

MINUTES OF THE BOARD OF TRUSTEES
INDIAN HILLS COMMUNITY COLLEGE

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July 11, 2016

The regular Board of Trustees meeting for Indian Hills Community College was held on July 11, 2016, in the Board Room on the Main Campus, Indian Hills Community College, Ottumwa, Iowa. Board President John Pothoven called the meeting to order at 4:00 p.m.

Roll Call

Members present: Nellie Coltrain, Judith A. Cox, Beth Danowsky, Richard J. Gaumer, Tom Keck, Jerry Kirkpatrick, George E. Manning, John Pothoven and Alan Wilson.

Members absent: None

Foundation Board Introductions

Rachelle Karstens, Executive Director, Philanthropy & Alumni Relations, introduced Foundation Board Members attending the Board of Trustees meeting.

Minutes

The minutes of the June 13, 2016, regular board meeting were reviewed.

Motion

It was moved by Tom Keck and seconded by Nellie Coltrain to approve minutes of the June 13, 2016, regular board meeting. The motion carried.

Old Business

None.

Written Communications

None.

Approval of Monthly Claims

Board member John Pothoven reviewed the list of bills on behalf of the board and reported that all questions were answered by appropriate staff members.

Motion

It was moved by Tom Keck and seconded by Richard J. Gaumer to approve the bills list for the month of June, 2016. The motion carried.

IACCT Report

Richard J. Gaumer reported that the Annual Membership Meeting for IACCT will be on July 28, 2016 beginning at noon. The IACCT office will be sending out postcard reminders. Rich handed out the 2017 Legislative Priorities Resolution Draft. Information impacting the legislative priorities include: a) Regents Institutions receive \$10,904 per student, Private Colleges receive \$4028 per student and Community Colleges receive \$2394 per student. b) Modifications to

Career and Technical will be made to support the implementation of the 2016 Secondary Career Technical Education Reform. c) A new tact is to possibly authorize a 3% income surtax for instruction at the community college level. d) Community colleges keep falling farther behind in funding. e) The President's and the IACCT Board are looking at other sources of revenue.

New Jobs Training Program Project (2016-1)-Not to Exceed \$100,000

- 1) Resolution Approving New Jobs Training Agreement (Plastipak Packaging, Inc.)

David Humburg, Business Liaison-Continuing Education and Workforce Solutions, was seeking approval of a 260E New Jobs Training Agreement with Plastipak Packaging, Inc. This 260E project captures 45 new jobs. This project has a par amount of \$485,000 providing \$327,084 training funds available to Plastipak Packing, Inc.'s new Ottumwa location.

David Humburg asked for approval of the resolution for the News Jobs Training Agreement with Plastipak Packaging, Inc., Project for \$485,000.

Motion

It was moved by Richard J. Gaumer and seconded by Nellie M. Coltrain to approve the News Jobs Training Agreement with Plastipak Packaging, Inc. Project for \$485,000.

A roll call vote was taken:

- Judith A. Cox Yes
- Richard J. Gaumer Yes
- Tom Keck Yes
- Nellie M. Coltrain Yes
- George E. Manning Yes
- Beth Danowsky Yes
- John Pothoven Yes
- Alan Wilson Yes
- Jerry Kirkpatrick Yes

Members absent: None
The motion carried.

- 2) Resolution Directing the publication of notice on the proposition of the issuance of not to exceed \$1,000,000 Industrial New Jobs Training Certificates

This resolution gives Shelle Harvey permission to officially publish that IHCC will be holding a bond sale and the bonds will be reviewed at the August 8, 2016, board meeting. The board can accept the bids for Plastipak Packaging, Inc., Cambridge Investment Group, Inc. and RMA Armament, Inc. or stop the project at that time.

Motion

It was moved by Nellie M. Coltrain and seconded by George E. Manning to approve the resolution directing the publication of notice on the

proposition issuance of not to exceed \$100,000 Industrial New Jobs Training Certificates.

