Academic Success Center: Student Peer Tutoring – Terms and Conditions
Indian Hills Community College

For tutoring in subjects other than mathematics or English, we utilize student peer tutors. A frequently updated list of student peer tutors is available at the Academic Success Center. For courses where a tutor is not available, pick up a Tutor Request Instruction form for guidance on obtaining a peer tutor for any course.

After you submit the form, an Academic Success Center staff member will contact you via email as soon as possible. There is no guarantee that there will be a peer tutor to serve your course or subject matter. If that is the case, we will contact your instructor for more options, including recommendations for a student peer tutor.

If you acquire a student peer tutor, you will need to contact him/her to set up a first time, date, and place to meet. If you establish an appointment and you cannot make it, you are responsible for letting your tutor know in a timely fashion. Failure to communicate a No Call/No Show for a tutoring session will lead to the following results: 1st Time: Warning; 2nd Time: Losing Tutor Privileges for a Term.

Terms and Conditions for Requesting a Student Peer Tutor

• Student will have studied and/or attempted an assignment, before meeting with tutor.

• Student will have composed questions about specific areas of struggle, before meeting with tutor to receive assistance with those subjects.

• If unable to keep a scheduled appointment, student will text, tweet, email, or call tutor at least two hours before appointment, ensuring tutor knows that student cannot attend.

• Student will abide by Success Center policies and procedures, and IHCC community standards.

• By requesting a peer tutor, student grants his/her permission to share his/her contact information with potential peer tutors.

If student drop the course, he/she must notify tutor, as soon as possible.