

The INDIAN HILLS COMMUNITY COLLEGE Student Support Services (SSS) Program has assisted students for the past 30 years. Our program, one of only 1,069 SSS programs in the nation, accepts 225 students each year to receive services. Over the years, more than 5,000 Indian Hills students have benefited from the activities of the SSS program:

1 Students' skills have been improved through skill building classes in reading, writing, math, algebra, study skills and career planning.

Classes may be taken on an individual basis or in a classroom setting.

2 Students have been served through transfer activities.

Many Indian Hills students go on to four-year colleges after graduating from IHCC. Transfer activities assist students in selecting the best college for them and in completing the steps to enroll in the new college. SSS provides information on colleges nationwide. In addition to other colleges, the program schedules visits twice each year to Iowa State University, the University of Iowa and the University of Northern Iowa so that our students can learn more about these Iowa universities. Workshops are held each term to provide participants with transfer guidance.

Be a part of the Student Support Services program!

Applying for the program is simple; the application form is included with this information. Complete the SSS application and return it to the Student Support Services Offices. You may fold the application so that the Indian Hills Community College return address shows, tape the form closed and drop it in the mail.

Remember, you may be eligible in any one of the three eligibility areas: First Generation, Low Income or Disabled. The shaded questions on the application are critical information needed to process your application.

The Student Support Services Program is part of the TRIO family of programs funded through a grant from the U.S. Department of Education to work with 225 students each year.

It is the policy of Indian Hills Community College not to discriminate on the basis of race, color, national origin, sex, disability, age (employment), sexual orientation, gender identity, creed, religion, and actual or potential parental, family, or marital status in its programs, activities, or employment practices as required by the Iowa Code §§216.6 and 216.9, Titles VI and VII of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d and 2000e), the Equal Pay Act of 1973 (29 U.S.C. § 206, et seq.), Title IX (Educational Amendments, 20 U.S.C §§ 1681 – 1688), Section 504 (Rehabilitation Act of 1973, 29 U.S.C. § 794), and Title II of the Americans with Disabilities Act (42 U.S.C. § 12101, et seq.).

If you have questions or complaints related to compliance with this policy, please contact Kristen Parks, Director of Human Resources/Equity Coordinator, 525 Grandview Ave, Ottumwa, IA 52501, (641) 683-5108; Chris Bowser, Executive Dean, Student Services, (students), (641) 683-5159; Darlas Shockley, Executive Dean, Arts & Sciences (students with disabilities), (641) 683-5174; or the U.S. Department of Education, Citigroup Center, 500 W. Madison, Suite 1475, Chicago, IL 60661, phone number (312) 730-1560, fax (312) 730-1576.

3 Students have been served with special cultural activities.

Each year the Arts and Sciences Department sponsors a weekend trip to a major city to visit an Art Institute and attend a play or musical event. SSS has provided assistance so that several of the SSS participants could participate in the trip. In addition, bus trips to attend plays and musicals in Des Moines and Iowa City have been arranged. Over the past several years participants have seen *The Addams Family*, *Lion King*, *Chicago*, *Wicked*, *The Phantom of the Opera*, *Mamma Mia* and other great shows.

4 Students have been served with additional financial aid.

Active SSS participants who receive PELL grants are eligible to apply for additional grants through the SSS program.

STUDENT SUPPORT SERVICES APPLICATION
INDIAN HILLS COMMUNITY COLLEGE

GENERAL INFORMATION:

Ottumwa Campus _____ **Centerville Campus** _____
Service Ctr. _____ **All Online** _____

- Name _____ SS # _____
Last First M.I. Student ID # _____
- Local Address _____
Dorm/Room# QR Street City State Zip
Permanent Address _____
Street City State Zip
- Email Address _____
- M ___ F ___
- Phone # _____ I would like text reminders about meetings.
- Birth Date _____
- Are you a U.S. Citizen? Yes ___ No ___
- Do you receive Federal Financial Aid? Yes ___ No ___
- Single ___ Married ___ Separated ___ Divorced ___ Widowed ___
- Check all that apply:** White ___ Black or African American ___ Hispanic or Latino ___ Asian ___ American Indian or Alaskan Native ___ Native Hawaiian or Pacific Islander ___

FIRST GENERATION INFORMATION

- Has either of your parents/guardians received a bachelor's degree (graduated from a 4-year college)? Yes ___ No ___
- Have you graduated with a Bachelor's degree? Yes ___ No ___

DISABILITY INFORMATION

- Do you have a physical or learning disability? Yes ___ No ___
If yes, is your disability documented with:
A. IHCC Disability Services? Yes ___ No ___ B. Vocational Rehabilitation? Yes ___ No ___
Advocate _____ VR Counselor _____
(need documentation)

FAMILY STATUS AND INCOME

- Did your parent or some other person claim you as a dependent on his/her federal tax return last year? Yes ___ No ___
- How many people are in your family (including yourself)? _____
- Attach a signed copy (or a portion) of your family 2017 tax return that indicates taxable income. If you filed a 1040 form, look at line **43**. If you filed a 1040 EZ form, look at line **6**.
Your family's taxable income _____ **Adjusted Gross Income** _____

EDUCATIONAL INFORMATION

- Have you participated in Talent Search _____ Upward Bound _____ EOC _____
- Name of high school attended: (year of graduation or High School Equivalency) _____
- High school class rank: Upper 50% _____ Lower 50% _____
- High School GPA _____ High School Equivalency Score _____
- Circle first term enrolled at IHCC: Fall Winter Spring Summer Year _____
- Credit hours attempted _____ Completed _____
- GPA _____
- IHCC Program? _____
- Do you plan to transfer to a 4-year college? Yes ___ No ___
- If yes, which college(s) are you considering? _____