A roll call vote was taken:

- Judith A. Cox Yes
- Richard J. Gaumer Yes
- Tom Keck Yes
- Nellie M. Coltrain Yes
- George E. Manning Yes
- Beth Danowsky Yes
- John Pothoven Yes
- Alan Wilson Yes
- Jerry Kirkpatrick Yes

Members absent: None

The motion carried.

- 3) Resolution approving preliminary official statement and approving electronic bidding procedures

This resolution approves our preliminary official statement and it also approves the electronic bidding procedures that the Bond Council will use when receiving bids.

Motion

It was moved by Alan Wilson and seconded by Beth Danowsky to approve the resolution approving preliminary official statement and approving electronic bidding procedures.

A roll call vote was taken:

- Judith A. Cox Yes
- Richard J. Gaumer Yes
- Tom Keck Yes
- Nellie M. Coltrain Yes
- George E. Manning Yes
- Beth Danowsky Yes
- John Pothoven Yes
- Alan Wilson Yes
- Jerry Kirkpatrick Yes

Members absent: None

The motion carried.

Personnel Report

Ms. Bonnie Campbell, Human Resources Director, presented the Personnel Report.

Motion

It was moved by George E. Manning and seconded by Richard J. Gaumer to approve the Personnel Report. The motion carried. The Personnel Report is made a part of these minutes.

IACCT Defined Contribution TIAA 403(a) Plan Participation Agreement

Ms. Bonnie Campbell, Human Resources Director, asked for board approval to continue our agreement currently sponsored by the IACCT for our Defined Contribution TIAA 403(a) Plan Participation. This is a retirement plan for qualified employees who choose TIAA instead of IPERS.

Motion

It was moved by Richard J. Gaumer and seconded by Beth Danowsky to approve the IACCT Defined Contribution TIAA 403(a) Plan Participation Agreement.

A roll call vote was taken:

- Judith A. Cox Yes
- Richard J. Gaumer Yes
- Tom Keck Yes
- Nellie M. Coltrain Yes
- George E. Manning Yes
- Beth Danowsky Yes
- John Pothoven Yes
- Alan Wilson Yes
- Jerry Kirkpatrick Yes

Members absent: None

The motion carried.

New Business

None.

President of the College

A. Facilities Report

Rick Fosdyck, Director of Maintenance, updated board members on what is happening around the campuses. Warrior Junction – there is a lower area and a higher area. The raised area is getting a new sub floor, carpet and tiling. Bennett Building – 2.5 more weeks left on the remodel of two bathrooms. Trustee Hall- the commons area will be remodeled and closed off for study quarters. This should be completed by the end of July. Soccer Scoreboard – the score board will be installed at the end of this week or the week of July 18th. The parking lot between the ATC and the Student Life Center has been repaved and looks very nice.

B. Special Report-Indian Hills and Ottumwa Job Corps Partnership Update

Dr. Matt Thompson, Vice President of Academic Affairs and Institutional Research introduced Mark Douglas, OJCC Director; Krista Tedrow, OJCC Concurrent Training Coordinator and Eric Merten, IHCC Director of Admissions.

Krista Tedrow and Eric Merten presented a PowerPoint: Life. Changing. Careers Start Here (attached).

Krista Tedrow introduced Jiovanni Tapia, a Job Corps and IHCC student in the Computer Networks and Security Program. He spoke about the many opportunities Job Corps and IHCC has provided for him and his future.

Mark Douglas stated that the partnership between Indian Hills and Job Corps is fantastic and many students are being helped. Job Corps is managed through the Department of Labor and completely funded by the federal government. Individual Job Corps centers are run by private companies. The Ottumwa Job Corps Center is run by Career Systems Development Corporation. The Ottumwa Center is in procurement because the 5-year contract cycle has expired. Career Systems Development Corporation will reapply.

C. Possible Retreat Dates

Dr. Marlene Sprouse asked board members to please fill out the form, in packets, to indicate any and all dates that members will be available for the fall retreat.

Adjournment

Board member Tom Keck moved that the meeting be adjourned. Hearing no objections, Board President John Pothoven adjourned the meeting at 5:00 p.m.



BOARD PRESIDENT



BOARD SECRETARY