

MINUTES OF THE BOARD OF TRUSTEES

INDIAN HILLS COMMUNITY COLLEGE

October 11, 2021

The regular Board of Trustees meeting for Indian Hills Community College was held on October 11, 2021, in the Perkins Conference Room on the Main Campus, Indian Hills Community College, Ottumwa, Iowa. Board President Mr. Richard J. Gaumer called the meeting to order at 4:03 p.m.

Roll Call

Members present: Mr. Richard J. Gaumer, Ms. Katie Nichols, Mr. Riley Sheetz, Alan Wilson, and Ms. Lori Yates.

Zoom/Telephone: Ms. Beth Danowsky, Mr. Jerry Kirkpatrick, and Ms. Amy Webber

Members absent: Ms. Nellie Coltrain

Approval of Agenda

It was moved by Ms. Nichols and seconded by Mr. Sheetz to approve the board agenda. The motion carried unanimously.

Approval of Minutes

The minutes of the September 13, 2021, Regular Board Meeting were reviewed.

Motion

It was moved by Mr. Sheetz and seconded by Ms. Nichols to approve the September 13, 2021 minutes as read. The motion carried unanimously.

Unfinished Business

None

Approval of Monthly Claims

Board member Mr. Jerry Kirkpatrick reviewed the list of monthly claims on behalf of the board and reported that all questions were answered by appropriate staff members.

Motion

It was moved by Mr. Kirkpatrick and seconded by Mr. Wilson to approve the monthly claims for the month of September 2021. The motion carried unanimously.

Financial Report

Mr. Michael Lee, Treasurer/CFO presented the FY2022 Financial Report through September 30, 2021 for Fund 1 and Fund 2 Levy accounts, as well as Fund Balance summaries on page 2.

Revenue: Revenue was higher by \$1,043,325 from last year. Tuition and Fees were higher by \$507,035, which includes approximately \$170,000 due to timing of High School Credit charges, increase of in-state tuition of approximately \$265,000 and out-of-state tuition of about \$72,000. Local support is lower by \$15,455 and State support is higher by \$73,647 which

reflects higher state aid for the year. Federal Support has not had any activity. Other Income is higher by \$478,098 which is timing for Operating Equipment Protection Insurance reimbursement of about \$473,000.

Expenses: Overall expenses are lower by \$172,092. Salaries and Fringes are lower by \$114,370 due to lower payroll and benefit costs. Services are higher by \$82,565 driven by higher maintenance/repair costs related to the timing of the booking of annual contract fees; the increase is offset by lower other services and miscellaneous services. Materials and Supplies are lower by \$136,536 primarily due to the timing of booking of annual IT related contracts of about \$180,000, and offset by higher mileage and travel costs of approximately \$18,000, and \$26,000 of miscellaneous other materials and supplies. Other Current Expenses were lower by \$17,429 due to lower state scholarship expense of \$69,000, offset by increases related to collection expenses and miscellaneous and other current expenses. Capital Outlay is higher by \$13,678.

Fund 2 Levy Accounts – Revenue: Received \$344,333, which is about \$34,000 lower than the same period last year. **Expenses:** Unemployment, minimal activity. Worker’s Compensation and Tort Liability premiums have been paid. Property Insurance is higher this year due to increased premiums. Equipment Replacement is slightly underspent based on the timing of receiving budgeted items.

The second page is a summary of fund balances by fund.

Motion

It was moved by Mr. Kirkpatrick and seconded by Mr. Wilson to approve the Financial Report. The motion carried unanimously.

IACCT Report

Mr. Gaumer reported that board members received a card with the 2022 Community College Priorities and a Legislative Summary report. He talked about these items and the investment in community colleges, programs and policies to boost enrollment, and collaboration to meet workforce training needs.

Mr. Gaumer spoke about DMACC’s system being hacked and that board members need to make sure that colleges have security on campus to try and keep this from happening. Most colleges are moving to Multifactor Authentication.

Mr. Roy Salcedo was hired by the Iowa Association of Community College Trustees as the Director of Equity & Inclusion. Mr. Salcedo has a background in Team Management, and JEDI (Justice, Equity, Diversity, and Inclusion). He will be a great asset to the IACCT office and community colleges.

The 2022 ACCT Congress will be held in New York.

