundation Board for a number years.

Motion

It was moved by Tom Keck to appoint Alan M. Wilson as a representative of District #7 and seconded by Richard C. Sharp. The motion carried.

Board President John Pothoven reported that Richard C. Sharp turned in his resignation today, June 9, 2014, and is effective today.

Richard said he has enjoyed his years on the Board of Trustees and will miss everyone. Dr. Sprouse presented Richard with a service award.

Board President John Pothoven reported that he and Dr. Sprouse have another name for the board to consider. Jerry L. Kirkpatrick, CPA is from Centerville, Iowa.

Motion

It was moved by Richard J. Gaumer to appoint Jerry L. Kirkpatrick as a representative of District #8 and seconded by Kevin M. Kness. The motion carried.

Approval of 2014 -- 2015 Board Calendar

Board President John Pothoven reviewed the proposed 2014-2015 Board Meeting Calendar with the board.

Motion

It was moved by Richard J. Gaumer and seconded by Beth Danowsky to approve the 2014-2015 Board Meeting Calendar. The motion carried.

Personnel Report

Ms. Bonnie Campbell, Human Resources Director, presented the Personnel Report.

Motion

It was moved by Tom Keck and seconded by Richard C. Sharp to approve the Personnel Report. The motion carried. The Personnel Report is made a part of these minutes.

Recommendation for 2014-2015 Academic Year Salary/Fringe Benefits

Ms. Bonnie Campbell, Human Resources Director, presented the recommendation for salary increases for the 2014-2015 academic school year. Bonnie explained the process IHCC uses to help determine the benefit package. There are two employee committees consisting of full-time faculty and staff, no administrators, and it is communicated throughout the college who is on each committee. The first committee is the Budget Review Committee and the second is the Classification Committee. Both committees have met with the understanding that the recommendation needs board approval. There is an equal representation of faculty and staff at different salary levels. The Budget Review Committee



heard a presentation by Dr. Sprouse and Bill Meck on the budget and also their recommendation for a salary increase. Their recommendation is based on the budget and their predictions and what they feel can be provided for salary increases. The Classification Committee is to decide how to allocate the funds through salary and benefits pending board approval. The recommendation was a 2.5% increase in salary with a total budget package of 2.15%.

Motion

It was moved by Richard J. Gaumer and seconded by Richard C. Sharp to approve the recommendation for the 2014-2015 Academic Year Salary/Fringe Benefits. The motion carried.

New Business

None.

President of the College

A. Facilities Report

Bill Meck reported that the Sustainable Agriculture project is running a little behind but they still feel the project will be finished on time. Starting in July the Multipurpose Building, in Centerville, will begin to be remodeled. The "mini face-lift" will include new ceiling tiles, new lighting, new paint, carpeting, and doors. There will also be some new equipment in the gym. Dr. Sprouse and Bill will be looking at other areas of the Centerville Campus that need attention.

Other projects: The Hellyer Student Life Center is on track and going well, the Incubator project is on schedule and going well, and there will be some walk-throughs to locate other areas of the Ottumwa Campus that would benefit from paint and carpeting.

B. ACCT Conference

Dr. Sprouse reminded Board Members that the dates for the ACCT Conference is October 22-25, in Chicago, IL. A couple of members have indicated that they would like to go and a couple of members have indicated they cannot attend. Dr. Sprouse stated that we need to begin the registration process so she would like to know by June 16, 2014, who is interested in going.

C. Legislative Session Update

Dr. Sprouse reported that 260F money did not get transferred and still resides with the Economic Development Authority and the Reverse Referendum still needs to go to voters every 10-years. Legislatures stated that people have the right to vote.

D. Centerville Campus Year-End Report

Mr. Joe Starcevich, Dean, Centerville Campus, presented the Centerville Campus Year-End Report. Joe reported that Brydon Kaster, Sustainable Agriculture program, will give a report followed by a Centerville nursing report given by Dixie Coy, Darcie Weillbrenner-Sheldon, and Danielle Hodges.

Brydon Kaster, Instructor, Land-Based Business/Entrepreneurship, talked briefly about changes in the Agriculture program. **Greenhouse Project:** there have been challenges building the greenhouse. Bedrock was discovered and that had to be dealt with along with soil compatibility, but the target date for this project is to be completed in mid-August. One goal that Brydon has is to get the student's more involved. The greenhouse will allow student's hands-on learning experiences, they will learn about soil health/development, plant management, and processing/storage/marketing of crops. A big portion of student learning will be the **Tree Plot**. There are approximately 600 trees growing below the baseball field and Brydon reported that we are on the edge of commercial level production. We will see our first crop this year and then bigger and bigger crops will be harvested every year. There are several different species of nut and fruit trees: Black walnut, English walnut, Hazel, Persimmon, Chestnut, Hickory, and Pecan. Northern nut growers have donated 400-500 of the trees and they come to campus and help plant the trees along with students.

