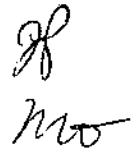


MINUTES OF THE BOARD OF TRUSTEES
INDIAN HILLS COMMUNITY COLLEGE



January 12, 2015

The regular Board of Trustees meeting for Indian Hills Community College was held on January 12, 2015, in the Board Room on the Main Campus, Indian Hills Community College, Ottumwa, Iowa. Board President John Pothoven called the meeting to order at 4:00 p.m.

Roll Call

Members present: Judith A. Cox, Tom Keck, Jerry L. Kirkpatrick, George E. Manning, John Pothoven, and Alan M. Wilson.

Members absent: Nellie M. Coltrain, Beth Danowsky, and Richard J. Gaumer.

Minutes

The minutes of the December 8, 2014, regular board meeting were reviewed.

Motion

It was moved by Alan Wilson and seconded by Jerry Kirkpatrick to approve minutes of the December 8, 2014 regular board meeting. The motion carried.

Old Business

None.

Written Communications

None.

Approval of Monthly Claims

Board member Alan M. Wilson reviewed the list of bills on behalf of the Board and reported that all questions were answered satisfactorily by appropriate staff members.

Motion

It was moved by Alan M. Wilson and seconded by Tom Keck to approve the bills list for the month of December, 2014. The motion carried.

Financial Report

Bill Meck, Treasurer/CFO, reported that Tuition and Fee revenue is \$401,584 more than one year ago. This is almost exactly what was paid to

Coast Flight for flight fees. Therefore, our Other Tuition and Fees are level from a year-ago. State Support is \$233,903, which is almost exactly the state aid increase for the current fiscal year. Expenditures-we continue to see savings in the Salaries and Fringe category. On the Services line the \$429,380 is the offset of Coast Flight fees, we have collected on one side and paid out on the other side. Fund II shows total expenditures of \$1,734,939, trending a little ahead of a year-ago.

Motion

Jerry Kirkpatrick moved and Tom Keck seconded to approve the Financial Report. The motion carried.

IACCT Report

None.

Personnel Report

Ms. Bonnie Campbell, Human Resources Director, presented the Personnel Report.

Motion

It was moved by Judith A. Cox and seconded by George E. Manning to approve the Personnel Report. The motion carried. The Personnel Report is made a part of these minutes.

New Business

None.

President of the College

A. Facilities Report

Rick Fosdyck, Director of Maintenance, reported that over Christmas break nine classrooms in the ATC received new carpet, paint, dry erase boards, lighting. The quad rooms have new tables but no painting or carpeting at this time. Culinary Arts, in the fast food area, a section of flooring was replaced and Tom Shepard got a new deep fryer and grill. The Auditorium ceiling and light fixtures were replaced and two classrooms are being combined into one room for offices for EOC. Bill thanked Rick and his crew for all the hard work.

B. The White House Fact Sheet

Dr. Sprouse reported that she put The White House Fact Sheet in each folder. This document talks about the proposal, by President Obama, of Tuition-Free Community College for Responsible Students. This is an explanation of what the plan would look like and Marlene found it interesting.

C. Strategic Plan

President Sprouse presented a document to board members. This document shows Indian Hills Community College's Mission, Values, and Strategic Priorities with consideration shown to comments board members and Executive Council suggested. Dr. Sprouse asked for approval of the document so the Mission, Values, and Strategic Priorities will remain intact. If changes are made to goals Dr. Sprouse will bring back to the board.

Motion

It was moved by Jerry Kirkpatrick and seconded by Judith A. Cox to approve the Mission, Values, and Strategic Priorities. The motion carried.

D. Retirement Plan Discussion

Dr. Sprouse and the board discussed the possibility of offering an early retirement plan to staff. Dr. Sprouse provided the board with a memo and a Voluntary Early Retirement Plan for FY 2015. The plan proposes an insurance benefit. Eligible employees would be those 55 years of age or older with 10 years or more of consecutive employment at Indian Hills. If approved, the plan would provide the following: Health insurance provided to the retiree at a current single coverage rate until the employee is Medicare eligible *or* a cash payment of \$500.00 per month for 36 months or until the employee is Medicare eligible for those retirees having waived the insurance benefit. This would be a year by year discussion.

Motion

It was moved by Alan Wilson and seconded by Tom Keck to approve, the Indian Hills Community College Voluntary Early Retirement Plan for FY 2015. The motion carried.

E. IowaWORKS

Tom Rubel, Executive Dean, introduced Mick Lawson, Regional Director of IowaWORKS and Linda Rouse, Regional Manager, Region 15: IowaWORKS to talk about IowaWORKS.

Mick Lawson gave a historical perspective;

March 2012-operations began at the IHCC Workforce Campus location, implemented two-week Job Readiness workshops, initiated targeted hiring sessions, and collaborated with Job Corps to offer services to Job Corps students.

June 2012- Skilled Iowa initiative, National Career Readiness Certificate testing, integration of Promise Jobs, and the Summer Youth Program.

August 2012-IHCC received the contract for Promise Jobs in Polk County and hired nine staff members that are housed in the Des Moines office.

July 2013-Extreme Entrepreneur Tour for Youth

May 2014-Youth event at IHCC with approximately 650 youth in attendance.

June 2014-Summer Youth Program held in Ottumwa, Centerville, Fairfield and Oskaloosa.

During the past three years annual job fairs have been held at the Bridge View Center; two job fairs at the National Guard armory in November in honor of Veteran's Day; and held approximately 170 targeted job fairs for various employers. IowaWORKS collaborates with Job Corps, SIEDA, DHS, Promise Center, IVR and numerous more companies. Mick went over all the services available in the Ottumwa IowaWORKS Center.

Linda Rouse presented major initiatives and projects: WIOA takes effect July 1, 2015, which is the first full program year after enactment and accountability provisions take effect July 1, 2016. WIOA will help jobs seekers and workers access employment, education, training, and support services to succeed in the labor market and match employers with skilled workers they need to compete in the global economy.

WIOA aligns federal investments to support job seekers and employers; strengthens the governing bodies that establish state; regional and local workforce investment priorities; helps employers find workers with necessary skills; aligns goals and increases accountability and information for job seekers and the public; fosters regional collaboration to meet the needs of regional economies; targets workforce services to better serve job seekers, improves services to individuals with disabilities, and supports access to services.

Goals for 2015:

Industry subject matter experts

Collaborative Job Fair March 19, 2015

Employer Summit April 24, 2015

Summer Youth Program

Increase in the number of Skilled Iowa Communities

Increase the number of high school students and incumbent workers who have taken the NCCR

Dr. Sprouse gave members the 2015 IACCT Conference agenda. She asked board members to let Shelle know how many days, if any, they will be able to attend the conference. The Conference is July 22-24, 2015.

Adjournment

Board member Tom Keck moved that the meeting be adjourned. Hearing no objections, Board President John Pothoven adjourned the meeting at 4:52 p.m.

A handwritten signature in blue ink that reads "John Pothoven". The signature is written in a cursive style and is positioned above a horizontal line.

BOARD PRESIDENT

A handwritten signature in blue ink that reads "Michelle Harvey". The signature is written in a cursive style and is positioned above a horizontal line.

BOARD SECRETARY