

MINUTES OF THE BOARD OF TRUSTEES
INDIAN HILLS COMMUNITY COLLEGE

December 12, 2016

The regular Board of Trustees meeting for Indian Hills Community College was held on December 12, 2016, in the Board Room on the Main Campus, Indian Hills Community College, Ottumwa, Iowa. Board President John Pothoven called the meeting to order at 4:00 p.m.

Roll Call

Members present: Judith A. Cox, Beth Danowsky, Nellie M. Coltrain, Richard J. Gaumer, Tom Keck, George E. Manning John Pothoven and Alan Wilson.

Members absent: Jerry Kirkpatrick.

Minutes

The minutes of the November 14, 2016, regular board meeting were reviewed.

Motion

It was moved by Beth Danowsky and seconded by Tom Keck to approve minutes of the November 14, 2016, regular board meeting. The motion carried.

Old Business

None.

Written Communications

None.

FY16 Audit Presentation

Bill Meck, Treasurer/CFO, introduced Michelle Meyer, CPA, Manager and Andy Neilson, Deputy Auditor of State.

Ms. Meyer thanked board members for giving her and Andy the opportunity to speak. Ms. Meyer presented various graphs highlighting numerous aspects of IHCC FY16 operations. Included were:

- Comparative of Net Position
- Comparative Revenues by Source
- Governmental Revenue Trends
- Comparative Operating Expenditures by Function
- 2016 and 2015 Operating Expenditure by Function
- Comparative Expenditures – Education and Support
- 2016 and 2015 Education and Support
- Comparative Current Funds Expenditures by Object
- 2016 and 2015 Current Funds Expenditures by Object
- Comparative Credit Hours

Ms. Meyer reported that the Auditors of State were able to issue an unmodified opinion of the financial statement audit of Indian Hills Community College. (Presentation and Report Attached).

Approval of Monthly Claims

Board member Alan Wilson reviewed the list of bills on behalf of the board and reported that all questions were answered by appropriate staff members.

Motion

It was moved by Alan Wilson and seconded by Nellie M. Coltrain to approve the bills list for the month of November, 2016. The motion carried.

Financial Report

Bill Meck, Treasurer/CFO, reported that after adjusting Tuition and Fees \$890,000 for the reduction in Coast Flight fees this year, revenue in this line item is down \$703,000 from the prior year. This is the result of enrollment declines in the fall and winter terms. We are up slightly in local and state support, there is a small decline in federal support, and an increase of \$71,210 in other income. This results in total revenue being down \$524,000. The Expenditure side shows salary and fringes are up \$358,925, service expenditures, after adjusting for Coast Flight, are actually up \$123,000, materials and supplies are down \$112,952 and other expenses are down 27,539.

Motion

It was moved by Richard J. Gaumer and seconded by George E. Manning to approve the Financial Report. The motion carried.

IACCT Report

Richard J. Gaumer asked board members to attend Community College Day in Des Moines on February 28, 2017 if possible. The plan is to try and engage all appropriation committee members by IACCT Board Members and college President's. Each college is being asked to have a booth to talk about things they do and showcase each college. Legislators will be invited to dessert at lunch.

In December, the Presidents and the IACCT board met and four legislators attended the meeting. Key questions were: 1) can you quit doing across the board percentages? (K-12, Regents, Privates). Legislators said they will think about the question. 2) Would they be inclined to look at different streams of revenue? Legislators will not reject and will look at other ways, 3) concurrent education-how about upping the money for concurrent enrollment? Legislators said there is no new money, so they would have to find it from other entities. They will consider this idea. Private colleges and regents want to be able to provide concurrent education; community colleges asked that this not be allowed.

The Republican House Caucus staff put out a report indicating that the republicans thought they had provided 148 million dollars more to community colleges than was actually the case. Rich has the response from IACCT for people to view. We got cut but the state used federal emergency money to pay backfill.

At the December IACCT meeting, the Department of Education talked about the Career and Technical Education Taskforce. It was designed to give K-12 students in the state of Iowa equal access to career and technical education. There should be no benefit attending a larger district than a smaller district. Working groups have been established to put together a plan for the community college district to address approving offerings for K-12 students. Marlene stated that 9-12's are

required to offer and teach 3 sequential units of 4 career and technical clusters. Example: Agriculture, they would have to teach 3 years as part of their accreditation and Perkins funding.

Personnel Report

Ms. Bonnie Campbell, Human Resources Director, presented the Personnel Report.

Motion

It was moved by Nellie M. Coltrain and seconded by Beth Danowsky to approve the Personnel Report. The motion carried. The Personnel Report is made a part of these minutes.

New Business

None

President of the College

A. Facilities Report

Rick Fosdyek, Director of Maintenance, reported that the Centerville dormitory project is on schedule. The last piece of slab was poured. All utilities have been put under the slab of concrete. Scaffolding is going up and walls will be put up next. ATC – 75% of the demolition is finished. When students go on winter break the last section of wall will be removed. Both jobs are on schedule. Building in the ATC will begin in about 3-weeks. Smaller projects will be completed over break.

B. Retirement Plan Discussion

Dr. Sprouse reported that each board member has a copy of the proposed Indian Hills Community College Voluntary Early Retirement Plan FY2017. Bonnie Campbell reported that qualifications for the plan is the same as last year, but dates have been changed as well as the amount of insurance premiums. Also, the amount of money offered to employees who do not take insurance benefits has changed. Bonnie submitted the proposal to board members for approval. (Attached)

Motion

It was moved by Tom Keck and seconded by Nellie M. Coltrain to approve Bonnie Campbell's recommendation for the Retirement Plan for 2017. The motion carried.

C. Bond Referendum Update

Dr. Sprouse provided a copy of the preliminary vote totals and the Bond Referendum Working Schedule of presentations and meetings that were held across the 10-county area. Dr. Sprouse reported that the projects effected by the bond not passing are being discussed. Recommendations will be brought to the board as they are formalized. Dr. Sprouse said some trends that may have impacted the vote are: 1) strong anti-tax movement, 2) citizens that believe community college funding is the same as university funding, 3) some confusion about why we are not getting 1-cent sales tax and 4) the belief that some communities would benefit more than others.

E. Special Report: Foundation and Alumni Update

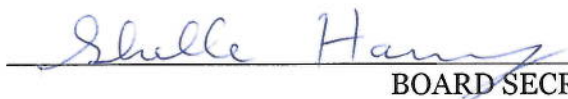
Rachelle Karstens, Executive Director, Philanthropy & Alumni Relations, introduced Alison Hite, Assistant, Alumni Relations & Special Events. Rachelle reported on the new Vision Statement and Mission Statement (PowerPoint attached).

Adjournment

Board member Tom Keck moved that the meeting be adjourned. Hearing no objections, Board President John Pothoven adjourned the meeting at 5:29 p.m.



BOARD PRESIDENT



BOARD SECRETARY