Cattle – Brydon reported that 7 head of cattle are grazing on the college farm. There are 4 cows and 3 heifers. The heifers will be bred this summer so they can calf around mid-April when students will be on campus. Brydon stated that he will continue to grow the herd and the goal is 15 head of cows. The upgrades to facilities will dictate the ability to expand beyond 15 head. The student impact is that students will get experience growing a business and the management of the entire life cycle of the animals.

Horses – Brydon reported that Barbara Bailey, from Kirksville, MO, donated 4 horses to Indian Hills. The horses are about 6-8 years-old, 2 mares and 2 geldings, and the horses will give students a hands-on experience by handling livestock that they are unable to get with cattle. Students will participate in the groundwork, body condition scoring, and conformation scoring, and more with feed management. Brydon said students are creating relationships with these animals and this is a great tool for us. We are able to give students an opportunity to make a connection with something and this will help with retention.

Sustainable Agriculture Club – Brydon stated that this is the first time he has had students run for Post-secondary Agriculture Students (PAS)



offices, it is college level FFA. He stated that 2 students were elected as state officers for 2014, Sam McCleod is the State Secretary and Brogan Bulecheck is the State Vice President. Brydon stated that this led the club to host the spring conference next year at Honey Creek Resort. Students have also qualified to compete at National Conference each of the last 3 years. Brydon said the program is continuing to grow and he thinks in-part to these new things that are being offered.

Danielle Hodges – Health Sciences instructor on the Centerville Campus for the Rathbun Area Career Academy. Danielle reported that the Rathbun Career Academy has just completed its third year. Health Science partners with area high schools to get groundwork laid for students interested in health science programs. IHCC currently partners with Centerville, Moulton, Moravia, Seymour, and Wayne County. Students participate their junior and senior years. If students do both junior and senior years in this program, they will end up with over 30 credits when they graduate from high school and these credits are transferrable to any Indian Hills health program. Last year there were 14 first year students and 12 second year students. Danielle said at the current time she is looking at about 11 new high school students for the 2014-2015 school year.

Dixie Coy, LPN Instructor – Dixie said she usually starts with between 40-45 students each year. This past spring 33 of the students graduated. The school year is the first time that RACA students were incorporated into the winter term with college students. This process went very smooth and the students entered both the classroom and clinical. RACA students were introduced and welcomed into the winter term and they were excited, which added a general good feeling. Dixie has made changes to her exams to more match the type of questions on Board exams.

Darcy Weilbrenner-Sheldon, ADN Instructor – May of 2012 was the first year that Centerville had students go from the LPN program to the ADN program on their campus. Darcie stated that the first year was capped at 24 students so it would be a smooth transition. 3 RN graduates are currently working at Mercy Hospital in Centerville, 2 students are at Putnam County, 1 is in a Supervisory position, and many others work at nursing homes in the area.

In May 2013, enrollment was opened for 32 students, 28 student enrolled and 24 graduated. These student graduated in May of 2014. May 2014, enrollment was increased to 40 students and 33 initially enrolled.

Centerville has a Scrub Club and about 95% of LPN and ADN students participate in the club. The clubs purpose is to provide community service. Students serve meals at the Methodist Church and also meals at the Ronald McDonald House. Each of these services are done about 3 times a

year. The Scrub Club also flips pancakes and enters a float at Pancake Day in Centerville and they help at The Dam Moravia Run in Moravia, Iowa. The Scrub Club also participates in campus wide food and blood drives and adopts a family for Christmas.

This was the first year there was a Nurses Pinning during graduation on the Centerville Campus and there were many positive comments from families.

Joel Starcevich, Dean, Centerville Campus – Joe talked about the Outstanding Student Ceremony on the Centerville Campus. The criteria for an outstanding student is 1) a student must have a 3.5 grade point average, 2) must be a graduating sophomore, 3) must be nominated by a faculty member, 4) must display a high degree of class participation, 5) must be a positive influence on others, and 6) must display leadership ability in clubs/activities/student senate/etc... The Outstanding Students on the Centerville Campus for 2014 were: Nathaniel Marts, Sadie Goben, Amanda Davis, Jerilyn Inman, Jenna Buckalew, Travis Ashby, Dale Norris, Josh Watts, Aaron Doughty, Olivia Starcevich, and Travis Brandt.

Richard J. Gaumer asked Joe how many students were on campus this year. Joe stated approximately 350 students are on campus.

ADJOURNMENT

Board member Tom Keck moved that the meeting be adjourned. Hearing no objections, Board President John Pothoven adjourned the meeting at 5:04 p.m.



 BOARD PRESIDENT



 BOARD SECRETARY