

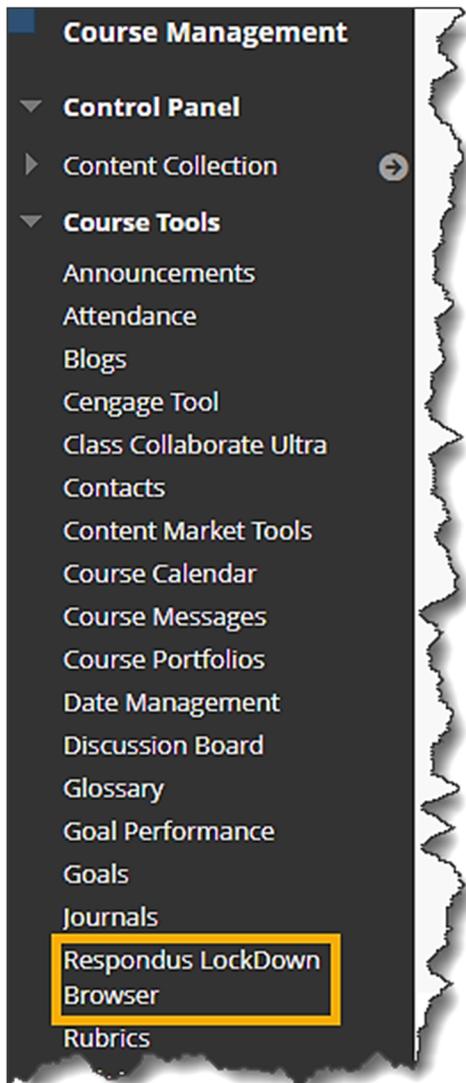
**Faculty Tutorial:**

**View LockDown Browser and Monitor Exam Results**

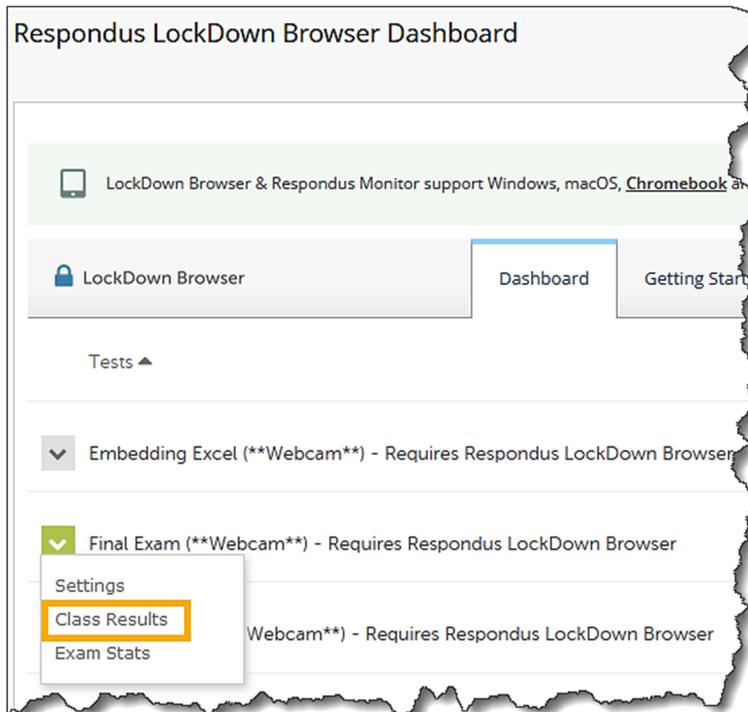
**Purpose:** An ongoing concern in education is ensuring the validity of online testing. In order to be able to provide high-quality courses to our students, we need to be able to address this issue. That is why Indian Hills Community College requires that Respondus LockDown Browser *and* Respondus Monitor be enabled for all tests/exams taken within MyHills.

