

MINUTES OF THE BOARD OF TRUSTEES
INDIAN HILLS COMMUNITY COLLEGE

April 10, 2017

The regular Board of Trustees meeting for Indian Hills Community College was held on April 10, 2017, in the Board Room on the Main Campus, Indian Hills Community College, Ottumwa, Iowa. Board President John Pothoven called the meeting to order at 4:01 p.m.

Roll Call

Members present: Nellie M. Coltrain, Beth Danowsky, Richard J. Gaumer, Tom Keck, George E. Manning, and John Pothoven.

Members absent: Judith A. Cox, Jerry Kirkpatrick, and Alan Wilson.

Minutes

The minutes of the March 13, 2017, regular board meeting were reviewed.

Motion

It was moved by Richard J. Gaumer and seconded by Beth Danowsky to approve minutes of the March, 2017, regular board meeting. The motion carried.

Old Business

None.

Written Communications

None.

Approval of Monthly Claims

Board member John Pothoven reviewed the list of bills on behalf of the board and reported that all questions were answered by appropriate staff members.

Motion

It was moved by Nellie M. Coltrain and seconded by Beth Danowsky to approve the bills list for the month of March, 2017. The motion carried.

Financial Report

Bill Meck, Treasurer/CFO, reported that financials are similar to last month. Tuition and Fees: at the end of March, without Coast Flight, are down \$697,000 from one year-ago. Local support is where it should be, State support is now down \$12,709. At the end of this fiscal year, the State number will be \$346,000, because of cuts from the State budget. Federal support is a little behind; this is work study activity. Other Income is behind \$9,902 from a year ago. Overall, revenues are down \$723,000. Expenditures: Salary and Fringes are up \$447,119. All other line items: Services, Materials and Supplies, and Other Current Expenses are down \$487,000. Through the end of March, we have less expenses than a year-ago. Our net revenue over expense is \$4,651,801. Fund II-typical expenses and collections.



Motion

It was moved by Richard J. Gaumer and seconded by Tom Keck to approve the Financial Report. The motion carried.

IACCT Report

Richard J. Gaumer introduced MJ Dolan, Executive Director of the Iowa Association of Community College Trustees.

MJ reported that she is very blessed with the IACCT Board and Richard has taken a great leadership role. The board approved a contract for the new Investment Advisor position and this will relieve a burden on other people. Rich will also be the IACCT Chair in one year.

MJ reported that Dr. Sprouse will be hosting the Presidents Retreat and Martha Wick will be hosting the Liaison's during the Presidents Retreat.

MJ handed out the Preliminary Budget created by Lobbyist Don Cope (attached). This includes \$700,000 for Voter Integrity and \$2.5 million for State Family Planning program. MJ thanked everyone for contacting legislators, it has been noticed. MJ talked about ways community colleges are training workers and getting them into the workforce, in areas where they are needed. Community colleges are the only entities who do this. The budget is the biggest topic, but there are also more bills going through this year than ever before. Lauri Wolfe was chosen to become the new IACCT Legislative Consultant in the Workforce and Economic arena. TD&T is the new auditing company for the IACCT office. MJ asked that people please attend the ACCT Congress, because there are two people, in our area, who need to be reelected. The IACCT Annual Conference is July 19-21, 2017 in Davenport, Iowa. The title is Designing the Future.

Richard J. Gaumer talked about the Analysis of the Economic Impact and Return on Investment of Education. There was an independent study of Iowa's 15 community colleges conducted by Economic Modeling Specialist International (EMSI) in cooperation with: Iowa Department of Education and Iowa Workforce Development (PowerPoint attached).

Rich would like to see a good attendance at the IACCT Annual Conference in Davenport, Iowa, July 19-21, 2017. He also believes it is important to attend the ACCT Congress to support our people trying to be reelected.

Industrial New Jobs Training Program Project 2017

Resolution Approving New Jobs Training Agreements

- 1) **(2017-1)** – Not To Exceed \$315,000 Industrial New Jobs Training Program Project. (JAGID Management, LLC Project)
- 2) **(2017-2)** – Not To Exceed \$135,000 Industrial New Jobs Training Program Project. (IAM AgTech Project)

Ashley Moyer, Executive Director and David Humburg, Business Liaison Continuing Education & Workforce Solutions, were seeking approval of 2-260E New Jobs Training Agreements.

Ashley Moyer asked for approval of resolutions for New Jobs Training Agreements with JAGID Management, LLC Project; and IAM AgTech Project.

