

MINUTES OF THE BOARD OF TRUSTEES
INDIAN HILLS COMMUNITY COLLEGE

March 13, 2022

The regular Board of Trustees meeting for Indian Hills Community College was held on March 13, 2023, in the Perkins Conference Room on the Main Campus, Indian Hills Community College, Ottumwa, Iowa. Board President Mr. Richard J. Gaumer called the meeting to order at 4:00 p.m.

Roll Call

Members present: Mr. Richard J. Gaumer, Ms. Katie Nichols, Mr. Riley Sheetz, Ms. Amy Webber (4:02) and Ms. Lori Yates.

Zoom/Phone: Mr. Jerry Kirkpatrick, and Mr. Alan Wilson (4:11)

Members absent: Ms. Nellie Coltrain and Ms. Beth Danowsky

Approval of Agenda

It was moved by Ms. Nichols and seconded by Mr. Sheetz to approve the board agenda as presented. The motion carried unanimously.

Approval of Minutes

The minutes of the February 13, 2023, Regular Board meeting were reviewed.

Motion

It was moved by Mr. Sheetz and seconded by Ms. Yates to approve the minutes from February 13, 2023, Regular Board meeting. The motion carried unanimously.

Establish a Public Hearing on April 10, 2023, at 4:00 p.m., Regular Meeting, in the Perkins Conference Room, Indian Hills Community College, 525 Grandview Avenue, Ottumwa, Iowa as the date, time, and location for a public hearing on the proposed contract documents (plans, specifications, form of contract, and estimated cost) for the Indian Hills Main Campus HVAC Bid Package.

Ms. Taren Ferguson and Dr. Matt Thompson reported that Trustee Hall needs a new HVAC system. The funding source is federal funding that needs to be spent by June 30, 2023, and IHCC would like to get some quotes to see what the final cost will be and vendors interested in the project. The predicted cost of the HVAC system is approximately \$650,000.

Motion

It was moved by Ms. Nichols and seconded by Mr. Sheetz to establish April 10, 2023, at 4:00 p.m., Regular Meeting, in the Perkins Conference Room, Indian Hills Community College, 525 Grandview Avenue, Ottumwa, Iowa as the date, time, and location for a public hearing on the proposed contract documents (plans, specifications, form of contract, and estimated cost) for the Indian Hills Main Campus HVAC Bid Package. The motion carried unanimously.

Approval of Monthly Claims

Board member Ms. Lori Yates reviewed the list of monthly claims on behalf of the board and reported that all questions were answered by appropriate staff members.

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no

Motion

It was moved by Ms. Yates and seconded by Ms. Webber to approve the monthly claims for the month of February 2023. The motion carried unanimously.

Financial Report

Ms. Taren Ferguson, Chief Financial Officer, reported **Revenues** have increased \$427,127 from this point last year. This is due to increased State General Aid and property tax revenues as expected. Tuition and Fees are up \$252,518. This is due to our increase in per credit hour charges. As part of this, course fees from CTE and Health Sciences programs are up \$163,000 compared to last year.

Expenses – Expenses are up by \$340,906. Salaries and fringes have remained flat through January. Services are \$294,209 higher than last year due to licensure renewal and firewall protection, marketing/advertising services (\$80,000), utilities (\$50,000), and increased costs due to maintenance and equipment repair services (\$120,000). Network services were due for renewal and had previously been covered by CARE’s funding. Materials and supplies are up \$90,318 from this time last year, which is attributed to increased vehicle material costs, maintenance materials, supply cost increases for programs (welding, tests, etc.), costs of travel (\$43,000) and computer software costs.

Fund 2 – Levy revenues and expenses are relatively similar to expenses in previous years and Equipment Replacement is looking good.

Second page – Bond proceeds have been spent on earthwork in Centerville, several first pay applications for vendors who were awarded contracts came through in December to pay for initial costs, supplies, etc., HS Virtual classroom furniture, electrical relocation and Architect fees for the Criminal Justice program, wellness facility, and the performing arts facility.

Motion

It was moved by Ms. Nichols and seconded by Mr. Sheetz to approve the Financial Report. The motion carried unanimously.

Fiscal Year 2024 Certified Budget

Ms. Taren Ferguson, Chief Financial Officer, reported that normally February is when the certified budget is presented, but due to legislation IHCC had residential rollbacks. IHCC’s funding decreased by \$130,000. The total levy rate has increased 4.42 cents, which is 3.52% moving from a levy rate overall of a \$1.25 to \$1.29. The General Fund and the Plant Fund lost \$27,000 in each of those funds. Insurance was decreased slightly, and equipment replacement lost \$15,000. The total spending authority, has increased, to \$99.7 million compared to \$87.86 million due to all the projects going on this next year. Criminal Justice will be completed, and the Centerville Campus will be close to completion at the end of fiscal year 2024. IHCC will be selling the \$8 million left in GO Bonds and may sell \$3 million in New Jobs Training bonds. The spending authority increased to ensure there is enough to do the projects as needed. These are all large projects that in the end, even though eighty-seven million was there last year, we have additional projects starting this year in addition to the Centerville project.

