

MINUTES OF THE BOARD OF TRUSTEES

INDIAN HILLS COMMUNITY COLLEGE

February 14, 2022

The regular Board of Trustees meeting for Indian Hills Community College was held on February 14, 2022, in the Perkins Conference Room on the Main Campus, Indian Hills Community College, Ottumwa, Iowa. Board President Mr. Richard J. Gaumer called the meeting to order at 4:05 p.m.

**Roll Call**

**Members present:** Ms. Beth Danowsky and Mr. Richard J. Gaumer.

**Zoom/Phone**

Mr. Jerry Kirkpatrick, Ms. Katie Nichols, Ms. Amy Webber, Mr. Alan Wilson, and Ms. Lori Yates.

**Members absent:** Ms. Nellie Coltrain, Mr. Riley Sheetz.

**Approval of Agenda**

It was moved by Ms. Danowsky and seconded by Ms. Nichols to approve the board agenda as presented. The motion carried unanimously.

**Approval of Minutes**

The minutes of the January 10, 2021, Regular Board Meeting were reviewed.

**Motion**

It was moved by Ms. Yates and seconded by Mr. Kirkpatrick to approve the January 10, 2021 minutes as read. The motion carried unanimously.

**Unfinished Business**

**Approximately \$20,000,000 General Obligation School Bonds, Series 2022**

Mr. Bill Meck, Financial Consultant, presented a resolution authorizing the issuance of approximately \$20,000,000 general obligation school bonds and levying a tax thereof. Mr. Meck asked the board to approve the resolution.

**Motion**

It was moved by Ms. Danowsky and seconded by Ms. Nichols to approve the resolution authorizing the issuance of approximately \$20,000,000 general obligation school bonds and levying a tax thereof.

A roll call vote was taken:

Richard J. Gaumer	Yes
Beth Danowsky	Yes
Lori Yates	Yes
Alan Wilson	Yes
Jerry Kirkpatrick	Yes
Katie Nichols	Yes
Ms. Amy Webber	Yes

Members absent: Ms. Nellie Coltrain, Mr. Riley Sheetz

The motion carried unanimously.

### **Approval of Monthly Claims**

Board member Ms. Beth Danowsky reviewed the list of monthly claims on behalf of the board and reported that all questions were answered by appropriate staff members.

### **Motion**

It was moved by Ms. Danowsky and seconded by Ms. Nichols to approve the monthly claims for the month of January 2022. The motion carried unanimously.

### **Financial Report**

Ms. Kelly Heckart, Treasurer presented the FY2022 Financial Report through January 31, 2022. Revenue: The tuition/fee increase of \$865,180 continues to reflect an increase in resident and non-resident tuition. There was an adjustment in how high school discounts are calculated along with a timing difference in the start of spring registration. The increase in State Support is due to an increase in State General Aid. Federal support is showing a credit balance, this is due to the fact that IHCC has moved Federal Work study from the general fund to the restricted fund at the request of our auditors. Moving forward there will be no amounts on this line.

Expenses: Salaries and Fringes are flat which is great since it is such a large piece of our budget. Overall, all of our expenses are in line with last year, there are no big changes to report.

Fund 2: Items look as they should. Revenue is in line with last year and expenses are very comparable with last year's number.

Fund Balance summary has been provided.

### **Motion**

It was moved by Ms. Nichols and seconded by Mr. Wilson to approve the Financial Report. The motion carried unanimously.

### **Fiscal Year 2023 Certified Budget**

Mr. Bill Meck, Financial Consultant, reported that each board member has a document that represents the certified budget for the up-coming fiscal year. Mr. Meck summarized the Certified Budget. The total proposed levy rate has increased 0.2309 cents (22.54%) moving from \$1.0244 to \$1.2553. Increased levy rate of .21 cents is due to the upcoming sale of \$20,000,000 of bonds. Total proposed spending authority is \$87.86 million, compared to \$60.31 million the prior year. Valuations have increased 3.3%, moving from \$6.784 billion to \$7.010 billion.

The first page contains the certification of taxes and shows tax levies adopted and property taxes levied. This page shows the actual break down between our levies, equipment, tort, unemployment, retirement, and insurance levies.

The second page is the debt levy schedule identifying the pre levy for the upcoming bond sale.

The third page is the actual Notice of Public Hearing. This document will be put in various publications in our service area. The summary columns show General Funds, which are fund numbers 1 and 2 and the Plant Fund is identified. The levy rate is captured at a total of 1.25528.

The final page is the valuation comparison for Indian Hills Community College and a summary. This document compares all counties and for FYI purposes.

Mr. Meck requested approval for the FY2023 Certified Budget for publication and to establish the March 14, 2022 regular board meeting for the purpose of the public hearing and certification.

### **Motion**

It was moved by Ms. Danowsky and seconded by Mr. Wilson to approve the FY2023 Certified Budget for publication and to establish the March 14, 2022 regular board meeting for the purpose of the public hearing and certification.