Motion

It was moved by Nellie M. Coltrain and seconded by George E. Manning to approve the News Jobs Training Agreement with JAGID Management, LLC Project; and IAM AgTech Project.

A roll call vote was taken:

Nellie M. Coltrain	Yes
Richard J. Gaumer	Yes
George E. Manning	Yes
Beth Danowsky	Yes
John Pothoven	Yes
Tom Keck	Yes

Members absent: Judith A. Cox, Alan Wilson and Jerry Kirkpatrick.
The motion carried.

Ashley Moyer asked for approval of resolutions directing the publication of notice on the proposition of the issuance of not to exceed \$2,025,000 Industrial New Jobs Training Certificates (2017-1 Multiple Projects).

Motion

It was moved by Tom Keck and seconded by Beth Danowsky to approve resolutions directing the publication of notice on the proposition of the issuance of not to exceed \$2,025,000 Industrial New Jobs Training Certificates (2017-1 Multiple Projects).

A roll call vote was taken:

Nellie M. Coltrain	Yes
Richard J. Gaumer	Yes
George E. Manning	Yes
Beth Danowsky	Yes
John Pothoven	Yes
Tom Keck	Yes

Members absent: Judith A. Cox, Alan Wilson and Jerry Kirkpatrick.
The motion carried.

Ashley Moyer asked for approval for the resolution approving the preliminary official statement and electronic bidding procedures.

Motion

It was moved by Richard J. Gaumer and seconded by George E. Manning to approve the preliminary official statement and the electronic bidding procedures.

A roll call vote was taken:

Nellie M. Coltrain	Yes
Richard J. Gaumer	Yes
George E. Manning	Yes
Beth Danowsky	Yes
John Pothoven	Yes
Tom Keck	Yes

Members absent: Judith A. Cox, Alan Wilson and Jerry Kirkpatrick.
The motion carried.

Personnel Report

Ms. Bonnie Campbell, Human Resources Director, presented the Personnel Report.

Motion

It was moved by Tom Keck and seconded by Nellie M. Coltrain to approve the Personnel Report. The motion carried. The Personnel Report is made a part of these minutes.

New Business

Nellie M. Coltrain went to the Dental Clinic and had a great experience. She was impressed and highly recommends the services.

President of the College

A. Facilities Report

Bill Meck, Treasurer/CFO, reported that the ATC renovation is going very well and faculty will be moved in by the end of April. The Centerville dormitory project is on schedule. When students move out at the end of spring term, contractors will be working hard to have the facility renovated and ready for move in fall term. A wall was removed in the Machining Lab and opened the area for better productivity. The softball field has some work that needs to be completed per new regulations. Summer lists are being made and prioritized.

B. Update on State Budget Proposal

Dr. Marlene Sprouse, President, handed out a summary of current and proposed cuts and the impact it will have on Indian Hills Community College. The Governor's proposal came out a couple of weeks ago and this is what prompted people to reach out to legislators (attached).

B. Personal Graduation Plan, High School Visits

Dr. Matt Thompson, Vice President, Academic Affairs talked about high school enrollment and a group of people working to help students who desire a four-year degree and letting them know they can begin their journey at Indian Hills Community College. Matt introduced Cammie Richards, Academic Advisor. Cammie reported that they have received a great response from the presentations at high schools. Cammie has presented at Centerville, Ottumwa, Oskaloosa and Eddyville. Ranae Molkenthin has presented in Oskaloosa. (PowerPoint Attached).

C. Special Report: Advanced Technology Center Tour

Dr. Jill Budde, Executive Dean presented a brief PowerPoint on the ATC Lab remodel. She showed before, during and after pictures. Labs being remodeled are: Electronics Engineering Tech, Computer Networks & Securities and Robotics/Automation Technology (PowerPoint attached). Board members went to the ATC to see the labs.

Closing Remarks

Dr. Sprouse reported that spring graduation is May 17, 2017 in Centerville and May 18, 2017 in Ottumwa. Please let Shelle know if you plan to attend one or both. A flier is in each folder with dates for the IACCT Annual Conference, please

let Shelle know if you plan to attend. Dr. Sprouse also had her Involvement/Visits in Communities in board folders.

Adjournment

Board member Nellie M. Coltrain moved that the meeting be adjourned. Hearing no objections, Board President John Pothoven adjourned the meeting at 5:27 p.m.



BOARD PRESIDENT



BOARD SECRETARY