Clinical Facility Responsibilities

Occupational Therapy Assistant Program

INDIANHILLS
COMMUNITY COLLEGE

Life. Changing.

1. The student shall contact his/her assigned clinical site at least two weeks prior to the beginning of the affiliation.

2. The student shall conduct him/herself in accordance with the rules, regulations and procedures governing employees of the clinical site.

3. The student shall complete clinical affiliation assignments as directed by the Academic Fieldwork Coordinator.

4. The student is not an employee of the clinical site, therefore, is not covered by Social Security, unemployment compensation or workmen's compensations.

5. The student shall complete assigned clinical activities with the understanding that he/she does not receive a stipend.

6. The student shall be responsible for his/her own health insurance coverage.

7. The student shall be responsible for his/her own transportation to and from the clinical site.

8. The student shall perform data collection and therapeutic interventions within the scope of his/her education.

9. The student shall observe the daily schedule set forth by his/her clinical instructor.

10. The student shall read and follow the clinical attendance policies outlined in the student handbook.

11. The student shall be responsible for obtaining an additional criminal background check as dictated by facility

12. The student shall be responsible for obtaining additional drug screening and flu shot if required by facility.

13. The student shall be responsible for obtaining a physical examination with proof of immunizations/vaccinations prior to beginning the first clinical affiliation.

14. The student shall always introduce themselves to patients and other healthcare practitioners as a student OTA and display their nametag in a prominent manner during clinic.

I have read and understand the above list of student clinical affiliation responsibilities. I agree to abide by the above responsibilities in a positive manner.

Name: _____

Signature: _____ Date: _____