

MINUTES OF THE BOARD OF TRUSTEES
INDIAN HILLS COMMUNITY COLLEGE

July 9, 2018

The regular Board of Trustees meeting for Indian Hills Community College was held on July 9, 2018, in the Board Room on the Main Campus, Indian Hills Community College, Ottumwa, Iowa. Board President John Pothoven called the meeting to order at 4:00 p.m.

Roll Call

Members present: Nellie M. Coltrain, Richard J. Gaumer, Tom Keck, Jerry Kirkpatrick (entered the meeting at 4:09 p.m.), George E. Manning, John Pothoven, and Alan Wilson (entered the meeting at 4:07 p.m.).

Members absent: Beth Danowsky and Lori Schaefer-Weaton.

Minutes

The minutes of the June 11, 2018 Regular Board Meeting were reviewed.

Motion

It was moved by Tom Keck and seconded by Nellie M. Coltrain to approve minutes of the June 11, 2018 Regular Board Meeting. The motion carried.

Foundation Board Introductions

Dr. Marlene Sprouse, President, welcomed, Executive Director, Iowa Association Community Colleges, MJ Dolan and Indian Hills Foundation board members. Blaire Siems introduced Foundation board members attending the Board of Trustees meeting.

Old Business

None.

Written Communications

Dr. Sprouse shared a thank-you card that MJ Dolan sent IHCC for the plant she received for the passing of her mother.

Approval of Monthly Claims

Board member Richard J. Gaumer reviewed the list of bills on behalf of the board and reported that all questions were answered by appropriate staff members.

Motion

It was moved by Richard J. Gaumer and seconded by Tom Keck to approve the bills list for the month of June 2018. The motion carried.

Tuition and Fees per Credit Hour Summary

Bill Meck, Treasurer/CFO, reported that an update of Tuition and Fees per Credit Hour Summary is in each board members packet.

IACCT Report

Richard J. Gaumer stated that MJ Dolan would be giving the IACCT report. MJ thanked Rich for all the hard work he did throughout this past year as Board Chair. Dave Schueller will be taking Rich's place for 2018-2019 and will continue towards everyone talking with one voice.

MJ gave board members the IACCT newsletter and stated that it has much good information. She reported that the newsletter talks about the 17 wins at the state capital and the IACCT office feels very fortunate.

The IACCT website is being revamped and they are thinking of putting details on the website along with a one-page document about sessions at the capital. MJ said if anyone has ideas on what would be helpful on the website send her an email.

MJ reported that state funding per pupil is recalculated every year. Last year we were at \$2,417 and because we were cut less, this year we are at \$2,607. The regents took higher cuts than community colleges. State General Aid is lobbied every year, but that is a hard one to win. The IACCT office will continue to lobby for more State General Aid money, but MJ is fearful colleges will receive less.

Community college presidents have recommendations for priorities for the next year. These recommendations will go to the IACCT board during their Annual Meeting. A little change was made to the Workbased Learning priority and will go to the membership during the upcoming conference. Increasing State General Aid is a priority. The presidents would like this increased at the same funding rate as the State General Fund. Another priority is to get more local support. Jay Nardini will be running for the ACCT Board and Connie Hornbeck will automatically take the national chair. Iowa is highly respected and this is a great honor for our community colleges.

MJ recognized Zeke Flick and Rich Gaumer, who sit on the TIA Advisory Committee, and all the hard work they do for community colleges.

Dr. Sprouse also thanked Rich for the hard work he has done throughout the year and reported that he will be receiving the Kibbie award at the IACCT Conference. This is the highest award an Iowa trustee can be given.

Rich stated that we have received some data from the Department of Education. Anyone can go to their website to see and compare how other colleges are doing with enrollment, percentages of graduates, and so forth. TIAA has almost \$400 million dollars from employee investments.

Industrial New Jobs Training Program Project 2019

Resolution Approving New Jobs Training Agreements

- 1) **(2018-1)** – Not To Exceed \$375,000 Industrial New Jobs Training Program Project. (Cambridge Investment Group, Inc. Project)
- 2) **(2018-2)** – Not To Exceed \$80,000 Industrial New Jobs Training Program Project. (Creative Edge Master Shop, Inc. Project)
- 3) **(2018-3)** – Not To Exceed \$670,000 Industrial New Jobs Training Program Project. (Cargill, Inc. Project)
- 4) **(2018-4)** – Not To Exceed \$645,000 Industrial New Jobs Training Program Project. (Hy-Vee, Inc. Project)
- 5) **(2018-5)** – Not To Exceed \$65,000 Industrial New Jobs Training Program Project. (RMA Armament, Inc. Project)

Ashley Moyer, Executive Director, Continuing Education & Workforce Solutions, was seeking approval of 5 260E New Jobs Training Agreements.

