



MINUTES OF THE BOARD OF TRUSTEES
INDIAN HILLS COMMUNITY COLLEGE

July 8, 2024

The regular Board of Trustees meeting for Indian Hills Community College was held on July 8, 2024, in the Perkins Conference Room on the Main Campus, Indian Hills Community College, Ottumwa, Iowa. Board President Mr. Richard J. Gaumer called the meeting to order at 4:03 p.m.

Roll Call

Members present: Mr. Kevin Crall (4:22), Mr. Richard J. Gaumer, Mr. Jerry Kirkpatrick, Ms. Beth Danowsky, and Ms. Lori Yates.

Zoom/Phone: Ms. Christine Estle, Ms. Katie Nichols, Mr. Alan Wilson

Members absent: Mr. Riley Sheetz

Approval of Agenda

Mr. Gaumer stated that agenda item #10 should be on the agenda as Action upon Settlement Proposal and #11 should read Adjournment. It was moved by Mr. Kirkpatrick and seconded by Ms. Yates to approve the board agenda as amended. The motion carried unanimously.

Approval of Minutes

The minutes of the June 10, 2024, Regular Board meeting were reviewed.

Motion

It was moved by Mr. Kirkpatrick and seconded by Ms. Yates to approve the minutes from the June 10, 2024, Regular Board meeting. The motion carried unanimously.

Approval of Monthly Claims

Board member Mr. Richard J. Gaumer reviewed bills for the month of June on behalf of the board and reported that all questions were answered by appropriate staff members.

Motion

It was moved by Mr. Gaumer and seconded by Ms. Danowsky to approve the monthly claims for the month of June. The motion carried unanimously.

Community Colleges for Iowa

Mr. Richard J. Gaumer stated that each board member received a handout showing the 2024-2025 Audit of Bills and Board Meeting Dates. If there is a discrepancy let Ms. Shelle Harvey know and she will make changes.

At the Community Colleges for Iowa Trustees Conference the board will request to adopt priorities. Priorities are (1) investing in community college's ability to serve students and communities by increasing State General Aid and to maintain affordability and modernize

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funding for concurrent enrollment for high school students. (2) Expand funding and continue to improve workforce education and training programs and keep Last Dollar Scholarship programs to meet the needs of students. (3) Maintain local decision making and connect programs to community needs and eliminate policies that create unnecessary regulatory burdens to enhance operational efficiency.

The Community Colleges for Iowa building was built in 2008 and hosts many meetings and events over the years. To prepare for future repairs and maintenance in the coming years, ISG was contracted to provide a facility assessment. The assessment will allow Community Colleges for Iowa to plan for future repairs. The report stated that HVAC, electrical, and technology systems are all functioning properly. The systems would probably last another 5-7 years before needing repairs and the building is in good shape, but Community Colleges for Iowa could do most of the repairs with funds they currently have available.

Mr. Gaumer reported that Ms. Lori Yates, Ms. Katie Nichols, and he will be traveling to Hawkeye Community College on Wednesday, July 10, 2024 to attend the annual Community Colleges for Iowa Trustee Conference.

The annual ACCT Congress Conference is Wednesday, October 23, 2024 – Saturday, October 26, 2024 in Seattle Washington. If you are interested in attending, please let Shelle know by August 12, 2024.

Personnel Report

Mr. Zeke Flick, Director, Human Resources presented the Personnel Report.

Motion

It was moved by Ms. Danowsky and seconded by Ms. Yates to approve the Personnel Report. The motion carried unanimously.

President of the College

A. Facilities Report

Mr. Cory Lamb, Chief Technology Officer, reported mowing and grounds work is happening at all locations. Roadway and parking lot projects are underway.

Performing and Visual Arts – interior is almost completed and the vestibule is starting to be drywalled on the inside. There are a couple of pieces of glass on order and when they are installed this project will be close to completion. Installation of furniture and signage will be installed this project will be completed at the beginning of August.

Centerville – punch list items are being completed daily. Library furniture and items will begin being installed and this new campus project will be completed.

Service Learning Dominican Republic

Mr. Ruston Ford, Professor and Mr. Colton Luers, student, presented on their trip to the Dominican Republic. 12 students and Mr. Ruston Ford went on this trip.

Most of the trip was spent at the orphanage in Santo Domingo, an all-boys orphanage. Students help weed and plant gardens and the children helped with planting, watering, and weeding. Students read to students and tutored them on their English skills. Children were divided into 3 stations. One station helped with shapes, one station talked and drew animals, and the last station worked on colors. The facility has a wall around it and the children rarely get to leave except to attend school. Every child received a backpack, schools supplies, games, and a pair of shoes.

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Students traveled to La Casa Rosada. This is an orphanage, run by the Sisters of Charity of Saint Vincent de Paul. These children are orphaned and have AIDS and are HIV positive. Everyone enjoyed face painting. Students made a pinata and served ice cream to the children. These children also received a backpack, school supplies, games, and a pair of shoes.