This tutorial demonstrates to faculty how to set up both Respondus LockDown Browser and Respondus Monitor.

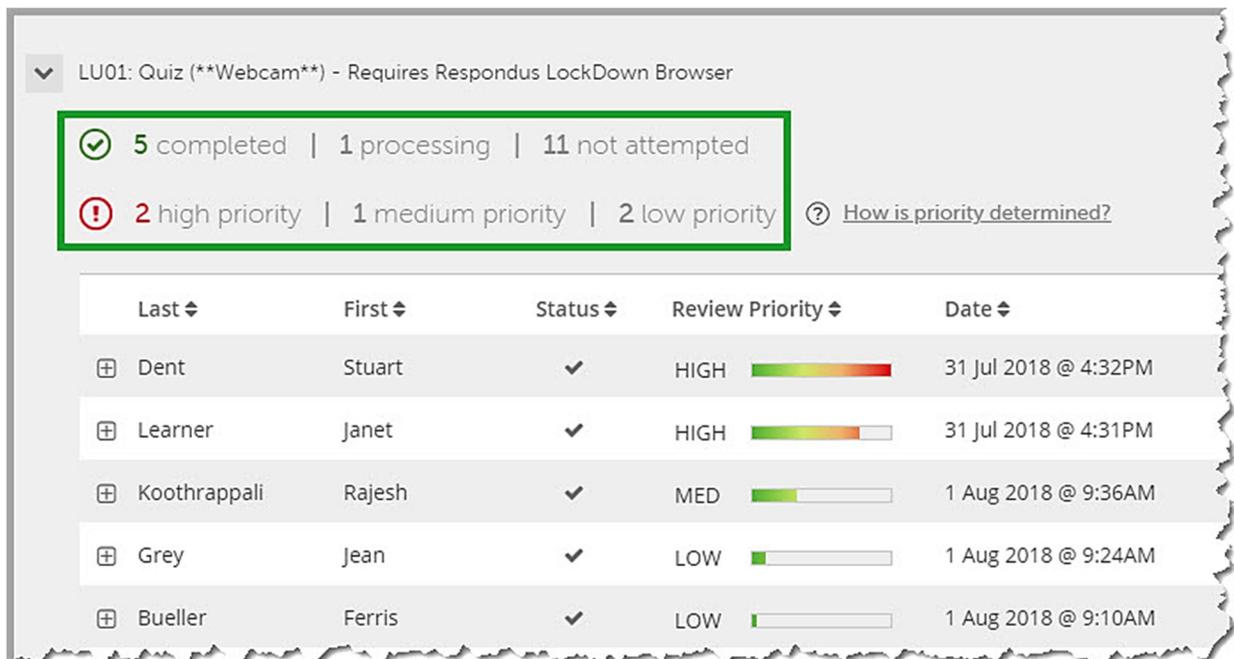
After accessing your course in MyHills, select “**Course Tools**” in the “Course Management” menu. In the expanded “Course Tools” menu, select “**Respondus LockDown Browser.**”



Click the drop-down arrow next to the test for which you want to view the Respondus results. Then, select **“Class Results.”**



A summary of the results for the selected assessment will appear. At the top, the number of attempts “completed” and still “processing” will be shown, as well as the number of students who have not yet taken the test (“not attempted”). Under that, the number of attempts within each priority category (“high priority,” “medium priority,” and “low priority”) will also be shown.



Below the summary, your class roster will be shown. By default, student results will be listed by “Review Priority.” Results with a “HIGH” “Review Priority” will be listed first, followed by those with a “MED” priority, and then those with a “LOW” priority.