Property tax valuations increased 1.61%. It had been projected at 3.3%. Total tax valuations following the 1.61% increase moves valuations from 7.01 billion to 7.12 billion. We are asking today for the filing and publication of the certified budget and establish a public hearing for April 10, 2023.

Dr. Thompson stated that when IHCC was out in communities talking about the bond referendum, it was stated that it would be about 0.21 cents on average. That was based on the fiscal projection made by Ahlers & Cooney, PC. It was estimated at 3-3.5% increase in property



valuations. We are sitting at 24.9 cents, but that begins to decrease in the next 4-5 years and will average out to be 0.21 cents or less.

Ms. Ferguson displayed a valuation table and showed where increases were located. A person can see the different levy rates with a total of 1.29953 and IHCC is trying to keep it under \$1.30 for the overall levy rate. (Attached)

Ms. Ferguson asked for approval for the filing and publication of the certified budget and to establish a public hearing for April 10, 2023.

Motion

It was moved by Ms. Nichols and seconded by Mr. Sheetz to approve the filing and publication of the certified budget and establish a public hearing for April 10, 2023.

A roll call vote was taken:

Mr. Richard J. Gaumer	Yes
Ms. Lori Yates	Yes
Mr. Alan Wilson	Yes
Mr. Jerry Kirkpatrick	Yes
Ms. Katie Nichols	Yes
Ms. Amy Webber	Yes
Mr. Riley Sheetz	Yes

Members absent: Ms. Nellie Coltrain and Ms. Beth Danowsky.

The motion carried unanimously.

IACCT Report

Mr. Rich Gaumer reported that Community College's for Iowa had a meeting on March 1, 2023. Iowa State University presented on Deciphering LINC & ICCLI. Iowa State University has 20-25 students in the graduate program yearly and they also have LINC and ICCLI.

LINC is established for emerging and informal leaders, to help them gain foundational community college knowledge, develop skills, traits & abilities for informal and early leadership roles, Cohort model = six, 2-day, in-person meetings at various colleges throughout the state, and Content/Topics are: foundational community college topics, foundational leadership development & skills, leadership exemplars/speakers, networking, and campus tours & best practices.

ICCLI is established leaders, gain advanced community college knowledge, enhance skills, traits & abilities needed to lead a community college, Cohort model = six, 2-day, in-person meetings at various colleges throughout the state, Content/Topics are: advanced community college topics, advanced leadership development & skills, leadership exemplars/speakers, networking, and campus tours & state legislation.

Another topic discussed were areas in the strategic plan to expand the scope of community colleges. Mr. Gaumer asked about career academies that community colleges have in districts and should community colleges be providing Career and Technical education in high schools. It is equipment intensive, and it is expensive to find a Career and Technical education teacher that is certified at that level and to equip the labs. This is not anything we are proposing right now, but it is being discussed.

Mr. Gaumer discussed the Funding Formula Process with board members. There is a committee made up of community college presidents and they are looking at adjusting the funding formula and then the recommendation will go to all Presidents. If Presidents agree to submit the



recommendation to the Community Colleges for Iowa Board, this group will consider the recommendation. Community Colleges for Iowa Board will make a recommendation to either move forward with the changes or reject changes. This will involve a decrease in future revenue for Indian Hills Community College.

Dr. Thompson will give a full report on the Funding Formula at the April 10, 2023, board meeting. Currently, IHCC receives the second highest funding when considering headcount and property tax funding. IHCC is the second-best funded community college in the state of Iowa, behind Iowa Lakes Community College. There are six community colleges who are funded a lot lower than IHCC and Iowa Lakes. The funding formula was put together and has been reviewed a couple times. The committee has come up with a solution, which helps the underfunded colleges, while not changing base funding. Those six colleges would receive the first 50% and then higher funded colleges will go through the second round of funding. The goal is to have one voice and to talk about the fact that community colleges work together, and community colleges do not want a decision made on their behalf. Community College Presidents want to take the presentation to Legislators to say, here is the solution community colleges have identified. Community colleges have tried to come up with a solution that keeps stability within the system but does catch colleges up on funding. Dr. Thompson will put together a presentation for the April board meeting.

Mr. Gaumer reported that the 2023 IACCT Conference will be held at Kirkwood Community College and lodging will be at the hotel Kirkwood Community College built.

