

CONSTITUTION OF THE INDIAN HILLS TRAILBLAZERS

ARTICLE I – NAME and PURPOSES

Section A. Name

The name of this organization shall be the Indian Hills Trailblazers.

Section B. Purposes

To provide opportunities for members to maintain contact with the College and to remain informed concerning its continued development.

1. To promote continued friendship and fellowship among members.
2. To provide support and services to the students and the College.

ARTICLE II – MEMBERSHIP

Section A. Regular Membership

Any person who is a Retiree of the College is eligible for Regular Membership. At any regularly scheduled meeting of the membership, any person who would otherwise be eligible for Associate membership under Section B of this article and who has made significant contributions to Indian Hills Community College for an extended period of time may be nominated for Regular membership. Such nominations must be approved by a majority vote of those regular members in attendance at said meeting.

Section B. Associate Membership

Any person who has rendered significant services to the College for a minimum of five years is eligible for an Associate membership.

ARTICLE III – STRUCTURE OF THE ORGANIZATION

Section A. Officers

Officers of the Indian Hills Trailblazers shall be a President, Vice President, Secretary, Treasurer and Immediate Past President.

Section B. Planning Council

The membership of the Planning Council shall include the President, Vice President, Secretary Treasurer, six members-at-large, and Immediate Past President.

Section C. Compensation

No officer or member-at-large shall receive compensation in any form by the association.

Section D. Relationship with the College

It is essential that a close working relationship exist between the Indian Hills Trailblazers and the College. To facilitate this relationship, the President of the College shall appoint a member of the College staff to serve as Liaison Representative. Such appointment shall be a continuing one until a new appointee is named. The Liaison Representative shall serve as an ex-officio member of the Planning Council.

The College provides assistance and support to the Trailblazers in a number of ways including but not necessarily limited to:

1. Arranging facilities for regular meetings of the Planning Council and for Indian Hills Trailblazers group's functions as appropriate.
2. Processing of financial transactions through the College financial system.
3. Providing secretarial and/or clerical assistance as needed to conduct the affairs of the organization.

It shall be the responsibility of the Liaison Representative to coordinate services in these areas and to assure compliance with all applicable policies and procedures of the College.

Section E. Rules of Order

Robert's Rules of Order Revised by Henry Martin Robert shall govern the proceedings of the organization unless otherwise specified in the By-Laws.

ARTICLE IV – AMENDMENTS

Section A. Approval of Amendments

This Constitution may be amended by a two-thirds vote of the Planning Council followed by approval of a majority vote of those members in attendance at the meeting in which the vote is taken.

Section B. Notification of Amendments

Members of the Indian Hills Trailblazers will be notified of proposed changes to this Constitution through an announcement in the College's *What's Going On* newsletter and/or any other such publications as shall be provided to all members of the association for two consecutive publications and on the College's website.

BY-LAWS OF THE CONSTITUTION OF THE INDIAN HILLS TRAILBLAZERS

ARTICLE I – MEMBERSHIP

Section A. Membership Promotion

The Planning Council shall be responsible for membership promotion.

ARTICLE II – NOMINATIONS AND ELECTIONS

Section A. Nominations

The Planning Council will supervise nomination and election procedures. The Immediate Past President will chair the nominating committee.

Section B. Terms of Officers and Members-at-Large

1. Officers will be elected to two-year terms.
2. Members-at-Large will be elected to two-year terms with three being elected each year.

Section C. General Provisions

1. The President, Vice President, Secretary, Treasurer, and Immediate Past President shall be nominated from those persons holding regular membership.
2. Members-at-large may be nominated from those persons holding either regular or associate membership.
3. Election of officers and members-at-large will occur at the spring meeting. Voting for the nominees will be by members present at the spring meeting with the nominee for each office receiving the plurality of votes being declared the winner.
4. Rotation of officers for the election process: President, Vice President and three members-at-large will be elected in even years, Secretary, Treasurer, and three additional members-at-large will be elected in odd years.
5. Newly elected officers and members-at-large will take office on July 1.
6. In case of a vacancy in an office, the President will appoint a member to fulfill the unexpired term of office with the approval of the Planning Council.

ARTICLE III – COMMITTEES

Section A. Establishment of Committees

The Planning Council will establish such committees as needed, both standing and ad hoc.

Section B. Appointment of Committees

The President of Indian Hills Trailblazers will appoint committee members.

ARTICLE IV – MEMBERSHIP DUES

Section A. Assessment of Dues

No dues will be assessed to members of the Indian Hills Trailblazers. Instead, members will be encouraged to make contributions and/or participate in fundraising activities and student-related activities to support the Trailblazers Scholarship Program and the Special Projects Fund.

ARTICLE V – AMENDMENTS

Section A. Procedure

Any provision of these By-Laws may be suspended, altered, or amended by majority vote of the Planning Council and approved by a majority of members in attendance at the meeting in which the vote is taken. **The Constitution & By-Laws should be reviewed every other year.**