LU01: Quiz (\*\*Webcam\*\*) - Requires Respondus LockDown Browser

5 completed | 1 processing | 11 not attempted

2 high priority | 1 medium priority | 2 low priority [How is priority determined?](#)

Last	First	Status	Review Priority	Date	Score	Duration	Notes
Dent	Stuart	✓	HIGH	31 Jul 2018 @ 4:32PM	0.00	18.7 minutes	
Learner	Janet	✓	HIGH	31 Jul 2018 @ 4:31PM	10.00	19.1 minutes	
Koothrappali	Rajesh	✓	MED	1 Aug 2018 @ 9:36AM	10.00	7.0 minutes	
Grey	Jean	✓	LOW	1 Aug 2018 @ 9:24AM	0.00	8.7 minutes	
Bueller	Ferris	✓	LOW	1 Aug 2018 @ 9:10AM	0.00	5.3 minutes	
Holmes	Sherlock	—					
Cooper	Sheldon	—					
Kyle	Selina	—					

You can also sort your roster by any of the other categories listed. To sort by a category, click the category title. Each category can be sorted in ascending or descending order. Click the category title once to sort the category in ascending order. Click the category title again to sort the category in descending order.

LU01: Quiz (\*\*Webcam\*\*) - Requires Respondus LockDown Browser

5 completed | 1 processing | 11 not attempted

2 high priority | 1 medium priority | 2 low priority [How is priority determined?](#)

Last	First	Status	Review Priority	Date	Score	Duration	Notes
Dent	Stuart	✓	HIGH	31 Jul 2018 @ 4:32PM	0.00	18.7 minutes	
Learner	Janet	✓	HIGH	31 Jul 2018 @ 4:31PM	10.00	19.1 minutes	
Koothrappali	Rajesh	✓	MED	1 Aug 2018 @ 9:36AM	10.00	7.0 minutes	
Grey	Jean	✓	LOW	1 Aug 2018 @ 9:24AM	0.00	8.7 minutes	
Bueller	Ferris	✓	LOW	1 Aug 2018 @ 9:10AM	0.00	5.3 minutes	
Holmes	Sherlock	—					
Cooper	Sheldon	—					
Kyle	Selina	—					

To view an individual student's results, click the "+" (plus sign) to the left of his/her last name.

LU01: Quiz (\*\*Webcam\*\*) - Requires Respondus LockDown Browser

5 completed | 1 processing | 11 not attempted

2 high priority | 1 medium priority | 2 low priority [How is priority determined?](#)

Last	First	Status	Review Priority	Date	Score	Duration	Notes
<b>+</b> Dent	Stuart	✓	HIGH	31 Jul 2018 @ 4:32PM	0.00	18.7 minutes	
<b>+</b> Learner	Janet	✓	HIGH	31 Jul 2018 @ 4:31PM	10.00	19.1 minutes	
<b>+</b> Koothrappali	Rajesh	✓	MED	1 Aug 2018 @ 9:36AM	10.00	7.0 minutes	
<b>+</b> Grey	Jean	✓	LOW	1 Aug 2018 @ 9:24AM	0.00	8.7 minutes	
<b>+</b> Bueller	Ferris	✓	LOW	1 Aug 2018 @ 9:10AM	0.00	5.3 minutes	
<b>+</b> Holmes	Sherlock	—					
<b>+</b> Cooper	Sheldon	—					
<b>+</b> Kyle	Selina	—					

The video of the student taking his/her exam will be available. Use the controls below the video window for video playback. The controls from left to right are skip backward 10 seconds, rewind, play/pause, fast-forward, and skip forward 10 seconds.

Priority for Review : HIGH [\[more details\]](#)

Number of Flags: 4

Total Flagged Time: 00:14:26

Facial Detection: 18%

Show:  Flags  Milestones

- 00:01:27 ▶ Missing from Frame [\[explain\]](#)
- 00:04:38 ▶ Missing from Frame [\[explain\]](#)
- 00:05:42 ▶ Multiple persons in Frame [\[explain\]](#)
- 00:08:28 ▶ Missing from Frame [\[explain\]](#)

00:00 / 00:19:08 [Add Notes](#)

To the right of the video window, a box containing a summary of the student's results will be shown. The information here will consist of "Priority for Review," "Number of Flags," "Total Flagged Time," and "Facial Detection" (percentage).

