

MINUTES OF THE BOARD OF TRUSTEES

INDIAN HILLS COMMUNITY COLLEGE

March 14, 2022

The regular Board of Trustees meeting for Indian Hills Community College was held on March 14, 2022, in the Perkins Conference Room on the Main Campus, Indian Hills Community College, Ottumwa, Iowa. Board President Mr. Richard J. Gaumer called the meeting to order at 4:01 p.m.

Roll Call

Members present: Ms. Katie Nichols, Ms. Amy Webber, Mr. Alan Wilson, Mr. Riley Sheetz, Ms. Lori Yates, and Mr. Richard J. Gaumer.

Zoom/Phone

Ms. Beth Danowsky, and Mr. Jerry Kirkpatrick.

Members absent: Ms. Nellie Coltrain.

Approval of Agenda

It was moved by Mr. Wilson and seconded by Ms. Nichols to approve the board agenda as presented. The motion carried unanimously.

Approval of Minutes

The minutes of the February 11, 2022, Special Board Meeting and February 14, 2022, Regular Board Meeting were reviewed.

Motion

It was moved by Ms. Webber and seconded by Mr. Wilson to approve the February 11, 2022 and February 14, 2022 minutes as read. The motion carried unanimously.

Unfinished Business

It was moved by Ms. Nichols and seconded by Mr. Sheetz to appoint Ms. Taren Ferguson, Chief Financial Officer, as Board Treasurer. The motion carried unanimously.

Oath

Board President Mr. Gaumer administered the oath of office to appointed Board Treasurer Ms. Taren Ferguson.

Not to Exceed \$20,000,000 General Obligation School Bonds, Series 2022

Ms. Ferguson, Chief Financial Officer, presented a resolution Directing the Advertisement for Sale, Approving Electronic Bidding Procedures, and Official Statement, Not to Exceed \$20,000,000 General Obligation School Bonds, Series 2022.

Motion

It was moved by Mr. Wilson and seconded by Mr. Sheetz to approve the resolution authorizing the resolution Directing the Advertisement for Sale, Approving Electronic Bidding Procedures and Official Statement, Not to Exceed \$20,000,000 General Obligation School Bonds, Series 2022 as amended.

A roll call vote was taken:

Richard J. Gaumer	Yes
Beth Danowsky	Yes
Lori Yates	Yes
Alan Wilson	Yes
Jerry Kirkpatrick	Yes
Katie Nichols	Yes
Amy Webber	Yes
Riley Sheetz	Yes

Members absent: Ms. Nellie Coltrain.

The motion carried unanimously.

Public Hearing to Adopt FY23 Budget Estimate and Certify College Taxes

Mr. Gaumer asked for a motion to open the public hearing to adopt the FY23 Budget Estimate and Certify College Taxes.

Motion

It was moved by Mr. Wilson and seconded by Mr. Sheetz to open the public hearing. The motion carried.

Mr. Gaumer asked Ms. Shelle Harvey if she had received any written objections or protests on the FY23 Certified Budget Estimate and College Taxes. She stated “no.” Mr. Gaumer asked if there were any oral objections or comments. There were no comments or discussion, so he asked for a motion and second to close the public hearing.

Motion

It was moved by Ms. Nichols and seconded by Ms. Yates to close the public hearing. The motion carried.

Mr. Gaumer asked for approval of the FY23 Certified Budget Estimate and College Taxes.

Motion

It was moved by Mr. Sheetz and seconded by Ms. Webber to approve the FY23 Certified Budget Estimate and College Taxes.

A roll call vote was taken:

Richard J. Gaumer	Yes
Beth Danowsky	Yes
Lori Yates	Yes
Alan Wilson	Yes
Jerry Kirkpatrick	Yes
Katie Nichols	Yes
Amy Webber	Yes
Riley Sheetz	Yes

Members absent: Ms. Nellie Coltrain.

The motion carried unanimously.

Public Hearing on the Proposed Sale of Real Property

Mr. Gaumer asked for a motion to open the public hearing on the Proposed Sale of Real Property, owned by Indian Hills Community College, located at Ottumwa Industrial Airport, being Lot 3 Indian Hills Airport First Subdivision, Ottumwa, Iowa 52501.

