

Tuition Payment and Refund Information

Indian Hills Community College

Payment of Tuition and Fees

Payment dates for tuition and fees are found in WebAdvisor. Login to WebAdvisor and click “Payment Plan” to see the list of dates. These payment dates may also be found in the Calendar on the Indian Hills Community College website (www.indianhills.edu/calendar). There are three options available for the payment of tuition and fees:

1. **Business Office:** 7:15 a.m. to 4:45 p.m., via cash, check, cashier's check, money order, or credit card (Visa, MasterCard, and Discover)
2. **Online:** Login to WebAdvisor, click “Students,” and choose “Pay on My Account” to pay by credit card (Visa, MasterCard and Discover).
3. **Mail:**

Ottumwa Campus
Indian Hills Community College
Business Office - Student Accounts
525 Grandview Avenue, Building #1
Ottumwa IA 52501

Centerville Campus
Indian Hills Community College
Business Office - Student Accounts
721 N. First Street
Centerville, IA 52544

Refund Policy

Students who formally withdraw from a class within the first eight class days of any 12-week term or the first four days of any six-week term may receive a 100% refund of tuition and fees.

Students who withdraw *on or after* the ninth day of a 12-week term (or the fifth day of a six-week term) are entitled to **no refund**.

Refund dates are posted on the Indian Hills Community College Calendar each term.

The Federal Higher Education Funding authorization requires a return of Title IV funds (Pell Grant, Supplemental Educational Opportunity Grant, Federal Direct, and PLUS Loans) to the federal government if a student withdraws on or before 60 percent of the term has elapsed.

Students, please be advised that if you are withdrawn or dropped from classes, it will impact your eligibility for financial aid grants and loans. The student will be required to return/repay the dollar amount calculated as unearned aid.

Students must complete all proper withdrawal papers and procedures to ensure they will not receive failing grades for all coursework during the term of withdrawal.

Agencies and organizations sponsoring the payment of student tuition will be subject to the tuition refund policy.