

MINUTES OF THE BOARD OF TRUSTEES
INDIAN HILLS COMMUNITY COLLEGE

April 10, 2023

The regular Board of Trustees meeting for Indian Hills Community College was held on April 10, 2023, in the Perkins Conference Room on the Main Campus, Indian Hills Community College, Ottumwa, Iowa. Board President Mr. Richard J. Gaumer called the meeting to order at 4:00 p.m.

Roll Call

Members present: Mr. Richard J. Gaumer, Mr. Jerry Kirkpatrick, Mr. Riley Sheetz, Ms. Beth Danowsky, and Mr. Alan Wilson.

Zoom/Phone: Ms. Katie Nichols, and Ms. Amy Webber.

Members absent: Ms. Nellie Coltrain and Ms. Lori Yates.

Approval of Agenda

It was moved by Ms. Danowsky and seconded by Mr. Sheetz to approve the board agenda as presented. The motion carried unanimously.

Approval of Minutes

The minutes of the March 13, 2023, Regular Board meeting were reviewed.

Motion

It was moved by Mr. Sheetz and seconded by Mr. Kirkpatrick to approve the minutes from March 13, 2023, Regular Board meeting. The motion carried unanimously.

Public Hearing on the proposed contract documents (plans, specifications, form of contract, and estimated cost) for the Indian Hills Main Campus HVAC Bid Package.

Mr. Gaumer asked for a motion to open the public hearing on the proposed contract documents (plans, specifications, form of contract, and estimated cost) for the Indian Hills Main Campus HVAC Bid Package.

Motion

It was moved by Mr. Wilson and seconded by Mr. Kirkpatrick to open the public hearing. The motion carried unanimously.

Mr. Gaumer asked Ms. Harvey if she had received any written objections or protests on the proposed contract documents (plans, specifications, form of contract, and estimated cost) for the Indian Hills Main Campus HVAC Bid Package. She stated "no." Mr. Gaumer asked if there were any oral objections or comments. There were no comments or discussion, so he asked for a motion and second to close the public hearing.

Motion

It was moved by Mr. Sheetz and seconded by Mr. Wilson to close the public hearing. The motion carried unanimously.

Dr. Matt Thompson reported that Indian Hills Community College received one bid, from Winger Contracting Co., for the HVAC Project. As reported at the March meeting COVID funds were going to be used for this project, but Winger Contracting Co. bid and costs for Woodman

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Controls totaled \$746,000. All COVID money needs to be spent by June 30, 2023, and Winger Contracting Co. cannot get to the project until November 2023.

Dr. Thompson stated that with all the other projects the college is working on, the amount of money for the project, and timing, it would be best to not accept the bid at this time. The funds exceed what the college would be comfortable spending.

Dr. Thompson stated that the recommendation to the board is to reject the bid from Winger Contracting Co. and move forward to finish current projects.

Ms. Ferguson reported that the original estimated cost was \$500,000 and with Woodman Controls Co. included the estimated cost is \$746,000 for the total package.

Motion

It was moved by Mr. Wilson and seconded by Mr. Kirkpatrick to reject the Proposed Contract Documents (plans, specifications, form of contract, and estimated cost) for the Indian Hills Main Campus HVAC Bid Package.

A roll call vote was taken:

Richard J. Gaumer	Yes
Beth Danowsky	Yes
Alan Wilson	Yes
Katie Nichols	Yes
Amy Webber	Yes
Riley Sheetz	Yes
Jerry Kirkpatrick	Yes

Members absent: Ms. Nellie M. Coltrain and Ms. Lori Yates.

The motion carried unanimously.

Public Hearing to Adopt the FY24 Budget Estimate and Certify College Taxes

Mr. Gaumer asked for a motion to open the public hearing to adopt the FY24 Budget Estimate and Certify College Taxes.

Motion

It was moved by Mr. Sheetz and seconded by Ms. Danowsky to open the public hearing. The motion carried unanimously.

Mr. Gaumer asked Ms. Harvey if she had received any written objections or protests on the FY24 Certified Budget Estimate and College Taxes. She stated "no." Mr. Gaumer asked if there were any oral objections or comments. There were no comments or discussion, so he asked for a motion and second to close the public hearing.

Motion

It was moved by Mr. Kirkpatrick and seconded by Mr. Sheetz to close the public hearing. The motion carried unanimously.

