

MINUTES OF THE BOARD OF TRUSTEES

INDIAN HILLS COMMUNITY COLLEGE

January 10, 2022

The regular Board of Trustees meeting for Indian Hills Community College was held on January 10, 2022, in the Perkins Conference Room on the Main Campus, Indian Hills Community College, Ottumwa, Iowa. Board President Mr. Richard J. Gaumer called the meeting to order at 4:03 p.m.

Roll Call

Members present: Ms. Beth Danowsky, Mr. Richard J. Gaumer, Mr. Jerry Kirkpatrick, Mr. Riley Sheetz, Mr. Alan Wilson, and Ms. Lori Yates.

Zoom/Phone

Ms. Katie Nichols and Ms. Amy Webber.

Members absent: Ms. Nellie Coltrain.

Approval of Agenda

It was moved by Ms. Nichols and seconded by Mr. Wilson to approve the board agenda as presented. The motion carried unanimously.

Approval of Minutes

The minutes of the December 13, 2021, Regular Board Meeting were reviewed.

Motion

It was moved by Mr. Kirkpatrick and seconded by Ms. Yates to approve the December 13, 2021 minutes as read. The motion carried unanimously.

Unfinished Business**Appointment of Treasurer**

Dr. Matt Thompson and Mr. Richard J. Gaumer recommended Ms. Kelly Heckart be appointed Board Treasurer of Indian Hills Community College.

Motion

It was moved by Ms. Nichols and seconded by Mr. Sheetz to approve Ms. Kelly Heckart as Board Treasurer of Indian Hills Community College. The motion carried unanimously.

Oath

Board President Mr. Richard J. Gaumer administered the oath of office to appointed Board Treasurer Ms. Kelly Heckart.

Dr. Thompson reported that Ms. Taren Ferguson, Job Corps. Center Director, was interviewed by the Leader Team and has accepted the position as Chief Financial Officer.

Public Hearing on the proposed contract documents (plans, specifications, form of contract, and estimated cost) for the 2022 North Campus Roof Replacement Project.

Mr. Gaumer asked for a motion to open the public hearing on the proposed contract documents (plans, specifications, form of contract, and estimated cost) for the 2022 North Campus Roof Replacement Project.

Motion

It was moved by Ms. Danowsky and seconded by Ms. Nichols to open the public hearing. The motion carried.

Mr. Gaumer asked Ms. Shelle Harvey if she had received any written objections or protests on the proposed contract documents (plans, specifications, form of contract, and estimated cost) for the 2022 North Campus Roof Replacement Project. She stated “no.” Mr. Gaumer asked if there were any oral objections or comments. There were no comments or discussion, so he asked for a motion and second to close the public hearing.

Motion

It was moved by Mr. Kirkpatrick and seconded by Ms. Nichols to close the public hearing. The motion carried.

Approval of Monthly Claims

Board member Mr. Richard J. Gaumer reviewed the list of monthly claims on behalf of the board and reported that all questions were answered by appropriate staff members.

Motion

It was moved by Mr. Gaumer and seconded by Mr. Kirkpatrick to approve the monthly claims for the month of December 2021. The motion carried unanimously.

Financial Report

Ms. Kelly Heckart, Treasurer presented the FY2022 Financial Report through December 31, 2021 for Fund 1 and Fund 2 Levy accounts, as well as Fund Balance summaries.

Revenue: The tuition/fee increase of \$308,865 is mostly representative of the \$5 per credit hour approved increase in our tuition rate for both instate and out of state rates for FY22. It does take into consideration we have a net increase of 245 credit hours in fall and winter terms. We have a small increase in course fee revenue, \$19,551. There was a nominal increase in property tax revenue. The increase in State Support is due to the increase of State General Aid. Other Income shows a decrease of \$173,668. In FY21 we had \$327,955 in transfers to the General Fund for CARES expenses. We have not had those transfers in FY22, the absence of those transfers coupled with an increase in miscellaneous income of \$160,955 translates to a total net decrease of \$173K. *misc. relates to revenue from OPEI expenditures/claims.

Expenses: There was a nominal decrease in salary and fringe. Services show an increase of \$219,018. This is comprised of an increase of \$196,112 in the Repair of Equipment and Buildings. This is where the expenses related to the reimbursement of the OEPI income are reported. Materials and Supplies are down \$137,522 compared to FY21. This is made up of an increase in Travel/Mileage of \$55,500 offset by a reduction in coding to Materials and Supplies of \$192,747.

Fund 2 Levy Accounts – Revenue: Revenue appears reasonable thru the first 6 months of the year.

Expenses: The expenses are up slightly, again related to the OEPI expense and the fact that we have higher insurance premiums in FY22 compared to FY21.

Page 2 Fund Balances – The second page is a summary of fund balances by fund type.

Motion

It was moved by Mr. Sheetz and seconded by Ms. Danowsky to approve the Financial Report. The motion carried unanimously.

To Receive and Take Action upon the Recommendation of OPN Architects for the 2022 North Campus Roof Replacement Project

Motion

It was moved by Mr. Wilson and seconded by Mr. Kirkpatrick to receive and take action upon the recommendation of OPN architects for the 2022 North Campus Roof Replacement Project.

A roll call vote was taken:

Mr. Gaumer	Yes
Ms. Nichols	Yes
Mr. Kirkpatrick	Yes
Ms. Danowsky	Yes
Mr. Wilson	Yes
Ms. Webber	Yes
Mr. Sheetz	Yes
Ms. Yates	Yes

Members absent: Nellie Coltrain.

IACCT Report

Mr. Gaumer reported that the IACCT board will meet on January 27, 2022.

The Student Legislative Conference was scheduled for January 26, 2022, but has been postponed until March. The Student Legislative Conference will be hosted on the same day as Community College Day on the Hill.

On Tuesday, January 11, 2022 the Governor will be giving the State of the State address.

Priorities are very aggressive and more community college funding is being requested. Mr. Gaumer believes community colleges are in a great position.

There could be some 260F money available for Industrial Training for current workers, not new employees.

Personnel Report

Mr. Zeke Flick, Director, Human Resources, presented the Personnel Report.

Motion

It was moved by Ms. Yates and seconded by Mr. Sheetz to approve the Personnel Report. The motion carried unanimously. The Personnel Report is made a part of these minutes.

President of the College

A. Facilities Report

Dr. Brett Monaghan, Vice President, Student Development & Operations reported that boilers, located in the basement, will be removed by the end of January. Carpet has been laid and walls have been painted down the Business Office hallway.

Pumps are going to be replaced in Oak Hall along with restroom counter tops being replaced. The floor in the Auto Tech. building has been refinished.

Beginning January 17, 2022 our team will begin putting up walls and getting our Library ready to reopen.

Closing Comments

Dr. Thompson informed board members that winter graduation will be held on Tuesday, February 22, 2022 at the Hellyer Student Life Center beginning at 7:00 p.m. Please let Dr. Thompson or Ms. Harvey know by January 20, 2022 if you are planning to attend.

Business Solutions is being restructured. The restructuring stems from responsiveness to our communities, businesses, things heard while working on the bond referendum, as well as things that are happening around the state. Dr. Jennifer Wilson will present at the February board meeting about the restructuring.

The Phi Theta Kappa dinner will be hosted on March 2, 2022 in Des Moines.

Adjournment

Board member Mr. Wilson moved that the meeting be adjourned. Hearing no objections Mr. Gaumer adjourned the meeting at 4:52 p.m.

Laser Lab Tour

BOARD PRESIDENT

BOARD SECRETARY