Motion

It was moved by Ms. Yates and seconded by Mr. Wilson to open the public hearing. The motion carried unanimously.

Mr. Gaumer asked Ms. Shelle Harvey if she had received any written objections or protests on the Proposed Sale of Real Property, owned by Indian Hills Community College, located at Ottumwa Industrial Airport, being Lot 3 Indian Hills Airport First Subdivision, Ottumwa, Iowa 52501. She stated "no." Mr. Gaumer asked if there were any oral objections or comments. There were no comments or discussion, so he asked for a motion and second to close the public hearing.

Motion

It was moved by Mr. Kirkpatrick and seconded by Mr. Sheetz to close the public hearing. The motion carried unanimously.

Motion

It was moved by Mr. Wilson and seconded by Ms. Nichols on the Proposed Sale of Real Property, owned by Indian Hills Community College, located at Ottumwa Industrial Airport, being Lot 3 Indian Hills Airport First Subdivision, Ottumwa, Iowa 52501.

A roll call vote was taken:

Richard J. Gaumer	Yes
Beth Danowsky	Yes
Lori Yates	Yes
Alan Wilson	Yes
Jerry Kirkpatrick	Yes
Katie Nichols	Yes
Amy Webber	Yes
Riley Sheetz	Yes

Members absent: Ms. Nellie Coltrain.

The motion carried unanimously.

Approval of Monthly Claims

Board member Mr. Wilson reviewed the list of monthly claims on behalf of the board and reported that all questions were answered by appropriate staff members.

Motion

It was moved by Mr. Wilson and seconded by Ms. Yates to approve the monthly claims for the month of February 2022. The motion carried unanimously.

Financial Report

Ms. Taren Ferguson, Chief Financial Officer, presented the FY2022 Financial Report through February 28, 2022.

Revenue: Tuition/Fees are showing an increase of \$537,582 reflecting the increase in resident and non-resident tuition and how high school discounts are being processed. Other Income-CARES Funding makes up this difference. IHCC has not drawn down funding this year. The Service line shows an increase due to increased utility costs across the board and an increase in maintenance and equipment repair. Equipment Replacement-the allocation is less than prior years due to equipment being ordered, but the equipment has not been received.

Expenses: Salaries and Fringes-Overall, all of our expenses are in line with last year, there are no big changes to report.

Fund 2: Items look as they should. Revenue is in line with last year and expenses are very comparable with last year's number.

Fund Balance summary has been provided.

Motion

It was moved by Mr. Sheetz and seconded by Ms. Webber to approve the Financial Report. The motion carried unanimously.

Industrial New Jobs Training Certificates, Series 2022-1, Multiple Projects Resolution Approving New Jobs Training Agreements

- 1) (2022-1) - Not to Exceed \$210,000 Industrial New Jobs Training Program Project. (Alliance Outdoor Group Inc. Project)
- 2) (2022-2) – Not to Exceed \$145,000 Industrial New Jobs Training Program Project. (Bovard Studio, Inc. Project)
- 3) (2022-3) – Not to Exceed \$900,000 Industrial New Jobs Training Program Project. (East Penn Manufacturing Co. Project)
- 4) (2022-4) – Not to Exceed \$1,650,000 Industrial New Jobs Training Program Project. (Hy-Vee, Inc. Project)
- 5) (2022-5) – Not to Exceed \$50,000 Industrial New Jobs Training Program Project. (Oskaloosa Manufacturing, Inc. Project)

Ms. Sarah Lind, Business Liaison, Continuing Education & Workforce Solutions, and Mr. David Humburg, Business Liaison, Continuing Education & Workforce Solutions, were seeking approval of 5 260E New Jobs Training Agreements.

Ms. Lind asked for approval of resolutions for New Jobs Training Agreements with Alliance Outdoor Group Inc., Bovard Studio, Inc., Penn Manufacturing Co., Hy-Vee, Inc., and Oskaloosa Manufacturing, Inc.