Mr. Gaumer asked for approval of the FY24 Certified Budget Estimate and College Taxes.

Ms. Taren Ferguson, Chief Financial Officer, stated that the board will vote on the FY24 Certified Budget Estimate and College Taxes. As presented in March total levy rates of 1.29953 and a total spending authority, which has increased, of \$99.76 million due to ongoing projects.

All affidavits and paperwork have been received from our 10-counties areas. If this proposed budget is approved, all paperwork will be filed with our County Auditors on Tuesday, April 14, 2023.

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Motion

It was moved by Mr. Wilson and seconded by Mr. Kirkpatrick to approve the FY24 Certified Budget Estimate and College Taxes.

A roll call vote was taken:

Richard J. Gaumer	Yes
Beth Danowsky	Yes
Alan Wilson	Yes
Katie Nichols	Yes
Amy Webber	Yes
Riley Sheetz	Yes
Jerry Kirkpatrick	Yes

Members absent: Ms. Nellie M. Coltrain and Ms. Lori Yates.

The motion carried unanimously.

Approval of Monthly Claims

Board member Mr. Alan Wilson reviewed the list of monthly claims on behalf of the board and reported that all questions were answered by appropriate staff members.

Motion

It was moved by Mr. Wilson and seconded by Mr. Sheetz to approve the monthly claims for the month of March 2023. The motion carried unanimously.

Financial Report

Ms. Taren Ferguson, Chief Financial Officer, reported **Revenues** have increased \$451,892 from this point last year. This is due to increased State General Aid and property tax revenues. Tuition and Fees are up \$134,939. This is due to an increase in per credit hour charges and a part of this is also course fees from IHCC's CTE and Health sciences programs, which are up \$110,000 compared to last year.

Expenses

Expenses are up by \$492,515. Salaries and fringes have remained relatively flat through January. Services are \$436,862 higher than last year due to increase testing costs (\$36,000), licensure renewal, firewall protection, marketing/advertising services (\$100,000 due to timing), and increased costs due to maintenance and equipment repair services (\$120,000). Many network services were due for renewal and had previously been covered by CARE's funding.

Materials and supplies are up \$45,253 from this time last year, which is attributed to increased vehicle material costs, maintenance materials, supply cost increases for programs (welding, tests, etc.), costs of travel, and computer software costs.

Fund 2 – Levy revenues and expenses are relatively similar to expenses in previous years and Equipment Replacement is good.

Second page – recent Bond proceeds have been spent on concrete footings and the first installment of precast walls and Architect fees for the Performing Arts facility. Large plant expenditures have incorporated north campus roof, K&M windows, and the storage building.

Motion

It was moved by Mr. Kirkpatrick and seconded by Mr. Wilson to approve the Financial Report. The motion carried unanimously.

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IACCT Report

Mr. Rich Gaumer reported that Community Colleges for Iowa will not meet until April 25, 2023.

The annual IACCT Conference will be held on July 19-20, 2023, and will be hosted by Kirkwood Community College.

The 2023 annual ACCT Congress will be held in Las Vegas, Nevada Aria Resort & Casino. The conference begins Monday, October 9, 2023 – Thursday, October 12, 2023.

Personnel Report

Dr. Matt Thompson, President, presented the Personnel Report.

Dr. Thompson reported that Iowa Wesleyan, Mt. Pleasant, Iowa will be closing and today they are holding a College and Job Fair. Mr. Flick, Ms. Renae Molkenthin, and Ms. Noel Gorden are attending to try and hire quality people to fill some of our open job positions.

Motion

It was moved by Mr. Sheetz and seconded by Ms. Danowsky to approve the Personnel Report. The motion carried unanimously. The Personnel Report is made a part of these minutes.

New Business

\$345,000 Industrial New Jobs Training Certificates, Series 2016-01

- a. Resolution Approving Redemption of Outstanding Bonds and Directing Notice be Given

Dr. Jennifer Wilson reported that bonds are being redeemed due to all training being completed.

Mr. Gaumer asked for a motion and a second to approve Notice of Redemption of the Industrial New Jobs Training Certificates, Series 2016-1.

Motion

It was moved by Mr. Wilson and seconded by Mr. Kirkpatrick to approve Notice of Redemption of the Industrial New Jobs Training Certificates, Series 2016-1.

