Cause/Effect Outline

INTRODUCTION:
I. Gain attention
II. State topic: The Effects of the Sun on You
III. State purpose
IV. State expectations
V. Preview
   A. Effects on the skin
   B. Effects on the hair
   C. Effects on the eyes

BODY:
I. Effects on the skin - Show the cause. Describe the current situation and proof it with reliable evidence. Present the effects of the causes.
   A. evidence
   B. sub-point
   C. Tell what the most obvious disadvantages or objections are. Deal with these speech topics carefully.

II. Effects on the hair - Show the cause. Describe the current situation and proof it with reliable evidence. Present the effects of the causes.
   A. sub-point
   B. evidence
   C. Tell what the most obvious disadvantages or objections are. Deal with these speech topics carefully.

III. Effects on the eyes - Show the cause. Describe the current situation and proof it with reliable evidence. Present the effects of the causes.
   A. sub-point
   B. evidence
C. sub-point

D. Tell what the most obvious disadvantages or objections are. Deal with these speech topics carefully.

CONCLUSION:
I. Summary
   A. Skin
   B. Hair
   C. Eyes

II. Clincher: What do you want them to do or change? What is your call for action?

Works Cited:
Library and internet sources used to write this speech preparation outline.

Problem/Solution Outline

INTRODUCTION:
I. Gain attention
II. State topic
III. State purpose
IV. State expectations
V. Preview
   A. Aspects of the Problem
   B. The Solution

BODY:
I. Describe the problem
   Give examples, statistics, severeness, effects, size, who is affected, why should they care?
   A. sub-point
   B. evidence
C. sub-point

I. Present a solution to the problem.
   Why is your solution the best?
   What changes in policy you are proposing?
   Offer expert testimonies, examples, illustrations etc.
   Tell what the most obvious disadvantages or objections are. Deal with these speech topics carefully.
   A. sub-point
   B. evidence
   C. sub-point

CONCLUSION:

I. Review the headings of the problem/solution
II. Clincher: What do you want them to do or change? What is your call for action?

Works Cited:
Library and internet sources used to write this speech preparation outline.

PERSUASIVE SPEECH OUTLINE (Template)

INTRODUCTION:

ATTENTION GETTER:

PURPOSE:

PREVIEW STATEMENT:

BODY:

ORGANIZATIONAL PATTERN CHOICE:

I. 1ST MAIN POINT:
   A. SUB POINT:
B. SUB POINT:

II. 2ND MAIN POINT:
   A. SUB POINT:
   B. SUB POINT:

III. 3RD MAIN POINT:
   A. SUB POINT:
   B. SUB POINT:

CONCLUSION:

- REVIEW OF MAIN POINTS:

CALL FOR ACTION STATEMENT:

WORKS CITED:

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