

MINUTES OF THE BOARD OF TRUSTEES
INDIAN HILLS COMMUNITY COLLEGE

January 9, 2017

The regular Board of Trustees meeting for Indian Hills Community College was held on January 9, 2017, in the Board Room on the Main Campus, Indian Hills Community College, Ottumwa, Iowa. Board President John Pothoven called the meeting to order at 4:00 p.m.

Roll Call

Members present: Beth Danowsky, Nellie M. Coltrain, Richard J. Gaumer, Tom Keck, Jerry Kirkpatrick, George E. Manning, John Pothoven and Alan Wilson.

Members absent: Judith A. Cox.

Minutes

The minutes of the December 12, 2016, regular board meeting were reviewed.

Motion

It was moved by Richard J. Gaumer and seconded by Tom Keck to approve minutes of the December 12, 2016, regular board meeting. The motion carried.

Old Business

None.

Written Communications

None.

Approval of Monthly Claims

Board member Nellie M. Coltrain reviewed the list of bills on behalf of the board and reported that all questions were answered by appropriate staff members.

Motion

It was moved by Nellie M. Coltrain and seconded by George E. Manning to approve the bills list for the month of December, 2016. The motion carried.

Financial Report

Bill Meck, Treasurer/CFO, reported that we moved in a positive budget direction this month. After the Coast Flight decrease is eliminated \$561,000.00 of a net decrease shows on the Tuition and Fees line. Local and State support is normal, Federal support spending is lower than one year-ago and for Other Income we are \$65,000.00 to the good. This results in total revenue being down \$371,000.00 over last year. Expenditures: Salary and Fringes are up \$349,000.00, Services are up \$28,000.00, Materials and Supplies are down \$138,007.00 and Other Current Expenses are down \$33,825.00. This results in total expenditures increasing \$205,000 over last year, and our net position being \$576,000.00 less than one year-ago. Capital Equipment is now at 100% expended.

Motion

It was moved by Jerry Kirkpatrick and seconded by George E. Manning to approve the Financial Report. The motion carried.

IACCT Report

Richard J. Gaumer distributed a draft agenda for the 29th IACCT Student Legislative Seminar. Students from all over the 15-community college areas will be in attendance. There will be speakers and concurrent sessions. This seminar helps students see how government works. The seminar lasts for 1.5 days and students are selected to attend.

Rich asked who would be attending Community College Day on the Hill February 28, 2017. The plan is for each college to have a booth with information about their college and a program they would like to feature. Legislators will be served dessert. Please attend if you are available.

Additional money is needed to help fund community colleges. Adding an additional surtax is an option as well as raising property taxes.

Martha Wick, Associate Dean, Governmental Affairs, reported IHCC students will be presenting the Robotics and Bioprocessing programs at the seminar on February 28, 2017.

Personnel Report

Ms. Bonnie Campbell, Human Resources Director, presented the Personnel Report.

Motion

It was moved by Richard J. Gaumer and seconded by George E. Manning to approve the Personnel Report. The motion carried. The Personnel Report is made a part of these minutes.

New Business

None

President of the College**A. Facilities Report**

Rick Fosdyck, Director of Maintenance, reported that the Centerville dormitory project is on schedule. The mason walls have been completed and trusses and sheeting will go up tomorrow. Next week, Astroturf will be laid on the floor in the multipurpose building. Astroturf will last considerably longer than carpet and will be easier to maintain. A wall was removed in the Robotics area on the Ottumwa Campus and the steel I-beam was set last week. The roof drain was moved from the middle of the building and relocated. All cabinets have been installed at the Daycare Center. Chair railing was installed at Warrior Junction and lights were replaced. Water stations have been added in the cafeterias.



B. Special Report: Human Resources Update

Bonnie Campbell, Human Resource Director, Executive Director, and Sheri Heisdorffer, Human Resource Coordinator, reported on updates in the Human Resource Department, the Affordable Care Act (ACA) and the Department of Labor Overtime Regulations and how these have impacted Indian Hills Community College. (PowerPoint attached).

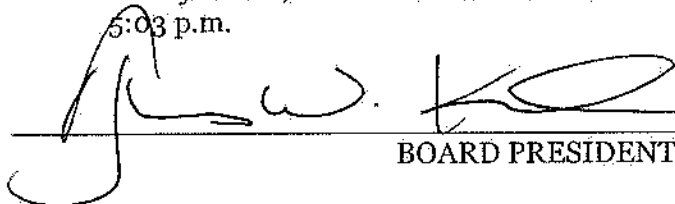
C. Closing Remarks

Dr. Sprouse reminded board members that the 29th IACCT Student Legislative Seminar is January 25, 2017. She also reported that her Involvement/Visits in Communities is in the board folders.

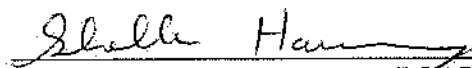
Adjournment

Board member Nellie M Coltrain moved that the meeting be adjourned. Hearing no objections, Board President John Pothoven adjourned the meeting at

5:03 p.m.



BOARD PRESIDENT



BOARD SECRETARY