Mr. Gaumer reported that offering Bachelor Degrees at community colleges was discussed and at this time community college Presidents are not interested in offering this degree.

Personnel Report

Mr. Zeke Flick, Director, Human Resources, presented the Personnel Report.

Motion

It was moved by Ms. Yates and seconded by Mr. Sheetz to approve the Personnel Report. The motion carried unanimously. The Personnel Report is made a part of these minutes.

New Business

Last Dollar Scholarship Programs (Dr. Jill Budde, Vice President, Learning & Engagement)

Dr. Budde reported that Future Ready Iowa Last-Dollar Scholarship is a state-funded program for Iowans. Dr. Budde reported that the Department of Education has programs they have put on the list and community colleges are allowed 5-programs per college, but if the program is associated with another program that has the same CIP code or SOC code, both programs are eligible.

For the 2021-2022 school year IHCC had 27 eligible programs, but in 2022-2023 IHCC will have 10 additional programs for a total of 37 programs eligible for Last Dollar Scholarships. The Last Dollar Scholarship is used for students who have exhausted all available aid.

Regional selections are: Automotive Technology, Aviation Maintenance Technology, Aviation Pilot Training, Diesel Technology, Health Information Technology, and Medical Insurance Coding.

Programs removed from state list: Paramedic and Paramedic Core.

Programs removed from regional list: Aviation Pilot

Programs added to the state list: Agronomy, Animal Science, Biology, Business Specialist, Business Specialist-Office Management, Chemistry, Criminal Justice, Interactive Media Technology, Machine Technology, and Surgical Technology.

Motion

It was moved by Mr. Wilson and seconded by Ms. Nichols to approve the Last Dollar Scholarship programs that have been added and those that have been removed. The motion carried unanimously.

President of the College

A. Facilities Report

Dr. Brett Monaghan, Vice President, Student Development & Operations reported that Maintenance is ordering winter supplies.

Work is continuing in front of the Library and landscaping is being completed at the Rural Health building.

Bushes have been removed near the entry. There will be grass or shrubs planted in the spring.

At the North Campus, the pond has been drained at the North Campus and will be filled in with dirt and landscaping will begin in the spring. The Pilot simulator is in the process of being moved to a different area of the building.

New carpeting will be installed in the Business Office Hallway, in offices along that hallway, and offices by the President's office.

A new elevator is being installed in the Hellyer Student Life Center.

B. Education Program

Ms. Deb Vos, Program Director, Education reported that research began in 2018 to see what required courses were needed for the Education Transfer Majors. Early Childhood Teacher Licensure, Elementary, and Secondary Transfer Majors are 6-terms and 64 credits.

The programs began fall of 2019 and 26 students were enrolled. Fall 2021 55 students were enrolled in Elementary, 24 in Secondary, and 28 in Early Childhood Teacher Licensure for a total of 116 students.

Ms. Olivia Anders, second year student, was in attendance and shared with board members her experience and plans to complete a dual major in Elementary & Secondary, and she is a member of the Education Club. Ms. Anders informed the board that she chose IHCC because it was close to her home and she didn't want to attend college out-of-town. She stated that IHCC is a good fit for students because it gets them ready to move to a bigger college and/or away from home. She stated that she is now excited to finish her degree at the University of Iowa.

C. Bond Referendum

Dr. Matt Thompson, President, spoke about the Bond Referendum and what IHCC is doing to secure votes. He stated that now is a critical time and we don't want people to forget about voting, it is everyone's right to vote and they need to exercise that right.

October 19, 2021 IHCC will have an early voting site on the Ottumwa Campus as well as the Centerville Campus.

Dr. Thompson as well as board members have heard very positive things about the referendum. Dr. Thompson said each project excites people, but the Centerville Campus, Criminal Justice Training Center, and Virtual Classrooms in area high schools receive the most positive feedback. All of the 10-county areas need law enforcement trained and training needs to be done at IHCC.

Board members, employees, and community members need to continue to talk about the Bond Referendum and how it will help companies as well as students. Support Indian Hills Community College and vote on November 2, 2021.

Adjournment

Board member Ms. Wilson moved that the meeting be adjourned. Hearing no objections Mr. Gaumer adjourned the meeting at 5:36 p.m.

BOARD PRESIDENT

BOARD SECRETARY