

### **New Students Must Submit:**

- Application for Admissions
- Financial letter from bank (must provide an official letter written in English showing sufficient funds in U.S. dollars for one year of study at Indian Hills Community College)
- Copy of your passport
- Official final high school transcript (must be translated into English)

### **F-1 Transfer Students Must Submit:**

- Application for Admissions
- An International Student Transfer-In Form; completed and signed by the U.S. institution you are currently attending, click here to find the form [International Student Transfer-In Form](#)
- Copies of your current Visa, Passport, and I-20
- Official transcript from the institution you are currently attending
- Financial letter from bank (must provide an official letter written in English showing sufficient funds in U.S. dollars for one year of study at Indian Hills Community College)

### **All Students Must:**

- Report in person to orientation for new international students
- Present originals of these documents at orientation: Passport, Visa, and I-20
- Enroll full time and attend IHCC for a minimum of two 12-week terms
- Be a high school graduate
- Complete the COMPASS test at Indian Hills Community College

### ***OFFICIAL ENGLISH TRANSLATIONS ARE REQUIRED FOR ALL DOCUMENTS***

Indian Hills Community College  
International Affairs Office 525  
Grandview Ave.  
Ottumwa, IA 52501  
internationals@indianhills.edu

## PERSONAL CONTACT INFORMATION (PLEASE PRINT):

Last Name (family name, as it appears on passport): \_\_\_\_\_

First Name (given name, as it appears on passport): \_\_\_\_\_

Middle Name(s), if any: \_\_\_\_\_

Current Mailing Address (IHCC's I-20 will be mailed to this address unless you indicate otherwise):  
\_\_\_\_\_  
\_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_

Country: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_

Country of Birth: \_\_\_\_\_ Country of Citizenship: \_\_\_\_\_

Date of Birth: Month: \_\_\_\_\_ Day: \_\_\_\_\_ Year: \_\_\_\_\_

Gender: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Phone: \_\_\_\_\_  
Country code City/area code Number

Same as Current Mailing Address

Non-US Address:  
\_\_\_\_\_  
\_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_

Country: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_

## GENERAL INFORMATION:

Which campus do you plan to attend?  Ottumwa  Centerville

What term do you plan to start at IHCC? (Each term is 12 weeks in length. Please check appropriate box).

YEAR \_\_\_\_\_

Fall (August)  Winter (November)  Spring (February)  Summer (May)

Your chosen Program of Study:

Arts & Sciences (General Education)

ESL (English as a Second Language)

Other (Please check our courses and programs at [www.indianhills.edu/courses](http://www.indianhills.edu/courses)): \_\_\_\_\_

Housing/ Dorms: If interested in on-campus housing, please apply at the following links.

Ottumwa Campus: [www.indianhills.edu/housingottumwa](http://www.indianhills.edu/housingottumwa)

Centerville Campus: [www.indianhills.edu/housingcenterville](http://www.indianhills.edu/housingcenterville)

Is English your primary language?  Yes  No

If no, please state your primary language: \_\_\_\_\_

If no, do you speak fluent English?  Yes  No

Are you a high school graduate?  Yes  No

If not, when will you graduate? Month: \_\_\_\_\_ Year: \_\_\_\_\_

Have you attended school in the U.S. before?  Yes  No

If yes, where? \_\_\_\_\_ Date(s) attended: \_\_\_\_\_

The TOEFL is NOT required to enroll at IHCC but if you have taken it, please provide your score(s): \_\_\_\_\_

## FINANCIAL INFORMATION:

International students (F-1 visa) applying for admission to Indian Hills Community College must certify that they will have adequate funds to pay for all educational and living costs. Please submit the official supporting documents with this financial statement to Indian Hills Community College.

**STUDENTS TRANSFERRING FROM ANOTHER U.S. INSTITUTIONS:** You will need to submit all official documents including the official letter from the bank showing sufficient funds for one year of study at Indian Hills Community College. Additional documents may be requested.

**Indian Hills Community College estimates a student's average cost per academic year (3 terms = 9 months):**

Tuition	\$7,200.00
Room and Board	\$5,520.00*
Book and Supplies	\$800.00
Health Insurance	\$1632.00
<b>TOTAL</b>	<b>\$15,152.00**</b>

*\*For students who plan to apply/attend the Centerville Campus, please add \$450 to the amount above (for a total of \$15,602) due to meal plan options.*

*\*\* All costs are estimated and are based on a 9-month academic year. Tuition is charged on a per credit hour basis, and tuition rates are determined by the IHCC Board of Trustees each summer.*

### How will you pay for the total amount listed above?

- Personal/Family Funds
- Sponsor within the U.S.
- Scholarship: \_\_\_\_\_
- Other (please explain): \_\_\_\_\_

An official letter written in English must be provided showing sufficient funds in U.S. dollars for the total amount listed above.

### Note:

I understand that Indian Hills Community College does not guarantee on-campus employment. I understand that under immigration law I cannot work off-campus and I do not plan to work in the U.S. to pay for my educational and/or living costs.

## RELEASE AND WAIVER SIGNATURES

The undersigned hereby gives to Indian Hills Community College, its officers, employees, agents, and host families full authority and permission to take whatever action they feel is reasonably warranted under the circumstances, and to act as agent of the undersigned student and parent/guardian, regarding the named student's health and safety. This authority and permission includes, but is not necessarily limited to, the following: Rendering or ordering medical treatment; the giving of medication; and any examinations, X-rays, anesthetic, medical or surgical diagnosis or treatment or hospital care, if and as deemed necessary.

The undersigned understands that a reasonable attempt will be made to contact the undersigned parent/guardian before any action is taken. The undersigned agrees to be financially responsible for all medical attention so authorized or ordered during the student's attendance at Indian Hills Community College. The undersigned represents that the named student has no medical restriction that limits his/her full participation in the programs and activities of Indian Hills Community College, except as disclosed in any writing attached to this document.

Permission is given for the student to participate in all activities offered at Indian Hills Community College, except as restricted in any attached writing. To the fullest extent permitted by law, the undersigned hereby releases Indian Hills Community College, its officers, employees, agents, and host families from all liability, and waive and release all claims, related to or arising from such decisions or actions as may be taken under the authority of this document.

By signing this, the undersigned agrees that if they enroll in their initial (first) term at Indian Hills Community College, and then completely withdraws or transfers to another institution before completing two 12-week terms of coursework, they will be charged a \$100 administrative fee. Indian Hills Community College will also bill the student all costs related to shipping the I-20 document to his/her home country.

Student's Name (print): \_\_\_\_\_ Date: \_\_\_\_\_

Student's Signature: \_\_\_\_\_

**"I verify that to the best of my knowledge all of the statements on this form are true."**

I accept

I decline