Research Report: Documentation of Three Sources

By now, you should be familiar with a variety of sources available from the library. Your assignment is to select three sources from three electronic databases and organize the bibliographical information to create a works cited page.

For guidance, refer to the MLA and Works Cited handouts from the Library.

Remember these requirements:

1. Each entry should begin with the author’s last name.
2. If a source has no author listed, begin with the title in quotation marks.
3. The three sources should be listed in alphabetical order.
4. Titles of books, newspapers, and periodicals should be underlined or italicized.
5. An Internet source will be likely to have two dates — published and retrieved.
6. Each source listed should end with a period.
7. If a source extends beyond one line of text, the additional lines should be indented five spaces, so the author’s last name (or title) sticks out like a tab.

The library has a number of online databases available. They can be accessed on college computers on both campuses and all of the county Service Centers. All but LexisNexis can be accessed remotely. You can log into Web Services and under the My Services area there is a link for the password information. Please contact the library staff at 641-683-5199 or email library@indianhills.edu for more password information or if you have questions.

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