



May 31, 2019

Indian Hills Community College
Cammie Richards
525 Grandview Avenue
Ottumwa, IA 52501

Dear Ms. Richards,

At the spring meeting concluding April 25, 2019, the NACEP Accreditation Commission voted to grant **Indian Hills Community College's Connect2College Program** a one-year extension of its current accreditation term through the end of the 2019-20 academic year. The Commission reached this decision based on findings that the program provided evidence of compliance with the majority of NACEP's 17 accreditation standards.

Under the Commission's policies, Indian Hills Community College has the right to file a Request for Reconsideration of this decision within 60 days of receiving this letter. If reconsideration is granted, the Commission would convene a Reconsideration Review Team of three new peer reviewers to review the record in its entirety, including any new materials you submit. Please consult the enclosed Policy and Procedures Manual for details of the process.

The Commission identified the following areas where Indian Hills Community College has not yet demonstrated consistent implementation of NACEP's standards:

- **Faculty Standard 3.** The Commission agreed with the Review Team findings that the evidence submitted was not for the academic year of review and therefore was not considered for accreditation.
- **Assessment Standard 3.** The evidence required to meet this standard are examples of how the on-campus courses and CEP assessment methods are the same. The Commission agreed with the Review Team findings that the evidence submitted, and the coversheet documentation did not confirm college level assessment alignment with all CEP courses offered.

The Commission requests that the CEP provide an update on progress toward implementation of these two standards by September 6, 2019 and additional evidence to demonstrate that each are fully implemented by March 6, 2020. Evidence should come from the 2018-19 and/or 2019-20

academic years. Evidence will be based on the 2009 standards which were the standards under review in the 18-19 cycle.

During the 2019-20 academic year, the Commission will send a two-member site visit team to Indian Hills Community College to conduct monitoring and support, by meeting with key stakeholders, to ensure that concerns are being addressed. The site visit will afford the university the opportunity to demonstrate that its policies and/or procedures are meeting NACEP's accreditation standards and/or that recent improvements are bringing it closer to NACEP's expectations. The site visit team will review documentation, conduct pre-arranged interviews and provide specific feedback and advice to the program. The site visit team will prepare a report to the Commission. NACEP Director of Accreditation and Member Services Jennie Patteson will work with the program on the logistics of the site visit, including scheduling and expenses.

Based on the materials submitted by the university and the report of the site visit team, the Commission will vote in April 2020 on whether to grant Indian Hills Community College's Connect2College Program reaccreditation for a new six-year term.

Additional Evidence Requested for Identified Standards:

- **Curriculum Standard 2.** The Commission agreed with the Review Team that while a form letter is acceptable, it would be expected that some modifications would be made for individual differences among the disciplines. This modification will align with NACEP newly adopted standards.

Commendations:

- **Curriculum Standard 3.** The Commission and Review Team compliments the institution for having the veteran instructors on a regular rotation for site visits and on a comprehensive tracking/ master chart document.

Thank you for your dedication to NACEP and the implementation of concurrent enrollment best practices. NACEP staff and Accreditation Commission members are prepared to work with the program, faculty, and university leadership over the next year to support the continued efforts at program improvement.

Please don't hesitate to contact me or NACEP Director of Accreditation and Member Services Jennie Patteson jpatteson@nacep.org if you have any further questions.

Sincerely,

A handwritten signature in black ink that reads "Diana Johnson". The signature is written in a cursive style with a large, looped initial "D".

Dr. Diana Johnson
Chair, NACEP Accreditation Commission

Cc: Dr. Matt Thompson, Vice President of Academic Affairs