

MINUTES OF THE BOARD OF TRUSTEES

INDIAN HILLS COMMUNITY COLLEGE

July 11, 2022

The regular Board of Trustees meeting for Indian Hills Community College was held on July 11, 2022, in the Perkins Conference Room on the Main Campus, Indian Hills Community College, Ottumwa, Iowa. Board President Mr. Richard J. Gaumer called the meeting to order at 4:01 p.m.

Roll Call

Members present: Ms. Nellie M. Coltrain, Ms. Katie Nichols, Mr. Richard J. Gaumer, Mr. Jerry Kirkpatrick, Ms. Beth Danowsky, and Ms. Lori Yates.

Zoom/Phone

Ms. Amy Webber.

Members absent: Mr. Riley Sheetz and Mr. Alan Wilson.

Dr. Matt Thompson, President, welcomed the Foundation board members to our meeting.

Approval of Agenda

It was moved by Ms. Coltrain and seconded by Mr. Kirkpatrick to approve the board agenda as presented. The motion carried unanimously.

Approval of Minutes

The minutes of the June 13, 2022, Regular Board Meeting were reviewed.

Motion

It was moved by Ms. Yates and seconded by Ms. Nichols to approve the June 13, 2022 minutes. The motion carried unanimously.

Unfinished Business

None.

Establish July 25, 2022 at 4:00 p.m., Special Board Meeting, in the Perkins Conference Room, Indian Hills Community College, 525 Grandview Avenue, Ottumwa, Iowa as the date, time, and location for a public hearing on the proposed contract documents (plans, specifications, form of contract, and estimated cost) for the Indian Hills Centerville Campus Academic Building Package.

Motion

It was moved by Ms. Danowsky and seconded by Ms. Coltrain to establish July 25, 2022 at 4:00 p.m., Special Board Meeting, in the Perkins Conference Room, Indian Hills Community College, 525 Grandview Avenue, Ottumwa, Iowa as the date, time, and location for a public hearing on the proposed contract documents (plans, specifications, form of contract, and estimated cost) for the Indian Hills Centerville Campus Academic Building Package.

Establish July 25, 2022 at 4:00 p.m., Special Board Meeting, in the Perkins Conference Room, Indian Hills Community College, 525 Grandview Avenue,

Ottumwa, Iowa as the date, time, and location for a public hearing on the proposed contract documents (plans, specifications, form of contract, and estimated cost) for the Indian Hills Main Campus Rosenman Building Roof Package.

Motion

It was moved by Ms. Yates and seconded by Ms. Danowsky to establish July 25, 2022 at 4:00 p.m., Special Board Meeting, in the Perkins Conference Room, Indian Hills Community College, 525 Grandview Avenue, Ottumwa, Iowa as the date, time, and location for a public hearing on the proposed contract documents (plans, specifications, form of contract, and estimated cost) for the Indian Hills Main Campus Rosenman Building Roof Package.

Approval of Monthly Claims

Board member Mr. Richard J. Gaumer reviewed the list of monthly claims on behalf of the board and reported that all questions were answered by appropriate staff members.

Motion

It was moved by Mr. Gaumer and seconded by Ms. Nichols to approve the monthly claims for the month of June 2022. The motion carried unanimously.

CARES Funding

Ms. Taren Ferguson, Chief Financial Officer, reported on CARES funding for the last two years. Ms. Ferguson reported that IHCC received \$14,192,658.00 in CARES funding. IHCC received the initial grant award (CARES) in April 2020 of \$109,604.00. June 2021 IHCC received \$174,647.00, and May 2021 IHCC received a final award of \$319,717.00. This funding was used for lost revenue in housing, Student Aid, meal refunds, and lost tuition and fees. Wi-Fi, COVID supplies, and hot spots were also purchased.

Dr. Thompson reported that Wapello Hall was used for students who tested positive for COVID, so funding was received for lost revenue. Wapello Hall will be open for students in the fall and Dr. Brett Monaghan has a different area to house students with COVID. Mr. Cory Lamb has done a tremendous job in securing the college through additional cybersecurity software purchased with CARES funds. Due to the college being more open and going virtual, during the pandemic, IT has seen multiple penetrations in security. Cybersecurity Defense technologies has been purchased to keep the college safe. Mr. Lamb has a plan to budget for this technology in the future and to maintain equipment that has been purchased. This was a great opportunity for upgrades in different areas and to make sure we can be successful during COVID. Ms. Kelly Heckart and her team have been involved as well as Ms. Joni Kelley's team distributing aid to students. Ms. Blaire Siems has done a great job administering funds that have helped students stay in college and be successful.