NEEDS ASSESSMENT

- In which areas do you need assistance? (Check ALL that apply to you)

___ Selecting a Career	___ Job Skills	___ Getting involved with campus activities
___ Study Skills	___ Note Taking	___ Reading Comprehension/Retention
___ Mathematics	___ Critical Thinking Skills	___ Writing Skills
___ Test Taking	___ Computer Skills	___ Managing Time
___ Selecting a College Major	___ Transferring to a 4-Year College	___ Learning English as a Second Language
___ Financial Aid Counseling	___ Personal Counseling	___ Improving GPA
___ Special Academic Accommodations for a Disability	___ Tutoring for a class	
___ Other (Please explain) _____		
- How did you hear about this program? _____

ALL INFORMATION PROVIDED WILL BE KEPT CONFIDENTIAL.

29. I understand that the Student Support Services (SSS) program will use the data provided on this form to assist in assessing academic and/or career planning needs and eligibility for the SSS program. I release the following information to the SSS staff: high school transcripts, SAT/ACT scores, IHCC graduate reports and instructor evaluations, financial assistance award notices and income information, vocational rehabilitation, Job Corps, Work Force Innovation & Opportunity Act (WIOA), TRIO records, and any other information from my academic records pertaining to my enrollment in the Student Support Services program.

I grant to SSS, its representatives and employees, the right to take photographs of me. I agree that SSS may use such photographs of me with or without my name and for any lawful purpose, including for example such purposes as publicity, illustration, advertising and internet content.

X _____ Date: _____
SIGNATURE

Office Use Only

Eligibility Verification: ___ LI/FG ___ LI/DIS ___ DIS ___ LI ___ FG
 ACT / COMPASS / Accuplacer Scores
 Writing _____ Science _____ Reading _____ English _____ Math _____ Composite _____
 FA Need _____ AGI/Taxable Income _____ #In Family _____
 Entry College Grade Level: ___ 1st yr., never attended ___ 1st yr., attended college before ___ 2nd yr. of college
 Academic need:
 No response/unknown ___ Low high school grades ___ Low admission test scores ___ Predictive indicator ___
 Academic proficient tests ___ Low college grades ___ Failing grades ___ High school equivalency ___
 Out of the academic pipeline for 5 or more years ___ Other ___ Limited English Proficiency ___
 Lack of educational or/career goals ___ Lack of academic preparedness for college level course work ___
 Need for academic support to raise grade(s) in required course(s)/academic major ___
 ___ Accepted ___ Denied ___ Waiting List

Here's what's said about the activities of the Student Support Services program:



Chicago Arts Tour

"The play was fantastic!!! The acting superb!!! I'm loving every bit of this."

Cultural Trips

"If I had known going to these shows were this much fun, I would have signed up a long time ago."

Leadership

"I am thrilled that I attended the leadership training in Lake Geneva...It made me more of a leader."

Transfer Visits

"This was a great opportunity for me to see the campus and talk to instructors."

"I am glad I had the opportunity to visit several colleges before I made my final choice...I never realized that colleges were so different."

"Visiting the colleges and attending the workshops has made the transfer process a lot easier."



Tutoring and Developmental Classes

"Thanks for helping me. I'd have never made it through my math class without you."

"I am graduating. I'd have never made it without your help."

"I was so nervous and unsure of myself when I started college. You helped me stay focused on my goals and helped me achieve them."



525 Grandview Avenue
Ottumwa, Iowa 52501

SIMPSON COLLEGE

IOWA STATE UNIVERSITY

THE UNIVERSITY OF IOWA



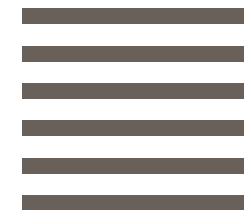
BUSINESS REPLY MAIL
FIRST-CLASS MAIL PERMIT NO. 343 OTTUMWA, IA

POSTAGE WILL BE PAID BY ADDRESSEE

ATTN STUDENT SUPPORT SERVICES
INDIAN HILLS COMMUNITY COLLEGE
525 GRANDVIEW AVENUE
OTTUMWA IA 52501-9985



NO POSTAGE
NECESSARY
IF MAILED
IN THE
UNITED STATES



STUDENT SUPPORT SERVICES PROGRAM

The Student Support Services Program provides assistance in academics, counseling, and cultural enrichment to its participants to keep students on track for graduation and/or transfer to a four-year college.

- Financial Aid Assistance.
- Career planning assistance and personality, ability and interest testing.
- Assistance in deciding on a college major.
- One-on-one counseling and personal assistance.
- Assistance in transferring to a four-year college, including college visits and transfer manual.
- Newsletters full of information about campus events, transferring to four-year colleges, reminders of scholarship deadlines and other vital college survival information.
- Free cultural events. Events include admission and transportation to plays or musicals.
- Face-to-face and online tutoring.

To be eligible, you must meet one of these three qualifications:

1. First-generation college student (Neither parent has graduated with a four-year degree).
2. Student with a documented disability (Documentation with Indian Hills Community College Special Needs Department or with Vocational Rehabilitation).
3. Low income (Total family income is below 150% of the poverty guidelines).

Look inside for more benefits and how to apply.

TRIO