

GAP Tuition Assistance Program



Indian Hills
COMMUNITY COLLEGE

What is GAP Tuition Assistance Program?

The GAP Tuition Assistance Program provides tuition assistance to eligible applicants enrolling in an approved Continuing Education non-credit certificate training program. These programs are for in-demand occupations in the areas of information technology, advanced manufacturing, transportation & logistics, bio & life sciences, and allied health. Certificates earned will increase the skills of the workforce. Non-credit certificate programs are not eligible for federal financial aid, this program bridges the funding gap for those students pursuing short-term certificates. Funding for eligible applicants is provided through Indian Hills Community College Customized Learning.

IHCC Approved Certificate Programs (future programs may be added)

GMAW Production Welding Certificate	GTAW Production Welding Certificate	Electrical Systems Technician
Certified Nursing Assistant (CNA)	Commercial Drivers License	Fluid Systems Technician
Medication Aide	Diesel Locomotive Technician	Refrigeration & Cooling Technician
Emergency Medical Responder	Manufacturing Production Technician	Industrial Maintenance Technician
Emergency Medical Technician	Phlebotomy Technician	Activity Coordinator
Advanced Emergency Medical Technician	Paramedic Core	Medication Manager
Biofuel Technician Certificate		

Eligibility

Depending on your financial eligibility, you may receive full or partial assistance with your direct training costs, including tuition, books, and required fees. Eligibility is determined by assessing family income for the 12 months prior to application date, family size, and county of residence. All approved participants must be eligible to work in the United States.

Application Process

Contact IowaWORKS at 641-684-5401 ext. 40023 and ask about the GAP Tuition Assistance Program. You will submit an application and complete a review process with program staff to determine your fit into the certificate program. We want to ensure your success in the training program and in finding employment after program completion. As part of the application and review process, applicants will be required to complete the National Career Readiness Certificate (NCRC) assessment.

What are the National Career Readiness Certificate Assessments?

Iowa's National Career Readiness Certificates are based on the nationally recognized WorkKeys® assessment tests developed by ACT. The assessments evaluate applicants in three core areas:

- **Reading for Information** – involves reading and comprehending written text found in a typical workplace.
- **Locating Information** – involved reading and interpreting graphics that are commonly found in the workplace, including pie charts, bar graphs, tables, forms, etc.
- **Applied Mathematics** – involved the application of mathematical reasoning, critical thinking and problem solving techniques to work related problems.

What are the Certificate Levels?

Bronze Certification – awarded to individuals who score at or above a level three in each of the core areas. The bronze level makes you eligible for 30 percent of available positions.

Silver Certification – awarded to individuals who score at or above a level four in each of the core areas. The silver level makes you eligible for 65 percent of available positions.

Gold Certification – awarded to individuals who score at or above a level five in each of the core areas. The gold level makes you eligible for 90 percent of available positions.

Platinum Certification – awarded to individuals who score at or above a level six in each of the core areas. The platinum level makes you eligible for 99 percent of available positions.

What are the Benefits of the Assessments?

- Validates your skills to an employer.
- Builds confidence that your skills meet employer expectations.
- Determines skill improvement and training needs.
- Improves opportunities for career changes and advancement.

Once GAP assistance eligibility is determined, applicants will be required to contact IHCC Customized Learning office at 641-683-5187, or 800-726-2585 ext. 5187 to complete the registration process for the desired certificate program.

GAP programs provided in partnership with IowaWORKS & Indian Hills Community College Customized Learning.