Ms. Ferguson stated that with the large sum of money IHCC received from CARES it will likely be part of the audit. Ms. Heckart and her team have justifications for every item purchased or different areas the money was allocated. Everything will be sound when the auditors are here.

IACCT Report

Mr. Rich Gaumer handed out the Community Colleges for Iowa FY23 Legislative Priorities. Presidents have a retreat and decide on a list of priority proposals to give to the legislators. On the handout there were 3 numbered items with 3 or 4 points under each one. Mr. Gaumer talked about each item and his suggestions that will be submitted to the membership. (attached).

Mr. Gaumer noted that Eastern Iowa Community College has hired a new Chancellor.

Personnel Report

Mr. Zeke Flick, Director, Human Resources, presented the Personnel Report.

Motion

It was moved by Ms. Nichols and seconded by Ms. Danowsky to approve the Personnel Report. The motion carried unanimously. The Personnel Report is made a part of these minutes.

President of the College

A. Facilities Report

Dr. Brett Monaghan reported that a new maintenance shed is being built at the Workforce Training Center due to Criminal Justice being moved to the North Campus.

7 buildings have been demolished in Centerville. The college will be utilizing some newer items from Centerville to update Service Centers. The LED lighting will be one of the few items to be used.

HVAC installation will begin at the end of this week or the beginning the week of July 18, 2022. The hope is that the Library will be open October 1, 2022.

Plans are being finalized for the demo of the Criminal Justice space.

Outside work has been completed at the Alta Vista entrance, as well as the soccer field, and the house on the hill.

Residence Halls will be painted, carpeted, and new furniture, where needed. Students will move in August 27 & 28, 2022.

Dr. Matt Thompson reported that the Monroe County Service Center has not been updated for 24-years. It has now been painted, has new lighting, new furniture, and carpeting. This fall IHCC will host an open house at a few of our centers.

Construction Technology Program Update

Mr. Jon Dorman, Program Director, Construction Technology, presented a PowerPoint (attached) on Construction Technology. Mr. Dorman talked about his programs and paths that IHCC has to offer to students. These include concurrent-dual enrollment with high school instructors, Academies-dual enrollment with IHCC instructors, Construction Trades- offered on Centerville and Ottumwa Campuses, and Construction Technology offered in Centerville.

Construction Technology has grown over the last couple of years. This program is offered in Centerville, and Ottumwa beginning fall term, Construction Technology has academies in Ottumwa, Centerville, and Chariton. Concurrent programs are offered in Fairfield, Oskaloosa, and Van Buren County. There are 15 students in Oskaloosa and they are building a new home, six students in Fairfield who are partnering with Habitat for Humanity, and Van Buren has 10 students who are working on smaller projects. The Centerville Academy has 10 students, Chariton has 8 students, and Ottumwa, has 18 students.

Mr. Dorman talked about the one-year Construction Trades diploma and Construction Technologies two-year AAS degree. He also talked about next steps and how he will continue to grow the program and produce great students to fill industry needs.

Foundation Update

Ms. Blaire Siems, Executive Director, Foundation and Development introduced her Foundation board members.

Ms. Siems presented a PowerPoint (attached) and discussed By the Numbers, Funding Update – Bond Projects, Just in Time Grant, and High School Equivalency.

The total amount of scholarship dollars awarded to students since 1975 has been: \$23,174,001, number of students helped by the Foundation since 1975 has been 21,347, and in 2021 employees donated \$49,165 to the Foundations.

Ms. Siems gave an update on bond projects and a funding update. College resources are \$36,350,000, partner contributions are \$3,746,432 with a total of secured funds \$40,096,432. Pending business requests are \$3,155,000 with a total estimated funding of \$43,251,432 and an estimated use of funds \$42,500,000.

Ms. Siems reported that the Just in Time Grant had 49 students in 2018-2019 and the Foundation gave these students a total of \$33,200 and in 2021-2022 there were 22 students and \$7,394 in grant money. Due to students receiving CARES funding these numbers are down in 2021-2022.

High School Equivalency 74 students were given gas vouchers for a total of \$4,530.00 and 57 students received HiSet vouchers.

Closing Comments

Dr. Thompson thanked everyone for attending the meeting and invited Foundation board members downstairs for dinner.

Adjournment

Board member Ms. Nellie Coltrain moved that the meeting be adjourned. Hearing no objections Mr. Gaumer adjourned the meeting at 5:30 p.m.

BOARD PRESIDENT

BOARD SECRETARY