Motion

It was moved by Ms. Yates and seconded by Mr. Wilson to approve the News Jobs Training Agreements with Alliance Outdoor Group Inc., Bovard Studio, Inc., Penn Manufacturing Co., Hy-Vee, Inc., and Oskaloosa Manufacturing, Inc.

A roll call vote was taken:

Richard J. Gaumer	Yes
Beth Danowsky	Yes
Lori Yates	Yes
Alan Wilson	Yes
Jerry Kirkpatrick	Yes
Katie Nichols	Yes
Amy Webber	Yes

Riley Sheetz Yes

Members absent: Ms. Nellie Coltrain.

The motion carried unanimously.

- 6) Resolution directing the publication of notice on the proposition of the issuance of not to exceed \$3,055,000 Industrial new Jobs Training Certificates (2022-1 Multiple Projects

Mr. Humburg asked for approval of resolutions directing the publication of notice on the proposition of the issuance of not to exceed \$3,055,000 Industrial New Jobs Training Certificates (202-1 Multiple Projects).

Motion

It was moved by Ms. Nichols and seconded by Mr. Sheetz to approve resolutions directing the publication of notice on the proposition of the issuance of not to exceed \$3,055,000 Industrial New Jobs Training Certificates (2022-1 Multiple Projects).

A roll call vote was taken:

Richard J. Gaumer	Yes
Beth Danowsky	Yes
Lori Yates	Yes
Alan Wilson	Yes
Jerry Kirkpatrick	Yes
Katie Nichols	Yes
Amy Webber	Yes
Riley Sheetz	Yes

Members absent: Ms. Nellie Coltrain.

The motion carried unanimously.

- 7) Resolution approving preliminary official statement and approving electronic bidding procedures.

Ms. Lind asked for approval for the resolution approving the preliminary official statement and electronic bidding procedures.

Motion

It was moved by Richard J. Gaumer and seconded by Jerry Kirkpatrick to approve the preliminary official statement and the electronic bidding procedures.

A roll call vote was taken:

Richard J. Gaumer	Yes
Beth Danowsky	Yes
Lori Yates	Yes
Alan Wilson	Yes
Jerry Kirkpatrick	Yes
Katie Nichols	Yes
Amy Webber	Yes
Riley Sheetz	Yes

Members absent: Ms. Nellie Coltrain.

The motion carried unanimously.

IACCT Report

Mr. Rich Gaumer reported the Phi Theta Kappa Banquet was held on Wednesday, March 2, 2022, at Embassy Suites. Five of our students were honored with three in attendance. Indian Hills Community College will host this event in 2023.

Community College Day on the Hill took place at the Capital, in the rotunda, on Thursday, March 3, 2022.

The IACCT office has a new brand and Mr. Gaumer gave each board member a lapel pin with the new logo. Each board member also received a Save the Date card for the 2022 IACCT Conference, which will be hosted by Western Iowa Tech Community College from July 20-22, 2022.

Mr. Gaumer reported that a community college president was asked if it was possible for a college president to serve more than one community college districts. Could more than one community college share a president?

Personnel Report

Dr. Matt Thompson, President, presented the Personnel Report.

Motion

It was moved by Ms. Nichols and seconded by Mr. Sheetz to approve the Personnel Report. The motion carried unanimously. The Personnel Report is made a part of these minutes.

President of the College**A. Facilities Report**

Mr. Clay Winn, Project Manager, Facilities, gave the facilities report. Mr. Winn reported that boilers are ready to be removed from the basement. Outside contractors and IHCC's maintenance team are close to completing everything in the Library until the HVAC system has been installed. Architects are in the process of getting these items out for bid. Maintenance is repainting some areas and carpet in the ATC will be replaced over spring break.

Closing Comments

Dr. Thompson thanked all board members for attending and for all of their support.

Adjournment

Board member Mr. Alan Wilson moved that the meeting be adjourned. Hearing no objections Mr. Gaumer adjourned the meeting at 4:56 p.m.

BOARD PRESIDENT

BOARD SECRETARY