Mr. Gaumer has received many compliments on the Phi Theta Kappa event that IHCC hosted. Community College Day on the Hill was also successful.

Personnel Report

Mr. Zeke Flick, Director, Human Resources, presented the Personnel Report.

Motion

It was moved by Mr. Sheetz and seconded by Ms. Webber to approve the Personnel Report. The motion carried unanimously. The Personnel Report is made a part of these minutes.

New Business

None.

President of the College

A. Facilities Report

Dr. Brett Monaghan, Vice President, Student Development & Operations reported that on the Centerville Campus precast panels will begin being installed at the end of this week, March 13, 2023. Beginning the week of March 20, 2023, underground work will begin.

Criminal Justice-all the framing has been completed, sheetrock, HVAC, and plumbing are being installed.

The Campus Store, Ottumwa Campus, is now open and board members will tour the store on the way to dinner.

The college house on Alta Vista will be demolished and removed in the next 30-days.

The Main Gate switch plate, which runs 98% of campus electricity, needs to be replaced.

Spring is in the air and maintenance will begin working outside.

There are a tremendous number of exciting things happening in Centerville, at the North Campus, and on the main campus.

Wrestling and Indoor Track and Field National Champions

Dr. Brett Monaghan, Vice President, Student Development & Operations introduced Mr. Brent Ewing, Head Coach, Running Programs and Mr. Cole Spree, Head Wrestling Coach.

Mr. Ewing introduced sophomore Mr. Rivaldo Marshal, Men's Indoor 800-meter national champion last year and at this year's national meet in Topeka, Kansas Mr. Marshal won his second national title. Mr. Marshal was also the Athlete of the Year. Mr. Marshal stated that he is from Jamacia and his experience at Indian Hills Community College has been great.

Mr. Spree reported that the Wrestling National Tournaments were last week, and it was the first year that the women wrestlers were recognized by the NJCAA. Our women wrestling team won their first National Champion as a sanctioned team.

Mr. Spree introduced Ms. Dutchess King who is a freshman and wrestles in the 101-weight class and is the National Champion. Ms. King did not allow anyone to get a point at the tournament.

Ms. Shammilka Miranda Diaz is a freshman in the 116-pound weight class and National Champion.

Ms. Alondra Rosado Martinez is a sophomore and wrestles in the 136-pound class and a National Champion. Ms. Martinez has been a part of each National Champion team. Ms. Martinez has two National Championship titles.

Dr. Monaghan stated that it is not just the students and teams doing a fantastic job, it is also the coaches. Mr. Ewing was named the National Cross-Country Track and Field Coaches Association Midwest Coach of the Year and Mr. Spree was named the Women's Coach of the Year as well as the National Women's Coach of the tournament.

Community College Redistricting Discussion

Dr. Matt Thompson, President, reported that every 10 years the state goes through a redistricting process. The map was created by a consultant hired by the Department of Education and colleges across the state are having the same beginning conversations. The process is: Federal, state school districts, and then community colleges. Dr. Thompson wanted to start with a conversation and board members asking questions. If there are points of clarification that needs to be gathered, that can be done, because there are ongoing conversations with the Department of Education and the Secretary of State's office.

The map that was drawn places two existing Board members, Mr. Richard J. Gaumer and Ms. Lori Yates, in the same district and creates a new district (indicated on the map as District 7). The Board is required to approve a map by August 1, 2023, with the new map to take effect in the upcoming November election. Mr. Thompson, Mr. Gaumer, and Ms. Yates met Thursday to review the map and discuss options.

Dr. Thompson presented an overlay photo of IHCC's existing districts. IHCC does have the option to reject the current map, however, IHCC and board members must justify the rejection and two board members in the same district is not an allowable reason to reject the map. If the Board determines cause to reject the map, a new map will be created, but it is important to note that rejecting this map could potentially create issues for other board members. A new map might result in different boundary lines that result in the same outcome with Mr. Gaumer and Ms. Yates in the same district or IHCC could be fortunate that a new map alleviates this issue and allows the Board to remain without change.

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The Department of Education is working through some questions with the Secretary of State's office (Example: what happens if there is a resignation, does the other person run again? Five board members are on one election cycle and four on another election cycle, how will this change, if at all?).

Dr. Thompson wanted to introduce the new map so board members can think about it, look at the map, and come back to the table in April prepared to move forward with a plan. If the board chooses to reject the map, it will need to be rejected at the April meeting, so they have time to redraw the map, get the map back to the college, and board members have time to review the new map.

Adjournment

Board member Ms. Nichols moved that the meeting be adjourned. Hearing no objections Mr. Gaumer adjourned the meeting at 5:41 p.m.



BOARD PRESIDENT



BOARD SECRETARY