

MINUTES OF THE BOARD OF TRUSTEES
INDIAN HILLS COMMUNITY COLLEGE

April 11, 2016

The regular Board of Trustees meeting for Indian Hills Community College was held on April 11, 2016, in the Board Room on the Main Campus, Indian Hills Community College, Ottumwa, Iowa. Board President John Pothoven called the meeting to order at 4:00 p.m.

Roll Call

Members present: Nellie Coltrain, Judith A. Cox, Richard J. Gaumer, Tom Keck, and John Pothoven.

Members absent: Beth Danowsky, Jerry Kirkpatrick, George E. Manning and Alan M. Wilson.

Minutes

The minutes of the March 14, 2016, regular board meeting were reviewed.

Motion

It was moved by Tom Keck and seconded by Richard J. Gaumer to approve minutes of the March 14, 2016, regular board meeting. The motion carried.

Old Business

None.

Written Communications

None.

Approval of Monthly Claims

Board member Judith A. Cox reviewed the list of bills on behalf of the board and reported that all questions were answered by appropriate staff members.

Motion

It was moved by Judith A. Cox and seconded by Nellie M. Coltrain to approve the bills list for the month of March, 2016. The motion carried.

Financial Report

Bill Meck, Treasurer/CFO, reported that Tuition & Fees are up from last year, and Other Income is up by \$225,000. We are up in Salaries and Fringes and the Services line for Expenditures. Coast Flight is a significant reason why we are up on the Services line and also Tuition and Fees. Overall, we are up in revenue over expense from a year ago.

Motion

It was moved by Tom Keck and seconded by Richard J. Gaumer to accept the Financial Report. The motion carried.

IACCT Report

Richard J. Gaumer reported that he and Tom Keck attended a two day IACCT Board Retreat on April 5 & 6, 2016.

IACCT Board Chair Cheryl Langston organized the 2016 Board Retreat *Student for a Day*. DMACC Urban Campus Associate Provost Anne Howsare and I-AM Consortium Project Manager Stephanie Opiel facilitated the Retreat. Participants divided into groups, each representing the characteristics of students that attend Iowa's Community Colleges, to determine their barriers, assistance necessary for them to overcome the barriers, and their chance of completion. (See attached powerpoint).

Representative from DE gave an overview of the 2015 Adult Education and Literacy Report and shared *Your Future Starts Here* video. DE also gave an overview of the 2015 Outcomes and Joint Enrollment Reports. DE reminded and encouraged all to attend the Future Ready Iowa Summit on April 19 at the Hy-Vee Hall in Des Moines and gave an overview of the National Governor's Association Grant for STEM and regular work based learning; gave an update on the Secondary CTE legislation; and encouraged all to view the additional data information on the DE Website.

There was discussion of the TIAA CREF Plan sponsored by IACCT; and the upcoming IACCT Board and Presidents' Lobbying Structure Review Committee on May 5, 2016.

IACCT lobbyists reported that 87% of available new state funding went to K12; legislative budget targets for education had not yet been set; the Session would move quickly to adjournment once the budget targets were set for each area; that HF2070 allowing other higher education institutions to provide concurrent enrollment was dead for the Session; that a solution had been negotiated with Iowa DOT on third party CDL license testing. A bill providing funding to staff refugee assistance programs from the CC worker training funds is pending; the Secondary CTE bill is moving forward with a few amendments; SARA rules have been withdrawn with the passage of HF2370; the idea for CC IT infrastructure funding did not come to fruition; and the message to pass on to legislators is to provide the CCs an increase as close to the Governor's \$3 million as possible. Late on April 6, the education budget target was set which has approximately \$4.9 million available for higher education.

Personnel Report

Ms. Bonnie Campbell, Human Resources Director, presented the Personnel Report.

Motion

It was moved by Nellie M. Coltrain and seconded by Richard J. Gaumer to approve the Personnel Report. The motion carried. The Personnel Report is made a part of these minutes.

New Business

None.



President of the College

A. Facilities Report

Rick Fosdyck, Director of Maintenance, reported that the baseball field, in Centerville, has a new backstop and padding. On the Ottumwa Campus, new padding has been placed on the softball backstop and a new fence has been installed in the cemetery. 123 ballasts were replaced in the Rosenman Building. The roof at the North Campus was peeled back when we had high wind. It has been repaired. Bill Meck reported that he is working on a priority list for summer projects.

B. Faculty Credentials

Dr. Matt Thompson, Vice President of Academic Affairs and Institutional Effectiveness talked to board members about the Higher Learning Commission and changes in Faculty Credentials. (Attached)

C. 260E Process

Ashley Moyer, Executive Director, Continuing Education and Workforce Solutions talked to board members about the Iowa New Jobs Training (260E) process. (Attached)

D. Entrepreneurship, Incubation and Economic Advancement

TJ Heller, Director, Entrepreneurship, Incubation and Economic Advancement, reported that the REC opened 1.5 years ago and has housed 2 businesses over this time period. From January 2016 to current, the following businesses that have expressed interest in using the center:

Pie Photonics, will be visiting REC and area businesses April 18, 2016 – April 29, 2016.

Red Oak Customized Hand Crafted Furniture – builds customized bed frames and chairs.

Berry Patch IT Services – computer repair service and offers new and used computer equipment for sale.

Local IHCC Student (Lucas Lunsford) – starting photonics business that develops lasers for kidney stone blasting

A co-lab space has been developed in the REC building which will allow for 10 more office spaces which will help in creating a pipeline for more internet/web based professionals.

Non-credit classes will be offered in Franchising (QSR) and Real Estate and TJ will continue to promote REC by providing space for OSHA training, QuickBooks, Business Start-Up and Industry Readiness.

TJ reported that looking forward he plans on

- Having the REC building 100% rented
- Establishing the co-lab as fully functional and a think tank for web-based businesses
- Developing an Entrepreneurship Certificate
- Continuing to develop and reinforce relationships within the 10-county area

Creating and solidifying an identity for the REC as a one stop shop for all entrepreneurial needs and a breeding ground for manufacturing and web based start-ups.

E. Spring Graduation


Dr. Marlene Sprouse reported that spring graduation is May 16th on the Centerville Campus and May 17th on the Ottumwa Campus. Marlene asked board members to please let Shelle know if you are planning to attend one or both.

Dr. Sprouse stated that the ACCT Leadership Congress is October 5-8, 2016 in New Orleans. Please let Shelle know if you are interested in attending.

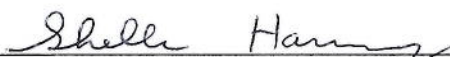
April 30, 2016 is the Foundation Auction and May 5, 2016 is the Advisory Banquet.

Adjournment

Board member Tom Keck moved that the meeting be adjourned. Hearing no objections, Board President John Pothoven adjourned the meeting at 5:35 p.m.



BOARD PRESIDENT



BOARD SECRETARY