Students then traveled to a Church/Nursing Home. Students served food, helped feed residents, and interacted with people. Mr. Luers stated that rules and regulations are very different in the Dominican than in the United States.

The last day of the trip they took the boys out of the orphanage. They had a pool party where they served the children grilled hamburgers and cake. The boys loved it.

Strategic Planning Process

Dr. Matt Thompson, President introduced Ms. Cassandra Halls, Consultant, 2 The Top.

Ms. Halls reported that she is a Strategist, Partner, Hands-on Facilitator, and a Community Leader.

The Strategic Planning process will have three phases

Discovery: Internal and External – July – September 2024

Strategize Themes and Priorities – October – November 2024

Create, Develop the Framework – November – December 2024

Discovery: Internal and External – July – September 2024

1. Review prior plan outcomes
2. Review relevant documents
3. Complete surveys from Board, Foundation, Stakeholders, Faculty and Staff
4. Complete research interviews
5. 4 Focus Groups: 2 – Business and Industry, Staff Advisory, and Student Group

Capture the Research and Perspective and Insight for an Intentional Informed Planning Process

Strategize Themes and Priorities – October – November 2024

1. Leadership Retreat – October 3, 2024
 - Share discovery themes
 - Focus on solutions
 - Ideation and Innovation
2. Board Retreat
 - Share discovery themes
 - Focus on solutions
 - Ideation and Innovation
3. Leadership Team: 4 Sessions
 - Vet ideas
 - Marry vision with implementation

Working together to identify strategic priorities and strategic impact areas.

Create, Develop the Framework – November – December 2024

1. Work together to draft the Strategic Framework based on insight, vision, and guidance
2. Board Meeting
 - Review the Draft Strategic Framework
 - Apply changes and modifications as provided
3. Board Meeting – January 13, 2025
 - Board approval of the Strategic Framework

Document creation and delivering the final framework for approval by IHCC Board

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Ms. Beth Danowsky and Mr. Jerry Kirkpatrick have volunteered to be in one-on-one meetings with Ms. Halls and to provide insight and perspective.

Introduction of Foundation Board Members

Dr. Bianca Myers, Executive Dean, Advancement reported that 6 of the 14 Foundation Board members were present at the IHCC board meeting.

Mr. Mark Franke, Foundation President
 Mr. Mike Spieler, Foundation Vice President
 Mr. Jeff Van Baale, Foundation member
 Mr. Craig Ambrose, Foundation member
 Ms. Christy Grove, Foundation member
 Mr. Jeff Hendred, Foundation member

Foundation board members have helped award \$1.9 million in student scholarships each year. They oversee Investment Policy and help the Foundation. Dr. Myers also introduced Ms. Jenaya Pilcher, Scholarship Coordinator and stated that she awards the \$1.9 million in scholarships and helps the Foundation run smoothly.

Closed Session Pursuant to Iowa Code Section 21.5(1)(c)

Dr. Thompson asked for a closed session pursuant to Iowa Code Section 21.5(1)(c).

Motion

It was moved by Mr. Crall and seconded by Mr. Kirkpatrick to go into closed session pursuant to Iowa Code Section 21.5(1)(c).

A roll call vote was taken:

Mr. Richard J. Gaumer	Yes
Ms. Christine Estle	Yes
Ms. Katie Nichols	Yes
Mr. Kevin Crall	Yes
Ms. Beth Danowsky	Yes
Ms. Lori Yates	Yes
Mr. Jerry Kirkpatrick	Yes
Mr. Alan Wilson	Yes

Members absent: Mr. Riley Sheetz

The motion carried unanimously.

Board Meeting Recessed for Closed Session

Regular board meeting recessed at 4:53 p.m. to go into closed session.

Board meeting reconvened at 5:02 p.m.

Mr. Richard J. Gaumer ask for a motion and a second to authorize Dr. Matt Thompson, President, and Mr. Richard J. Gaumer, Board President to sign the settlement agreement and resolve the payment of \$21,000 and end litigation.

Motion

It was moved by Mr. Kirkpatrick and seconded by Ms. Danowsky to authorize Dr. Matt Thompson, President, and Mr. Richard J. Gaumer, Board President to sign the settlement agreement of \$21,000 and end litigation. The motion carried unanimously.

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Closing Comments

Dr. Thompson proposed having the Board Retreat on October 14, 2024. Like last year, we will eat dinner and stay Sunday, October 13, 2024 at Honey Creek Resort and Monday, October 14, 2024 is our regular board meeting. We will have the Board meeting in the morning and Board Retreat in the afternoon.

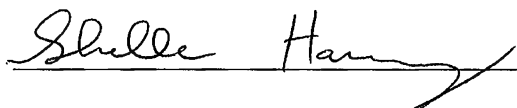
Mr. Gaumer asked board members to put Sunday, October 13, 2024 and Monday, October 14, 2024 on his/her calendars.

Adjournment

Board member Mr. Crall moved that the meeting be adjourned. Hearing no objections, Mr. Gaumer adjourned the meeting at 5:08 p.m.



BOARD PRESIDENT



BOARD SECRETARY