Ashley Moyer asked for approval of resolutions for New Jobs Training Agreements with Cambridge Investment Group, Inc., Creative Edge Master Shop, Inc., Cargill, Inc., Hy-Vee, Inc., and RMA Armament, Inc.

Motion

It was moved by Richard J. Gaumer and seconded by Alan Wilson to approve the News Jobs Training Agreements with Cambridge Investment Group, Inc., Creative Edge Master Shop, Inc., Cargill, Inc., Hy-Vee, Inc., and RMA Armament, Inc.

A roll call vote was taken:

Richard J. Gaumer	Yes
George E. Manning	Yes
Nellie M. Coltrain	Yes
John Pothoven	Yes
Alan Wilson	Yes
Jerry Kirkpatrick	Yes
Tom Keck	Yes

Members absent: Beth Danowsky and Lori Schaefer-Weaton.

The motion carried.

Ashley Moyer asked for approval of resolutions directing the publication of notice on the proposition of the issuance of not to exceed \$2,000,000 Industrial New Jobs Training Certificates (2018-2 Multiple Projects).

Motion

It was moved by Nellie M. Coltrain and seconded by George E. Manning to approve resolutions directing the publication of notice on the proposition of the issuance of not to exceed \$2,000,000 Industrial New Jobs Training Certificates (2018-2 Multiple Projects).

A roll call vote was taken:

Richard J. Gaumer	Yes
George E. Manning	Yes
Nellie M. Coltrain	Yes
John Pothoven	Yes
Alan Wilson	Yes
Jerry Kirkpatrick	Yes
Tom Keck	Yes

Members absent: Beth Danowsky and Lori Schaefer-Weaton.

The motion carried.

Ashley Moyer asked for approval for the resolution approving the preliminary official statement and electronic bidding procedures.

Motion

It was moved by Richard J. Gaumer and seconded by Jerry Kirkpatrick to approve the preliminary official statement and the electronic bidding procedures.

A roll call vote was taken:

Richard J. Gaumer	Yes
George E. Manning	Yes
Nellie M. Coltrain	Yes
John Pothoven	Yes
Alan Wilson	Yes
Jerry Kirkpatrick	Yes
Tom Keck	Yes

Members absent: Beth Danowsky and Lori Schaefer-Weaton.

The motion carried.

Ashley is planning to have the bond sale on August 13, 2018, so she will be will be back with our representative from Speer Financial.

Personnel Report

Zeke Flick, Coordinator, Human Resources, presented the Personnel Report.

Motion

It was moved by Nellie M. Coltrain and seconded by Richard J. Gaumer to approve the Personnel Report. The motion carried. The Personnel Report is made a part of these minutes.

New Business

None.

President of the College

A. Facilities Report

Rick Fosdyck, Director, Physical Facilities, reported that Baty Electric has 9 Centerville buildings completed with new LED lighting and the other 4 Centerville buildings will be finished this week. North Campus project- a progress meeting was held last month. Digging for the footings started today and concrete will be poured in the footings tomorrow. The storm sewer has been started and will be completed by the middle of next week. By July 16, 2018 they plan to have the storm sewer, the sewer, and the water completed. Once these projects have been finished, parking lots will be started. Work has begun on the Tom Arnold Net Center. Flooring has been removed and new flooring arrived Friday. Work continues on the rose garden. Dirt work should be finished the week of July 16, 2018 and then Turner's will be called for the concrete. The entrance at the Library will be redone and the south entrance at the ATC building will have new concrete lighting installed. The back of the Art Gallery needs to be completed as well as labs for Darlas Shockley and Jill Budde.

B. Special Report: Foundation Update

Blair Siems, Executive Director, Foundation and Development, introduced Becky Henderson, Scholarship Coordinator and Assistant and Alison Hite, Assistant, Alumni Relations and Special Events. Blaire showed a PowerPoint with the

Financial Report, community college assets, and a change to the Mission Statement. (PowerPoint attached).

C. Executive Council Retreat

Dr. Sprouse gave each board member the agenda used for Executive Council Retreat. Marlene explained how additions and subtractions were made to the Strategic Plan and this will be taken to the Board Retreat. She went through the agenda with the board and explained how Executive Council reviewed each of the items and the thought process for each decision.

D. Possible Retreat Dates

Dr. Sprouse handed out forms with possible IHCC Trustee Retreat Dates. She asked board members to fill out the form and return to Shelle as soon as possible.

Closing Remarks

Dr. Sprouse's list of Involvement/Visits in Communities is in the packet.

Adjournment

Board member Nellie M. Coltrain moved that the meeting be adjourned. Hearing no objections, Board President John Pothoven adjourned the meeting at 5:03 p.m.



BOARD PRESIDENT



BOARD SECRETARY