

**INVITATION FOR BIDS
INDIAN HILLS COMMUNITY COLLEGE**

Date: October 5, 2023

EDA 05-79-06267-4

The Business Office of Indian Hills Community College requests bids on the following item(s):

Commercial driver truck simulator

The Business Office and/or the Federal Award Agency reserve the right to accept or reject any and/or all bids, or any part thereof and to waive informalities or technicalities in any bids.

GENERAL CONDITIONS

1. Bid proposal forms are included with the specifications and all bids should be typed or completed in ink on the form provided. Bid proposals are to be mailed according to the **"INSTRUCTIONS FOR DELIVERY OF BID"** (page 2).
2. **EACH ITEM WILL BE CONSIDERED SEPARATELY.**
3. In the case of **brand name or EQUAL** notation on the specifications, the purpose is to establish general design, performance, quality of material, and workmanship. Such reference is not intended to discriminate against comparable brands or products on any manufacturer.
4. Buy America Provision- "To the greatest extent practicable, contractors are encouraged to purchase American-made equipment and products under EDA financial assistance."
5. Please submit literature on items quoted as **or Equal**.
6. Samples must be available upon request at no expense to the college.
7. All items that are being bid must show the unit price and extended total price. If the item(s) are not extended, the bid may be rejected. In the event of extension errors, the unit price will be assumed correct.
8. The College is exempt from Iowa State sales tax; therefore, pricing should not include sales tax.
9. All names and titles must be typed directly underneath the signature(s) of the individuals submitting the bid.
10. Retain a copy of quotation for your records.
11. Any company that desires not to bid at this time and wishes to remain on the mailing list for the College, should return the signature page of the bid indicating no bid at this time. Otherwise, a company not submitting a bid may be removed from the mailing list for types of items listed in this bid.
12. Federal Participation Disclosure- "This project will be partially funded with Federal funds from the United States Department of Commerce. Economic Development Administration and therefore is subject to the Federal laws and regulations associated with that program."

THIS IS A REQUEST FOR A QUOTATION - NOT AN ORDER!

The percentage of the total costs of this program or project financed with Federal money is currently 50% or \$____. The percentage of the total costs of the program or project financed by non-federal sources is currently 50% or \$0.

REQUIREMENTS FOR TRANSPORTATION AND DELIVERY

1. Quote all prices F.O.B. Indian Hills Community College to (Shipping Address):

Indian Hills Community College
Centerville Campus
Attn: CDL/Dave Hynick/Justin Masters
721 N. 1st St.
Centerville, IA 52544

2. No separate charges are allowed for boxing, packaging, or crating.

INSTRUCTIONS FOR DELIVERY OF BID

Completed bids are due in the Business Office, Indian Hills Community College during normal hours of operation (7:15 A.M. to 4:45 P.M.) on or before **November 5, 2023**. Please drop off, mail, or email. Mail or drop off bids, are to be placed in an opaque envelope addressed as follows:

Indian Hills Community College
Attn: Jennifer Appler
525 Grandview Avenue
Ottumwa, Iowa 52501-1398

Bids may be emailed to Jennifer.appler@indianhills.edu, by 4:45 P.M. on **November 5, 2023**.

Quantity	Description	Make & Model	Unit Price	Total Price
1	Commercial Driver Simulator with real life controls • Motion simulation • sound simulation • traffic simulation • backing simulation • 3 screens, manual shifter. The simulator must mimic a real truck as best as possible. • The simulator desired will have true to life steering feedback and chassis feedback with road contours including bumps in the road. • The shifter should include real life Eaton transmission shift points and rpm intervals. • True to feel to air brakes.			

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	• The roads and ditches should be varying such as real Midwest roads, including deep ditches varying sizes of shoulders. • A training program that allows students to learn clutch depth, shift rhythm, downshifting, double clutching with visual aids showing students how to shift and operate the throttle effectively. • Video lessons on what the students need to do with the controls. • e log simulation with U.S hours of service. • Free drive to simulate a real delivery where there is a bill of lading a truck gps. • Backing into the pickup dock, driving to delivery, and backing into the drop off dock • Maintenance warranty All price quotes must include shipping, installation, and any additional charges to IHCC			
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Please refer questions regarding compatibility or specifications to Justin Masters at (641) 683-4256. Questions regarding the bid process may be directed to Jennifer.appler@indianhills.edu

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The undersigned bidder submits information and prices on the item(s) specified in this bid as **F.O.B. Indian Hills Community College**.

All prices bid will remain in effect if ordered within a minimum of 90 days and a maximum of 120 days from the date of bid opening. In the event additional orders are placed prior to actual shipment of the bid items, the bid prices will remain in effect.

___ We have submitted our bid according to the conditions detailed herein.

___ We are not submitting a bid currently but wish to remain on your bid list.

___ Please remove this company from your bid list.

Comments:

Company Name:

Address:

City, State, Zip:

Phone Number:

Represented By:

Signature:

Title:

Date:

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Bids will be scored using the following matrix:

Scoring Criteria	Rating			Score	Weight	Weighted Score
Price	1	2	3		30%	
Delivery	1	2	3		10%	
Warranty	1	2	3		10%	
Meets All Specifications of RFP	1	2	3		40%	
Total Weighted Score						
Compatibility	0	1				
TOTAL SCORE						

Notes:

Ratings are based on the following:

- 1=Below average
- 2=Average
- 3=Above average

Bids will receive either a “0” or “1” on compatibility. This will be multiplied by the total weighted score.

0=Not compatible

1=Compatible

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