**Note: The color of the box for "HIGH" and "MED" priority is red. The color of the box for "LOW" priority is gray.**

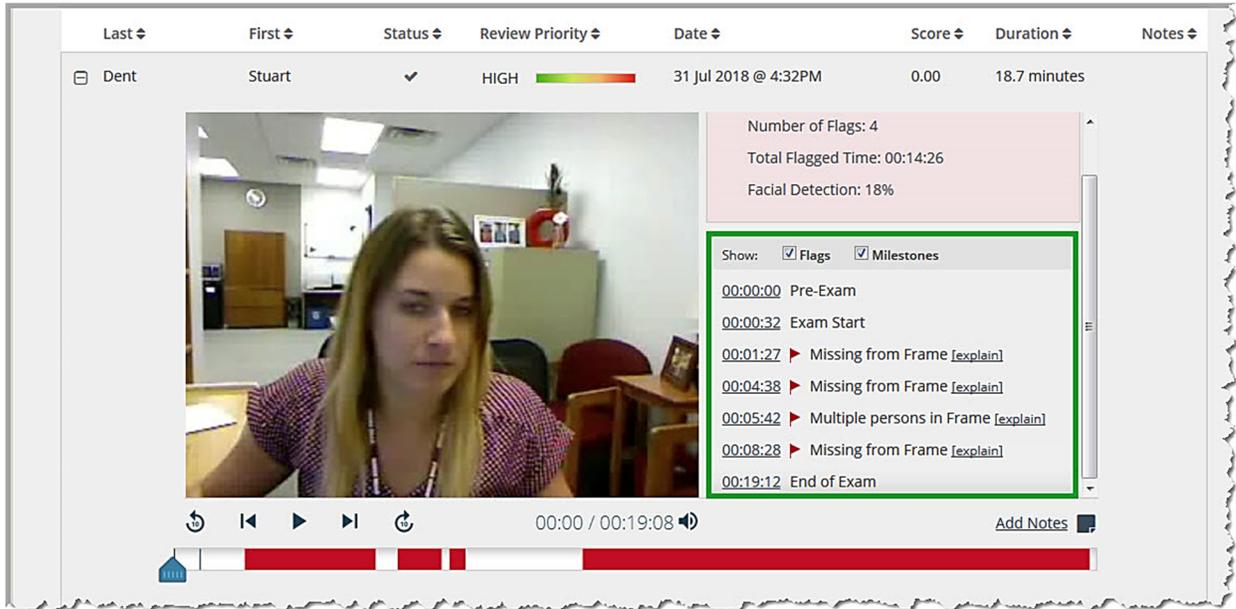
The screenshot displays a video review interface. At the top, there is a header with columns for 'Last', 'First', 'Status', 'Review Priority', 'Date', 'Score', 'Duration', and 'Notes'. Below this, a row of data shows 'Dent' as the last name, 'Stuart' as the first name, a checkmark for status, 'HIGH' priority with a red-to-yellow gradient bar, the date '31 Jul 2018 @ 4:32PM', a score of '0.00', and a duration of '18.7 minutes'. The main area is split into a video player on the left and a summary box on the right. The video player shows a woman with long blonde hair in a classroom setting. The summary box, highlighted with a green border, contains the following information: 'Priority for Review : HIGH' with a '[more details]' link, 'Number of Flags: 4', 'Total Flagged Time: 00:14:26', and 'Facial Detection: 18%'. Below the summary box, there is a 'Show:' section with 'Flags' checked and 'Milestones' unchecked. A list of flags is shown with timestamps and explanations: '00:01:27 Missing from Frame [explain]', '00:04:38 Missing from Frame [explain]', '00:05:42 Multiple persons in Frame [explain]', and '00:08:28 Missing from Frame [explain]'. The video player controls at the bottom show a progress bar, play/pause buttons, and a volume icon.

