

Program Policy Agreement

Early Childhood Education Program



It is important that all Early Childhood students read and understand the following Program Policy Statements:

Receipt of IHCC Early Childhood Program Policy Manual

I have received a copy of the policy manual and identified its location on the IHCC web site. I understand I am responsible to read it completely and will be held accountable for complying with all policies and procedures of the Early Childhood Program. It is my responsibility to ask for clarification from the Program Director of Early Childhood regarding any policy or procedure I do not understand. I will read new policies or procedures that are issued by the program and staple them into my manual. I understand that I am also responsible to read and comply with the general student policies of IHCC.

Program Intent

I understand that I am earning a Child Care Technician Diploma or an Early Childhood Associate of Applied Science Degree. I understand that this **is not** equivalent to an Associate of Arts Degree. I also understand that I am ultimately responsible for enrolling in the appropriate courses, should I alter my degree of study or change my university transfer plans.

Program Progression Policy

I understand that I must maintain a cumulative grade point average of 2.0 in order to graduate with a Child Care Technician Diploma and to progress to the second year of the Early Childhood Associate of Applied Science Degree.

State and National Criminal Records Checks

I understand that, in order to enroll in field experiences, I must comply with the State of Iowa requirement for State and National (fingerprinting) Criminal Record Checks. The Iowa Department of Human Services approves students for placement. I agree to pay related fees and complete the necessary documents as required.

Field Experience

I understand that I must complete an infant/toddler and a 3-5-year-old experience in a variety of settings. I agree to have access to transportation to reach assigned field experience sites. At all times I am to follow policies set forth by the cooperating agency.

Responsibility for Conduct and Actions as an Early Childhood Student

I understand that, having been admitted to the IHCC Early Childhood Program, I am held responsible for my conduct and actions as an Early Childhood student. I understand that breach of IHCC or Early Childhood Program policies or NAEYC Code of Ethics may result in consultation, and perhaps, probation, suspension or dismissal depending on the nature of my actions. I understand that child and family safety, privacy and dignity are of the highest priority in early childhood care and education.

Medical Treatment

I understand I am responsible for payment for any medical treatment that may be necessary and is not covered under the provisions of the Iowa Code.

Name: _____

Signature: _____ Date: _____