



## MINUTES OF THE BOARD OF TRUSTEES

### INDIAN HILLS COMMUNITY COLLEGE

August 14, 2023

The regular Board of Trustees meeting for Indian Hills Community College was held on August 14, 2023, in the Perkins Conference Room on the Main Campus, Indian Hills Community College, Ottumwa Iowa. Board President Mr. Richard J. Gaumer called the meeting to order at 4:00 p.m.

#### **Roll Call**

**Members present:** Ms. Nellie Coltrain, Ms. Beth Danowsky, Mr. Richard J. Gaumer, Mr. Jerry Kirkpatrick, Ms. Katie Nichols, Mr. Riley Sheetz, Ms. Lori Yates.

**Zoom/Phone:** Ms. Amy Webber.

**Members absent:** Mr. Alan Wilson.

#### **Approval of Agenda**

It was moved by Ms. Danowsky and seconded by Ms. Nichols to approve the board agenda as presented. The motion carried unanimously.

#### **Approval of Minutes**

The minutes of the July 10, 2023, Regular Board meeting were reviewed.

#### **Motion**

It was moved by Ms. Coltrain and seconded by Mr. Sheetz to approve the minutes from July 10, 2023, Regular Board meeting. The motion carried unanimously.

#### **Approval of Monthly Claims**

Board member Mr. Gaumer reviewed the list of monthly claims on behalf of the board and reported that all questions were answered by appropriate staff members.

#### **Motion**

It was moved by Mr. Gaumer and seconded by Mr. Kirkpatrick to approve the monthly claims for the month of July. The motion carried unanimously.

#### **FY23 Receipts and Disbursements Summary**

Ms. Taren Ferguson, Chief Financial Officer, presented the FY23 Receipts and Disbursement Summary report. She stated that the report outlines total receipts and disbursements, by Fund, for Fiscal Year 2023. This summary along with IHCC's vendor list and employee salaries will be published before September 1, 2023.

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**Motion**

It was moved by Ms. Yates and seconded by Ms. Coltrain to approve the FY23 Receipts and Disbursements Summary. The motion carried unanimously.

**FY23 Investment Report**

Ms. Taren Ferguson, Chief Financial Officer, presented the FY23 Investment Report. This report reflects IHCC's investments as of June 30, 2023 and is broken down by Fund and banking institutions. Ms. Ferguson drew attention to the interest earnings compared to previous years. This is due to increased interest rates and increased deposits in interest-earning accounts.

**Motion**

It was moved by Mr. Kirkpatrick and seconded by Ms. Danowsky to approve the FY23 Investment Report. The motion carried unanimously.

**Community Colleges for Iowa Report**

Mr. Rich Gaumer stated that Community Colleges for Iowa will not be meeting until the end of August. He reported that Ms. Nichols and he went to the annual Community Colleges for Iowa Conference and it was nice. Next year the meeting will be held at Hawkeye Community College in Waterloo. Mr. Gaumer recommended that board members who have not attended the Community Colleges for Iowa conference or the ACCT Congress should attend.

Mr. Gaumer, Mr. Wilson, and Ms. Yates have been registered to attend the annual ACCT Congress in Las Vegas.

**Personnel Report**

Dr. Matt Thompson, President, reported that Mr. Flick is on vacation, so he will present the Personnel Report. Dr. Thompson stated that HR has been extremely busy and Mr. Flick and his team have hired good people.

**Motion**

It was moved by Ms. Nichols and seconded by Mr. Sheetz to approve the Personnel Report. The motion carried unanimously. The Personnel Report is made a part of these minutes.

**President of the College****A. Facilities Report**

Dr. Brett Monaghan, Vice President, Student Development & Operations, reported that the Alta Vista entrance has been completed, but some lighting and landscaping is to be finished.

Wednesday, August 9, 2023, there was a pre-construction meeting pertaining to the Performing and Visual Arts renovation. This project is scheduled to begin August 21, 2023 and will take approximately 10-months to complete.

The Culinary Arts Studio is close to being completed. It has new paint, new lighting, and new flooring. Flooring has been completed in the Appanoose Residence Hall and furniture was installed last fall. New furniture has been ordered for the Keokuk/Mahaska Residence Hall.

The new Centerville building is moving quickly. All roughing on the Northside of the building is 100% complete and windows will be installed the week of August 21, 2023. The building should be fully enclosed in approximately six-weeks. Exterior skin and metal insulation will be installed on area B beginning the week of August 21, 2023.



**B. IHCC Privacy Policy**

Mr. Cory Lamb, Chief Technology Officer, presented the IHCC Privacy Policy to board members. Mr. Lamb reported on personal data that is collected by IHCC, but stated that IHCC does not transfer, lease, or sell any of this information.

**Closed Session Pursuant to Iowa Code Section 21.5(i)**

Dr. Thompson asked for a closed session pursuant to Iowa Code Section 21.5(i) to complete his annual evaluation.

**Motion**

It was moved by Ms. Coltrain and seconded by Ms. Danowsky to go into closed session.

A roll call vote was taken:

- Mr. Richard J. Gaumer      Yes
- Ms. Beth Danowsky      Yes
- Ms. Katie Nichols      Yes
- Ms. Nellie Coltrain      Yes
- Mr. Riley Sheetz      Yes
- Ms. Lori Yates      Yes
- Mr. Jerry Kirkpatrick      Yes
- Ms. Amy Webber      Yes

Members absent: Mr. Alan Wilson

The motion carried unanimously.

**Board Meeting Recessed for Closed Session**

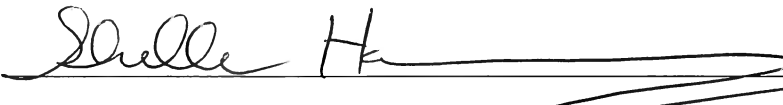
Regular board meeting recessed at 4:40 p.m. to go into closed session.

Board meeting reconvened at 6:00 p.m.

**Adjournment**

Board member Ms. Coltrain moved that the meeting be adjourned. Hearing no objections Mr. Gaumer adjourned the meeting at 6:01 p.m.

  
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 BOARD PRESIDENT

  
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 BOARD SECRETARY