Below the summary, a list of timestamps for each flag, as well as the explanation for each flag will be shown. Click the timestamp to be taken to that point in the video.

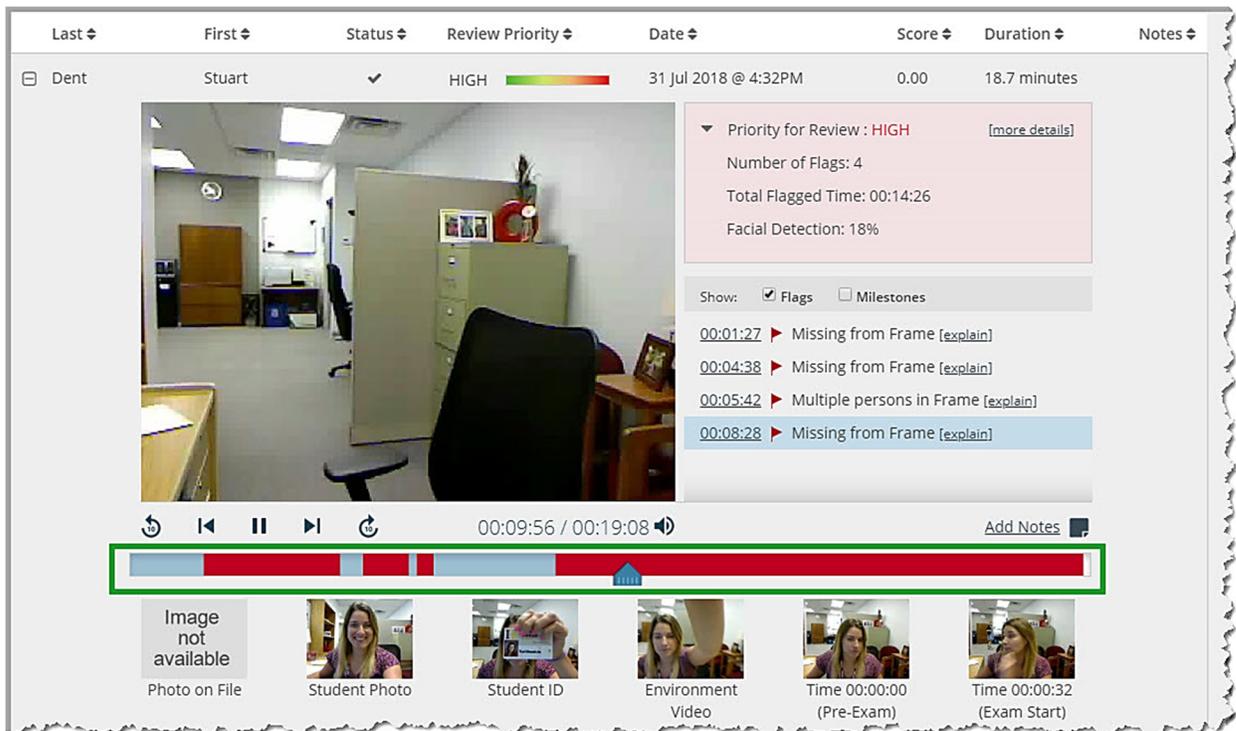
**Note: Flags include, but are not limited to "Missing from Frame," "Different person in Frame," "Multiple persons in Frame," and "An Internet interruption occurred."**

This screenshot is identical to the one above, showing the same video review interface. The summary box and the list of flags are highlighted with a green border. The flags listed are: '00:01:27 Missing from Frame [explain]', '00:04:38 Missing from Frame [explain]', '00:05:42 Multiple persons in Frame [explain]', and '00:08:28 Missing from Frame [explain]'. The video player controls at the bottom show a progress bar, play/pause buttons, and a volume icon.