A roll call vote was taken:

Richard J. Gaumer	Yes
Beth Danowsky	Yes
Alan Wilson	Yes
Katie Nichols	Yes
Amy Webber	Yes
Riley Sheetz	Yes
Jerry Kirkpatrick	Yes

Members absent: Ms. Nellie M. Coltrain and Ms. Lori Yates.

The motion carried unanimously.

President of the College

A. Facilities Report

Mr. Clay Winn, Assistant Director, Facilities, presented the facilities report.

Completed projects: surge ejection pumps at the Rosenmann Building, the main switch gear on Elm Street was replaced, and a bid has been accepted for the asbestos abatement for the house on campus that is going to be demolished.

Bi-State Contracting is doing an excellent job and moving quickly on the Criminal Justice project at the North Campus. This week painting contractors will begin painting and priming walls. Sealing floors will start in the next couple of weeks, and they will begin working on the ceiling in the next three weeks. Bi-State has projected that this project will be completed by June 1, 2023.

Maintenance has switched from snow removal to mowing, mulching, and groundwork. This year the focus will be on North Campus landscaping. Landscaping has not been a priority in the last 10-years at the North Campus.

Demolition of the old Sims labs in the ATC will begin in the next two weeks.

Centerville Campus-all precast has been completed except in a couple of areas where cranes are needed. This month hollow-core and steel will be set and completed by the end of April. In May contractors will begin underground work, electrical, plumbing, etc.

Dr. Thompson stated that the June board meeting is usually held in Centerville and he proposed the meeting be there this year, even though the campus is under construction. Board members agreed to the proposal.

Mr. Gaumer reminded board members that the Art Award will be determined in May with the student(s) attending the meeting in July to receive recognition. The Art Award Committee is Ms. Nellie M. Coltrain, Ms. Beth Danowsky, and Mr. Riley Sheetz.

The Athletic Awards Banquet will be hosted on Monday, May 1, 2023, and all board members have received an invitation and are welcome to attend.

Mr. Gaumer would like the Outstanding Athlete, All-American basketball player, and coaches, to attend the May board dinner.

Community College Redistricting Discussion

Dr. Matt Thompson, President, followed up on the conversation from March about community colleges and redistricting. Dr. Thompson requested and received a second map. The second map made Ms. Nichol's district smaller. He will continue to work with the Department of Education and bring a final map to the board.

IHCC can use the prior map as long as it meets the requirements. Dr. Thompson stated that it will be a challenge if one of the maps is approved. It is encouraged to not accept/reject either map. Dr. Thompson will send both maps to board members and they can contact him with concerns.

Dr. Thompson would like to take action on the redistricting map at the May 8, 2023, meeting.

Funding Formula Distribution

Dr. Thompson presented a document that has been created from meetings that have been held. In 2022, the presidents voted to form a committee of six presidents to review the State General Aid funding formula. The Formula Committee of presidents shared a goal to create more equity in the distribution. All presidents agreed to adopt the percentages on the document Dr. Thompson presented (attached). All numbers on the charts will be adjusted and efforts will be made during a future legislative session to update the formula.

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To reach the goal, the committee proposed and the presidents adopted a different distribution of new State General Aid funds for the next 2-3 years or until each college has reached its proposed percentage.

In the 2024 Legislative Session, community colleges will ask for \$10 million to help address formula inequities. Half of the new funding will be distributed according to the formula and the other half will go to colleges below their goal percentages.

Year 2 and Year 3 it will be the normal State General Aid ask. In the following two years, colleges will make a normal State General Aid ask according to current conditions. Funding will continue to be split 50/50 until every college reaches their goal. If the asks are fully funded by the legislature, this would only take years 1 and 2. If not, it could take an additional year.

Next steps-the committee will begin considering changes to the overall formula to prevent future inequities and continue to adjust to match enrollment trends. These changes could be proposed for the next legislative session if everyone agrees. The group also proposes that the formula, once changed, be reviewed every five years.

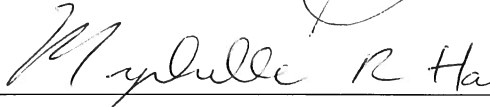
All presidents and committee members agreed that all 15-community colleges need to maintain stability.

Adjournment

Board member Mr. Riley Sheetz moved that the meeting be adjourned. Hearing no objections Mr. Gaumer adjourned the meeting at 5:23 p.m.



BOARD PRESIDENT



BOARD SECRETARY