

Professional Conduct

Dental Assisting Program



When caring for dental patients, employees and students must conduct themselves in a professional manner. Any serious violation or several minor violations could lead to dismissal from the program.

The following are examples of misconduct:

1. Falsifying records or dishonest behavior.
2. Leaving a clinical area during clinical hours without permission, loafing or sleeping on the premises or conducting personal business during clinical hours.
3. Failure to follow instructions or neglect of duties assigned.
4. Displaying immoral conduct, such as using alcohol or illegal drugs while on duty or reporting for clinical or class under the influence of alcohol or drugs.
5. Fighting, horseplay, disorderly conduct, loud talking or the possession of weapons on health care facility or campus property.
6. Threatening any person while in the clinical or classroom setting.
7. Discourtesy towards patients, dentists, hygienists, office staff or other dental assistants. This includes the use of vile or abusive language.
8. Abuse of time spent on breaks or lunch.
9. Disregard for health care facility safety rules.
10. Smoking in unauthorized areas.
11. Chewing gum while with patients.
12. Disclosing information about patients, students, other assistants or dentists and their practices.
13. Absenteeism and tardiness.
14. Violating dress code.
15. Refusing to provide service to a patient because of a patient's race, color, sex, religion, age, socioeconomic status, beliefs or handicap.
16. Having cell phones on during the clinical day.
17. Destroying, stealing or misusing clinical, patient or college property.
18. Going through patient's possessions without authorization and/or permission of the patient.
19. Refusing to assist chairside when requested by the clinical site.

If during the time a student is enrolled in the Dental Assisting program, a violation of professional conduct occurs, it shall be reported by the student to the Program Director immediately and may result in expulsion from the program.

Name: _____

Signature: _____ Date: _____