Check the box next to “Milestones” to include the timestamps for the “Pre-Exam,” “Exam Start,” and “End of Exam.”



The video timeline will be shown under the video. The timeframe for flagged events will appear in red.



Thumbnail images for a variety of video clips are located below the video timeline. These clips include the “Startup Sequence,” as well as random video clips.

The screenshot displays a video review interface for a student named Stuart. At the top, there is a table with columns: Last, First, Status, Review Priority, Date, Score, Duration, and Notes. The row for Stuart shows a status of 'checked', a 'HIGH' priority with a red-to-yellow gradient bar, a date of '31 Jul 2018 @ 4:32PM', a score of '0.00', and a duration of '18.7 minutes'. Below the table is a video player showing a woman in a classroom setting. To the right of the video player is a summary box with the following information: 'Priority for Review : HIGH' (with a '[more details]' link), 'Number of Flags: 4', 'Total Flagged Time: 00:14:26', and 'Facial Detection: 18%'. Below this summary is a 'Show:' section with 'Flags' checked and 'Milestones' unchecked. A list of flags is shown: '00:01:27 Missing from Frame [explain]', '00:04:38 Missing from Frame [explain]', '00:05:42 Multiple persons in Frame [explain]', and '00:08:28 Missing from Frame [explain]'. Below the video player is a video control bar with a play button, a progress bar at '00:00 / 00:19:08', and an 'Add Notes' button. At the bottom, there is a row of thumbnail images: 'Image not available Photo on File', 'Student Photo', 'Student ID', 'Environment Video', 'Time 00:00:00 (Pre-Exam)', and 'Time 00:00:32 (Exam Start)'. A green box highlights the thumbnails from 'Student Photo' to 'Exam Start'.

To add any additional notes to a student’s summary, click “Add Notes.”

This screenshot is identical to the one above, but with a green arrow pointing to the 'Add Notes' button in the video control bar, which is also highlighted with a green box. The rest of the interface, including the table, video player, summary box, flags list, and thumbnails, remains the same.

When finished with the individual student's summary, click the "-" (minus sign) to the left of his/her last name.

Last	First	Status	Review Priority	Date	Score	Duration	Notes
Dent	Stuart	✓	HIGH	31 Jul 2018 @ 4:32PM	0.00	18.7 minutes	<ul style="list-style-type: none"> <li>Priority for Review : HIGH <a href="#">[more details]</a></li> <li>Number of Flags: 4</li> <li>Total Flagged Time: 00:14:26</li> <li>Facial Detection: 18%</li> </ul>

Your class roster will reappear in order of "Review Priority."

Last	First	Status	Review Priority	Date	Score	Duration	Notes
Dent	Stuart	✓	HIGH	31 Jul 2018 @ 4:32PM	0.00	18.7 minutes	
Learner	Janet	✓	HIGH	31 Jul 2018 @ 4:31PM	10.00	19.1 minutes	
Koothrappali	Rajesh	✓	MED	1 Aug 2018 @ 9:36AM	10.00	7.0 minutes	
Grey	Jean	✓	LOW	1 Aug 2018 @ 9:24AM	0.00	8.7 minutes	
Bueller	Ferris	✓	LOW	1 Aug 2018 @ 9:10AM	0.00	5.3 minutes	
Holmes	Sherlock	—					
Cooper	Sheldon	—					
Kyle	Selina	—					

Congratulations! You now know how to view Respondus Monitor Video Results.

**Office of Online Learning**

Looking for more computer tutorials? Please visit: [www.indianhills.edu/tutorials](http://www.indianhills.edu/tutorials).

For further assistance on this topic or other technical issues, please contact the **IT Help Desk**  
**Phone:** (641) 683-5333 | **Email:** [helpdesk@indianhills.edu](mailto:helpdesk@indianhills.edu) | **Web:** [www.indianhills.edu/helpdesk](http://www.indianhills.edu/helpdesk)