A roll call vote was taken:

Richard J. Gaumer	Yes
Katie Nichols	Yes
Alan Wilson	Yes
Jerry Kirkpatrick	Yes
Beth Danowsky	Yes
Lori Yates	Yes
Alan Wilson	Yes

Members absent:

Nellie M. Coltrain and Riley Sheetz

**Establish March 14, 2022 at 4:00 p.m. in the Perkins Conference Room on the Main Campus, Indian Hills Community College, 525 Grandview Avenue, Ottumwa, Iowa 52501 as the proposed date, time, and location for a public hearing on the sale of property, owned by Indian Hills Community College located at the Ottumwa Industrial Airport, being Lot 3 Indian Hills Airport First Subdivision.**

### **Motion**

It was moved by Ms. Nichols and seconded by Ms. Yates to establish March 14, 2022 at 4:00 p.m. in the Perkins Conference Room on the Main Campus, Indian Hills Community College, 525 Grandview Avenue, Ottumwa, Iowa 52501 as the proposed date, time, and location for a public hearing on the sale of property, owned by Indian Hills Community College located at the Ottumwa Industrial Airport, being Lot 3 Indian Hills Airport First Subdivision.

A roll call vote was taken:

Richard J. Gaumer	Yes
Katie Nichols	Yes
Alan Wilson	Yes
Jerry Kirkpatrick	Yes
Beth Danowsky	Yes
Lori Yates	Yes
Alan Wilson	Yes

Members absent:

Nellie M. Coltrain and Riley Sheetz

### **IACCT Report**

Mr. Rich Gaumer reported that the IACCT Board has not met. March 2, 2022 is the Phi Theta Kappa Banquet beginning at 5:30 p.m. March 3, 2022 is the Student Legislative Conference and will be held at the same time as Community College Day on the Hill. This will take place in the rotunda at the Capital building. March 4, 2022 will be the regular board meeting for IACCT.

The Legislature is in session. One proposal is to allow part-time students to enter the Last Dollar Scholarship programs. The Iowa Student Aid Commission will assist recruiters in helping and encouraging students to complete their FAFSA.

There is a bill requesting to set money aside to help colleges with a program to teach students how to butcher in small butcher shops and/or small meat lockers.

### **Personnel Report**

Mr. Zeke Flick, Director, Human Resources, presented the Personnel Report.

### **Motion**

It was moved by Mr. Kirkpatrick and seconded by Ms. Nichols to approve the Personnel Report as amended. The motion carried unanimously. The Personnel Report is made a part of these minutes.

## **President of the College**

### **A. Facilities Report**

Dr. Brett Monaghan, Vice President, Student Development & Operations reported that the framing will be completed in the next couple of weeks on the second level of the Library. This week carpeting will go into offices down the hallway by Dr. Thompson's office. Asbestos had been removed, so the boilers can be removed safely. Oak Hall-have been dealing with sewer pump issues. The old pumps need replaced, so new pumps were ordered and they were faulty. The other new pumps should be delivered soon. Outside work is beginning when the weather is nice.

### **B. Last Dollar Scholarship Program**

Dr. Jill Budde, Vice President, Learning & Engagement presented changes to the Last Dollar Scholarship programs.

Dr. Budde reported that Robotics was one of the 4.0 pillars and one of IHCC's Regional selections. The data component is below the threshold that is required, so for now it must be removed from the list of programs. Work is continuing to get this program approved along with Paramedic and Early Childhood for Last Dollar Scholarships. A new program needs to be added to replace Robotics, so the Culinary Arts program will be added as the Last Dollar Scholarship regional selection and Robotics will be removed.

### **Motion**

It was moved by Ms. Danowsky and seconded by Ms. Nichols to approve the Culinary Arts program for the Last Dollar Scholarship as a regional program. The motion carried unanimously.

### **C. Business Solutions Overview**

Dr. Jennifer Wilson, Vice President, Business Solutions presented a PowerPoint showing the Business Solutions Division.

Dr. Wilson talked about Economic Vitality, Community Engagement, and Division Rationale. Part of Economic Vitality is working collaboratively with faculty and staff to research, develop and expand workforce education opportunities for credit and non-credit programs, find sustainable solution to meet workforce challenges, and futuristic and innovative lens by responding to the evolving needs of students, communities, and businesses.

Dr. Wilson reported that a new program, Court Reporting and Captioning is under consideration to be offered on the Ottumwa Campus fall 2022. An Advisory team has been established, working on curriculum and program development, and submitted a new program intent to the Department of Education. (Attachment)

#### **D. Geospatial Technology**

Mr. Daniel Terrian, Dean, Career & Technical Education presented a PowerPoint on Geospatial Technology.

Geospatial Technology is an 18-month program and a student will graduate with an Associate of Applied Science degree. This is an evening program that is taught by adjunct instructors. The Geospatial Technology program instructs students to work with, interrelate and analyze all forms of spatial data and is designed to prepare students for jobs in all industries including agriculture, forestry, environmental, health, transportation, and urban planning.

The future for Geospatial Technology is to offer it on-line beginning fall 2023. The last five on-line courses are being created. A new Location Analytics certificate has been generated and it will be promoted to a targeted audience. (Attachment)

#### **Closing Comments**

Dr. Thompson reminded board members that winter graduation is Tuesday, February 22, 2022 at the Hellyer Student Life Center beginning at 7:00 p.m.

#### **Adjournment**

Board member Ms. Danowsky moved that the meeting be adjourned. Hearing no objections Mr. Gaumer adjourned the meeting at 5:33 p.m.

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BOARD PRESIDENT

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BOARD SECRETARY