

# Student Expectations

## Dental Assisting Program



In addition to the Program Policy Manual and the Clinical Education Guide, the dental assisting student is expected to do the following:

1. Complete and pay for a background check. Use a credit card to make the payment and complete the process given the instructions provided. The Drug Screening test is required to be completed 4 weeks after your initial orientation.
2. Complete and return the “Dentist Authorization” form given out at orientation. This allows you to be a patient for your classmates when you begin Radiology courses in the second term. Please defer any dental x-rays if you visit your dentist before the start of classes or sign up for Job Corps.
3. Join and participate in your professional organization, Student American Dental Assisting Association (SADAA). Fees for membership to the organization are the responsibility of the student. Membership will be completed on-line through the ADAA during the first term. All students are required to become Student Members and attend the Annual Session in April.
4. Be active in the IHCC Dental Assisting club “Smile Squad” and contribute time to fundraising and club activities. Elections of officers are held during the first term. Failure of any student to participate in the Student Club will risk the withdrawal of any scholarship monies for the remainder of the program or until the student can demonstrate a team spirit, whichever comes first.
5. Personal liability insurance both to yourself and occupants of your vehicle in transportation to and from the clinical site.
6. Personal accident and health insurance to cover same at the school and at the dental office.
7. Attend and successfully complete a CPR course. If you are currently certified, must be valid until August of following year.
8. Irreproachable personal conduct at the college, the clinical site, in transportation between the two institutions and any time you are publicly wearing the approved clinical attire.
9. Academic achievement and skill achievement in all educational situations whether in the classroom or in the dental office. (A student must maintain a cumulative G.P.A. of 2.0 during each term they are in the program). All Dental Assisting core classes require a “C” (78%) or above to continue in the program.
10. Maintenance of work standards set by the clinical site and all clinical instructors.
11. Required attendance at clinical experiences, classes, seminars, and individual conferences with the instructors.
12. Required attendance in scheduled field trips.
13. Obtain a minimum of 4 volunteer hours per term.
14. Sit for all State of Iowa exams to be scheduled in the Testing Center each term. This cost is included in the course fees.
15. Attendance at clinical rotations as scheduled by the Dental Assisting Clinical Coordinator.
16. Students are encouraged to attend the Iowa Mission of Mercy scheduled yearly.
17. Register an account with Viewpoint and pay the registration fee immediately after Program Orientation and obtain a Drug Screening following the instructions given. Work on meeting the remaining requirement deadlines before the start of Fall courses.

18. Students are encouraged to apply for and take the Dental Assisting National Board examination (DANB) for Certified Dental Assistant. The student is responsible for the exam fee.
19. Register with the Iowa Dental Board and pay the fee for State Registration to be legally able to work as a dental assistant in Iowa.

I have read and agree to assume the responsibilities outlined above. I understand that failure to comply with these responsibilities means I may be withdrawn from the Dental Assisting program.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_